

CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL

Minutes of The Meeting of Trelawnyd & Gwaenysgor Community Council, Held in Gwaenysgor Village Hall, On Thursday 14th April, 2016, At 7.15pm.

1(A). 73/16

PRESENT

Councillor David H. Ellis (Trelawnyd Ward) (Chair)
Councillor Peter Jones (Gwaenysgor Ward) (Vice Chair)
Councillor Paul Bartley (Trelawnyd Ward)
Councillor David W. Paulus (Trelawnyd Ward)
Councillor R. Malcolm Roberts (Gwaenysgor Ward)
Councillor David J. Smith (Trelawnyd Ward)
Councillor John C. Whiteway (Gwaenysgor Ward)

Councillor Nigel Steele-Mortimer (Flintshire County Councillor)

Acting Clerk & Financial Officer R. Phillip Parry

1(B). 74/16

APOLOGIES

Councillor J. Edward Lloyd-Ellis (Trelawnyd Ward)
Councillor Ian Papworth (Trelawnyd Ward)

2. 75/16

DISCLOSURE OF INTEREST

Councillor John Whiteway declared a Declaration of Interest and completed and signed a Declaration of Interest at Meetings form. **(See Minute number: 12. 88/16 on page 7 below).**

3. 76/16

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 10TH MARCH, 2016

- (a) Minute Number: 4. 56/16 – sub minute number: 3. 32/16 etc., Councillor David Smith clarified play field as the play area
- (b) Minute number: 11. 66/16 – Councillor David Smith confirmed that the Community Council had advised the Flintshire County Council in a letter during 2014, that the agreement would not be renewed. The Acting Clerk confirmed Councillors Smith's recollection, as he had located the letter sent in 2014, by the previous Clerk.

The Minutes were proposed by Councillor David Smith and seconded by Councillor David Paulus as correct and formally agreed by the Members present.

4. 77/16

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes;

Minute no: 1(D). 51/16 (ii) (page 2), in relation to the visit to Council meeting by an Officer from Flintshire Community Transport Team. The Acting Clerk advised that he had contacted the Estuary Voluntary Car Scheme in Holywell – enquiring if they covered the Gwaenysgor area. The Acting Clerk was advised that the Estuary Scheme would cover the Community Council area. Information leaflets were handed to Councillor John Whiteway.

Councillor John Whiteway asked that the Clerk contact Mr. Gary Feather from the Welsh Border Community Transport, to confirm the following: That any requests for transport from their car scheme from Gwaenysgor to say Rhyl and or Prestatyn in Denbighshire – would this be granted. due to decreasing services in Flintshire; would the Welsh Border Trustees receive any additional funding.

Minute no: 4. 56/16 – sub minute no. 1(D). 29/16 (b) (page 3) in relation to a site meeting in the area of Prestatyn Hill and Bishopswood, between Councillor Peter Jones and Mr. Marc Musgrave (Transport and Infrastructure Department – Denbighshire County Council). Councillor Jones advised the Members in relation to the meeting which discussed the concerns with walkers and the intersection in general, whereby Mr. Musgrave had provided the following assurances: the Offa's Dyke signpost to be re-sited – in a more obvious and visible location, which will encourage the general public to use a designated pathway rather than the road; the Araf / Slow road markings have been added to the maintenance programme; the County Council would not consider making the Hill a 'one way system'. Councillor Jones referred to a vehicle count that had been received from Mr. Musgrave.

Minute no: 4. 56/16 – sub minute no. 3. 32/16 – 1(E) (page 3) in relation to the historical aspect of the play area field in Gwaenysgor. Both Councillors' Peter Jones and Malcolm Roberts provided the Members with further historical background. Discussion in relation whereby further information could be obtained, such as the Land Registry and previous Minutes of Meetings – during the early 1960's. Councillor Peter Jones suggested that he together with Councillor John Whiteway visit the County Archives Office.

The Members agreed the following: Councillors' Peter Jones and John Whiteway to visit the County Archives Office.

Minute no: 4. 56/16 – sub minute no. 3. 32/16 – 4. 09/16 (page 3) in relation to the installation of a controlled crossing and other road safety measures. Councillor David Ellis referred to the Press Release, following the allocation of funding towards the Trelawnyd road safety improvements.

Minute no: 4. 56/16 – sub minute no. 13. 45/16 (c) (page 4) in relation to traffic calming measures in Gwaenysgor. The Acting Clerk advised that he had received an e-mail from the office of Mr. Steve Jones dated the 6th April, which stated the following: 'acknowledging receipt of the Acting Clerk's letter dated the 11th March, and Mr. Steve Jones will provide a response shortly' The Clerk further advised that no response had been received.

Minute no: 5(A). 57/16 (1) (page 4) in relation to an invitation from One Voice Wales, that a Councillor be nominated as a member of the Area Committee. The Clerk advised in relation to the venue for the area meetings. Councillor David Smith agreed to be nominated as a member of the

area committee and would check his diary commitments, to ascertain if he was available to attend the next meeting in Mold, on Thursday 21st April, at 7.00pm. **The Members agreed.**

Minute no: 5(A). 57/16 (2) (page 4) in relation to an exchange visit by a group of Japanese students to Flintshire. The Acting Clerk advised that the Trelawnyd Folk Festival was not held during the time of the student visit – and therefore an invitation was not possible.

Minute no: 5(A). 57/16 (6) (page 5) in relation to the Transfer of Asset. The Acting Clerk advised that Councillor Ian Papworth, following receipt of further information, had requested that the Expression of Interest, made in relation to the Trelawnyd Play Area be suspended. The Acting Clerk enquired with Councillor Nigel Steele-Mortimer, if he was aware of the suggestion that the County Council are proposing that only Communities with four or more play areas will be expected to express an interest in a transfer. Councillor Steele-Mortimer advised that he was not aware, but would make enquiries. The Acting Clerk further advised that Councillor Papworth had requested that the Council do not progress to stage 2 – for the following reasons: as above in relation to the number of play areas; the Council are still not in possession of total running costs. Councillor Papworth wishes that the application be suspended.

Councillor Peter Jones referred to the Expression of Interest in relation to the play area in Gwaenysgor. Councillor Jones confirmed that to date, he had not completed an expression of interest form. Councillor Jones suggested that perhaps he should complete an expression of interest form as a holding exercise.

The Members agreed the following:

- (a) The Acting Clerk to write to Flintshire County Council, advising that the Community Council wish the community asset transfer application in relation to the Trelawnyd play area suspended. The Acting Clerk to provide the reasons as outlined by Councillor Papworth.
- (b) Councillor Peter Jones to complete an expression of interest form in relation to the Gwaenysgor play area – as a holding exercise.

5(A). 78/16

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members;

- (1) The Acting Clerk referred to his e-mail which was cascaded to Members in relation to the Flintshire County Council - Flintshire Local Development Plan - Key Messages: Setting the future direction for the Plan. The Acting Clerk advised that Councillor Ian Papworth had contacted Flintshire County Council, to advise in relation to his concerns with aspects of the Trelawnyd Settlement Survey. Councillor David Smith referred to the lack of 'Stakeholder Voice' representation on the Stakeholder Group – in particular, representing Town & Community Councils in the County. Councillor Smith further advised that no minutes of the Stakeholder Group meetings had been received – as had been promised by the County Council.

The Members agreed the following: The Acting Clerk to write to the Head of Flintshire Planning, to refer to the lack of stakeholder representation, including the non-receipt of minutes.

- (2) The Clerk referred the Members to an e-mail forwarded to all Councillors in relation to a Consultation on Waste Collection, Household Recycling Centre and Bring Site Policy – by

Flintshire County Council. The e-mail provided details in relation to a number of questions that the County Council wished all Town and Community Councils in Flintshire to complete.

The Members agreed the following: To complete question 10 – any other comments: The Community Council would wish to see the return of the skip service. In particular, as both Trelawnyd and Gwaenysgor are rural village locations.

- (3) The Clerk advised that Flintshire County Council – Leisure Services Department, had confirmed the receipt of grant funding to enable the Summer Play Scheme 2016 to continue. Further details will be issued to Councils in due course.
- (4) The Clerk read out an e-mail from Councillor John Whiteway, on behalf of the Gwaenysgor White Line Sub Committee. The Committee were seeking the support of the Community Council, to send to the Flintshire County Council Highways Department – a letter containing the following: ‘At a meeting on the 6th October, 2015, attended by the following Flintshire County Council Officers (Mr. Darell Jones and Mrs. Anthony Stanford), it was agreed that should the bus service to Gwaenysgor be discontinued, then an order to decommission the bus stop would be issued, together with the removal of the hatched white lines’

The Members agreed the following: The Acting Clerk to write an appropriate letter to the Head of Transport at Flintshire County Council, seeking the above actions.

- (5) The Acting Clerk referred to an invitation to attend a Community Transport Workshop, to be held in Mold on 26th April – that had been cascaded to Members by e-mail dated the 21st March. The Acting Clerk advised that the Chair Councillor David Ellis would be attending.
- (6) The Acting Clerk advised in relation to a request from the Trelawnyd Choir, to seek the views of the Community Council, for the installation of a defibrillator in the Memorial Hall. Councillor David Smith advised that this was a decision by the Trustees of the Memorial Hall. The Acting Clerk advised that he would forward the e-mail request to both Councillor Smith and Councillor Ellis.

5(B). 79/16

CLERK’S REPORT

- (i) The Clerk advised of his attendance at a meeting of the Society of Local Council Clerks. The Clerk further advised that a representative from the newly appointed External Auditor for Wales had provided a presentation in relation to the new Annual Return and Governance Statement – on behalf of the Auditor General for Wales.
- (ii) The Acting Clerk advised that Councillor David Ellis had requested him to contact the Housing Department of Flintshire County Council, to express concerns in relation to the following: A number of vehicles including a caravan being parked in the garage area of Bron Haul, Trelawnyd. The Acting Clerk advised that he had contacted the Housing department, who advised the following: A notice has been placed on the caravan, and enquires are being made with DVLA in relation to the ownership of the parked vehicles.
- (iii) The Acting Clerk also advised that the Housing Officer in their above referred to correspondence, had mentioned the parking concerns in the car park in Gwaenysgor. The Officer had stated that the Council will be contacted further in relation to the Counties findings.

- (iv) The Acting Clerk advised that he had been contacted by Councillor Paul Bartley, in relation to a number of road gully's which are full in the areas of Marion Mils and Llys Mostyn. The Acting Clerk had reported the issues to the Street Scene Supervisor, who confirmed that the gully's will be cleared in due course.
- (v) The Acting Clerk referred to the Welsh Assembly 'Access to Information on Town & Community Councils' The Clerk received information from Members to ensure that the web site complied with the requirements.
- (vi) Councillor David Paulus advised the Members that it had been reported to him that the swing in the Trelawnyd Children's play area – when in use, the framework appears to move within the ground area. The Clerk advise that he would contact the Flintshire Leisure Services to seek an urgent inspection.

5(C). 80/16

TO RECEIVE AND APPROVE THE END OF YEAR ACCOUNTS FOR 2015 / 2016

The Clerk provided the Members with a copy of the end of year Statement of Financial Accounts for the year 2015 / 2016. The Acting Clerk, as Responsible Financial Officer, advised the Members further in relation to the accounts and the end of year balance. **The Members agreed the end of year accounts for the financial year 2015 / 2016, with the financial spreadsheet signed by the Chair of the Council.**

6. 81/16

COUNTY COUNCILLOR'S REPORT (CLLR NIGEL STEELE-MORTIMER)

Councillor Nigel Steele Mortimer advised the Members in relation to the following:

- (a) The suggestion by the Community Council that an area of land in Bron Haul be placed on the list of 'Expressions of Interest' in relation to the area being made into a further car park. Councillor Steele-Mortimer advised that this is still being considered by the County.
- (b) Councillor Steele-Mortimer read out to the Members an e-mail from a resident in relation to their concerns with footpath number 1 in Gwaenysgor. The Members discussed their concerns with the condition of the footpath, in particular, the unofficial diversion that had occurred, including areas of the footpath whereby it has become dangerous.

The Members agreed the following: The Acting Clerk to write to the Footpath Officer in County Hall, Mold.

7. 82/16

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

Councillor Peter Jones advised the Members in relation to the adoption of the telephone kiosk in Gwaenysgor. The National Assembly for Wales have changed an aspect in relation to the rules, which has resulted in Cadwyn Clwyd amending their criteria in relation to funding. Councillor Jones further advised, that he would probably address the matter further in the June Council meeting.

8(A). 83/16

PLANNING APPLICATIONS

The following planning application was dealt with by the Members at the meeting:

- ❖ **Planning Application Number:** 055106, for the erection of replacement porch and conservatory to rear of dwelling, at Eirianfa, Well Lane, Gwaenysgor

Comment by Council: Providing that the application complies with planning policy, in particular, in relation to the Gwaenysgor Conservation area, then no objections raised. However, the Design and Access Statement states the following: ‘the conservatory frame is to be in Pvc with cream foil finish etc’. The Council Members wish to clarify the usage of Pvc material in the conservatory frame - in a conservation area.

8(B). 84/16

PLANNING DECISIONS

There were no planning decisions received from Flintshire County Council

9. 85/16

COMMUNITY LIGHTING

The Clerk referred to the account received from Flintshire County Council in relation to street lighting repairs, inspections, including the making safe of two lamps in Gwaenysgor – at a cost of £2,687.25. The Acting Clerk referred the Members to the cost of making safe two lamps at a cost of £1,416.00, with a balance of £1,271.25 for repairs and inspections. The Acting Clerk advised that this amount was not in excess, taking into consideration similar accounts received by the Councils that he is also employed as Clerk.

The Members agreed the following: To confirm payment of the above account in agenda item number: 11.

10. 86/16

ROAD SAFETY MEASURES IN TRELAWNYD (CLLR DAVID H. ELLIS)

Councillor Ellis advised in relation to a meeting held with Mr. Anthony Stanford – Flintshire County Council Highways, in relation to the Welsh Assembly funding for road safety in Trelawnyd. Councillor Ellis had also discussed with Mr. Stanford, the provision of a number of new street lights either side of the proposed pedestrian crossing, including reducing the speed limit from 60mph to 40mph in the area of Jackson’s Nurseries.

The Members discussed the possibility in relation to the public footpath being extended from the village near The Crown to the garage area. Councillor Ellis advised that he would discuss this aspect with Mr. Stanford.

11. 87/16

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
229	NWN Media Ltd (Newspaper advert for Clerk’s position)	84.50	16.30	97.80
230	R. Phillip Parry (Acting Clerk – purchase of 4 x books of postal stamps – as per receipt)	30.72		30.72
231	Flintshire County Council (Street lighting inspections and maintenance – April 2015 to February 2016)	2,687.25		2,687.25

12. 88/16

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
232	Trelawnyd Friendship Club (Application for funding towards room rental costs for meetings)	250.00
233	Trelawnyd Conservation Group (Application towards plants for gardens in Memorial Hall and pensioner's homes, including purchase of Christmas tree and decorations)	250.00
234	North West Area Committee (Application for funding towards the Urdd Eisteddfod 2016 in Flint)	250.00
235	Gwaenysgor Community Choir (Application for contribution towards running costs) (Councillor John Whiteway declared a Declaration of Interest) (See Minute number: 2. 75/16 on page 1 above).	250.00
236	British Red Cross (Abergele)	25.00
237	Wales Air Ambulance (Swansea)	25.00
238	National Eisteddfod of Wales	25.00
239	Macmillan Cancer Care (London)	25.00

12. 89/16

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

DATE OF APPROVAL.....