

CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL

Minutes of The Meeting of Trelawnyd & Gwaenysgor Community Council, Held in Gwaenysgor Village Hall, On Wednesday 9th November, 2016, at 6.45pm

1(A). 218/16

PRESENT

Councillor Ian Papworth (Trelawnyd Ward) (Vice Chair)
Councillor David H. Ellis (Trelawnyd Ward)
Councillor David W. Paulus (Trelawnyd Ward)

Councillor Nigel Steele-Mortimer (Flintshire County Councillor)

Clerk & Financial Officer R. Phillip Parry

1(B). 219/16

APOLOGIES

Councillor David J. Smith (Trelawnyd Ward) (Chair)
Councillor Paul Bartley (Trelawnyd Ward)
Councillor Peter Jones (Gwaenysgor Ward)
Councillor J. Edward Lloyd-Ellis (Trelawnyd Ward)
Councillor John C. Whiteway (Gwaenysgor Ward)

1(C). 220/16

ABSENT

Councillor R. Malcolm Roberts (Gwaenysgor Ward)

1(D). 221/16

CHANGE OF NOVEMBER COMMUNITY COUNCIL MEETING DATE

The Vice Chair Councillor Ian Papworth formally recorded the change of date for the November Community Council meeting – from Thursday 10th November, to Wednesday 9th November at 6.45pm. The change of date was to accommodate the visit by representatives from Flintshire County Council, together with residents from the village of Gwaenysgor at a public meeting. The Gwaenysgor Village Hall – main room was not available on the 10th November.

1(E). 222/16

Standing Orders were suspended:

1(F). 223/16

The Vice Chair Councillor Ian Papworth welcomed PCSO Susan Page to the meeting.

PCSO 2538 Susan Page provided a general view in relation to the Policing in the villages of Gwaenysgor and Trelawnyd, together with an update to the recent arson incidents.

Residents in attendance at the meeting expressed their concerns with speeding traffic. PCSO Page confirmed that the Police were aware of the concerns and endeavour to visit the village at different times during the day and evening. Councillor Papworth referred to the present traffic calming measures.

The Vice Chair Councillor Ian Papworth, thanked PCSO Page for attending the meeting.

1(G). 224/16

ATTENDANCE AT MEETING OF: MR. STEVE JONES, MS. KATIE WILBY & MR. ANTHONY STANFORD (FLINTSHIRE COUNTY COUNCIL)

The Vice Chair Councillor Ian Papworth welcomed the above three representatives from Flintshire County Council to the meeting.

Mr. Steve Jones thanked the Council for his attendance and colleagues at the meeting. Mr. Jones referred to the white lines and traffic calming measures, and assured the Council Members and residents in attendance, that whilst the County had previously agreed to review the white lines, following and demise in bus services to the village of Gwaenysgor. The County wished to consult with the Council and residents in relation to the removal of the white lines, together with a traffic calming scheme. Whilst the white lines will be removed in the near future, the give way and dotted white lines will remain. There will be a discolourment of the tarmac following the burning, but will eventually become less visible. There will be no provision for yellow lines. Whilst the area is an adopted Highway, vehicles parking in a hazardous position / causing an obstruction can be issued with a parking fixed penalty. Mr. Anthony Stanford advised further in relation to the removal of white lines, including the issuing of tickets for road traffic offences. The County Council recently held a site meeting in the area of white lines, which viewed a number of options – to enhance the area as a gateway to the village. Mr. Jones produced plans of the area, and suggested that the Council and residents, may wish to consider the following: a small island or a marker post, tree, seat – ornamental bollard. Whilst the County Council are not able to fund the work, they would be pleased to assist.

The following questions were asked by Council Members and residents: (a) during a site meeting when the conservation plan was being discussed, it was agreed that should anything be placed in the road – it should be low level. Mr. Jones agreed and stated that this would be for the community to discuss (b) do we need to place anything in the road. Mr. Jones stated that there was no requirement for anything to be placed in the road – but something could assist with traffic calming (d) will the bus stop sign be removed. Mr Jones advised that presently the sign would remain. There are school buses, assisted school transport – that will be risk assessed in the future. This will identify the safest area for these bus services (e) is there a possibility that the area or part of the land could be sold. Mr. Jones advised that the whole area is Highway and would not be offered for sale.

Traffic calming measures: Mr. Jones and Mr. Stanford advised that the County Council receive many requests for traffic calming measures, but are unable to assist with many, due to funding restrains. However, there are outlets for funding – such as the Welsh Assembly. This funding carries a strict criteria and the County would find it difficult to reach a high score mark for Gwaenysgor. Whilst there have been a few reported accidents, there were no serious accidents to increase the score matrix. (A resident advised that many accidents are not reported to the Police, as

there have been no injuries). An extension to the speed limit was discussed – with Mr. Stanford advising that to justify increasing the speed restriction length, would depend on the criteria.

Councillor Ian Papworth enquired with Mr. Jones – if the County Council assisted by providing plans, then the Community Council could consult with both the Conservation Group and residents. Mr. Jones advised that the County would be pleased to assist.

Community Transport Drop-in Session: Miss. Katie Wilby referred to the meeting with Councillors’ David Ellis and John Whiteway, in relation to Community Transport, and stated that the next step was to hold a Community drop-in session. The County Council would provide the posters and questionnaire leaflets, if the Community Council could arrange the date and provide the premises.

The Vice Chair Councillor Ian Papworth, thanked Mr Steve Jones, Mr. Anthony Stanford and Ms. Katie Wilby, for attending the meeting. Councillor Papworth also thanked the many residents in attendance for attending.

1(H). 225/16

Standing Orders were restored:

2. 226/16

DISCLOSURE OF INTEREST

There were no Disclosure of Interest Declared.

3. 227/16

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 13TH OCTOBER, 2016

The Minutes were proposed by Councillor David Ellis and seconded by Councillor David Paulus as correct, and formally agreed by the Members present.

4. 228/16

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes;

Minute no: 1(D). 193/16 (a) (page 2), in relation to inconsiderate parking in various areas in Trelawnyd. The Clerk advised that PCSO Susan Page has stated in an e-mail that she would ‘visit the area and will advise owners if need be’. Councillor David Ellis advised that there were still concerns – as follows: there are two cars which park during the evening on the A5151 outside the Old Post Office – which makes it difficult for drivers to exit the High Street onto the A5151. Similar occurrences happen at the junctions of Chapel Street and High Street – where apparently there was an accident recently. The HGV is still causing concern in Byron Street – which resulted in an oil tanker being unable to deliver heating oil to a property. Concern was further expressed with a 7-tonne waggon parking near the lower parking area in High Street – which has resulted in other drivers not being able to gain access to the High Street. The Clerk was asked to advise the PCSO in relation to the outstanding concerns, together with others brought before the meeting.

Minute no: 1(D). 193/16 (b, c & d) (page 2), in relation to **(b)** grass cutting in Llys Mostyn. The Clerk advised that the Street Scene Supervisor had advised the following: ‘The County Council amenity grass cutting policy is to leave the cuttings on site’. In relation to **(c)** Residents car parking sign. The Street Scene Supervisor had advised the following: ‘the lack of signage has been past to the Housing Officer’. In relation to **(d)** tree growing over the wall at St. Michael’s Church. The Street Scene Supervisor had advised the following: the matter will be past to Richard Blake who

oversees the Cemeteries throughout Flintshire. The Street Scene Officer will advise the position of the tree and also that the Community Council took responsibility for this wall having it rebuilt some time ago'. Councillor David Ellis advised that the branches had not been cut. The Clerk was asked to advise the Street Scene Officer.

Minute no: 4. 198/16 – sub minute no: 4(A). 173/16 (page 2), in relation to the ownership of the play area in Gwaenysgor. The Clerk advised that despite his hand delivered copy letter to the Mold Branch of HSBC – he had still not received a reply.

Minute no: 4. 198/16 – sub minute no: 4(A). 173/16 (page 3), in relation the adoption of the Red K6 Giles Scott telephone box in Gwaenysgor. The Clerk advised that the advice from One Voice Wales, was to obtain the services of a Legal Advisor in drawing up a suitable Peppercorn Lease Agreement.

The Members agreed the following: (a) the Clerk to contact Flintshire Local Voluntary Services (FLVC), to ascertain if they are able to provide legal assistance (b) if the advice from FLVC is in the negative, then the Clerk to advise Councillors' John Whiteway and Peter Jones, to kindly seek quotations for professional advice from a Solicitor. The Clerk advised that that maximum amount the Council could agree in-between meetings was £500.00 (d) once quotations are received, the Clerk to advise the Chair and Vice Chair to consider.

Minute no: 13. 214/16 (page 8), in relation to dog fouling in Gwaenysgor. The Clerk advised that the Street Scene Supervisor had advised the following: 'the concerns had been past to the Environmental Crime Team, asking for them to attend the village and they will look to book any offenders. Repots of dog fouling should be made by calling 01352 – 701234.

5(A). 229/16

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised in relation to correspondence from Flintshire County Council – Flintshire Local Development Plan (LDP) Strategic Options – Growth and Spatial Options. The consultation on the LDP ends on the 9th December, and whilst documents are available on the County web site, they are also available in Libraries and Leisure centres across the County.

The Members agreed the following: The Clerk to provide Councillors' David Ellis and Ian Papworth with a copy of the information by e-mail. Both Councillors will meet and complete the Community Council response.

- (2) Councillor David Ellis advised that during the County Forum meeting, he had met with Mr. Andy Roberts (Flintshire Planning), and Mr. Roberts had agreed to attend the January meeting of the Community Council.

The Members agreed the following: (a) the Clerk to formally write to Mr. Roberts, inviting him to the 12th January meeting (b) the meeting to commence at 6.45pm.

- (3) Notification from Flintshire County Council Returning Officer in relation to the estimated costs for Town & Community Council elections in May, 2017. The Clerk advised that the estimated cost for an election in Trelawnyd & Gwaenysgor would be £1,700.00 per Ward area (£3,400.00). Should there be a County Council election, the cost would be 50% less.

- (4) The Clerk advised in relation to the 2017 meeting dates of the Flintshire County Forum.
- (5) The Clerk referred to two e-mails cascaded to Members, which had been received from One Voice Wales – in relation to (a) latest news (b) developments for the Community and Town Councils in Wales.
- (6) Newsletter received from North Wales Police in relation to ‘Community Speed Watch’ – which had been cascaded to all Members.
- (7) Request from Flintshire County Council in relation to applications for road closures, for Remembrance Sunday Parades. The Members confirmed that no roads are closed in both villages.

5(B). 230/16

CLERK’S REPORT

- (i) The Clerk advised in relation to the following – which had been advised by Councillor Paul Bartley and subsequently reported to Flintshire Street Scene: Blocked Gulley’s in the areas of Llys Mostyn and Marion Mills.

5(C). 231/16

PRECEPT AND FINANCIAL ALLOCATIONS FOR 2017 / 2018

The Clerk enquired with the Members of the Council, if there were any items of expenditure, extra to the present allocation included in the current financial precept, that they wished to be included in the next financial year.

The Members agreed the following: (a) the Clerk to provide the Members at the January, 2017 Council meeting, with details as to a prospective precept increase of £3,700.00 (£2,000.00 general increase and £1,700.00 – 50% cost of an election for the two Wards). **See Minute number: XX on page X above** (b) Suggested Project Portfolio items to be further discussed at the January, 2017 Council meeting.

5(D). 232/16

TO REVIEW (AMEND / UPDATE) AND APPROVE, THE FOLLOWING POLICIES:

(a) Code of Conduct (b) National Standing Orders (c) Local Standing Orders (d) Financial Regulations (e) Internal Financial Controls (f) Annual Risk Assessment – 2016 / 2017 (g) Retention of Documents Etc., Schedule (h) Fixed Asset Register – 2016 / 2017 (i) Retention of Documents Policy Statement (j) Annual Investment Strategy & Project Portfolio – 2016 / 2017.

Councillor Ian Papworth advised that the draft policies had been circulated to Members on the 18th June, 2016. Following further e-mails to Council Members dated the 24th and 29th October, there had been no adverse feedback.

The Members agreed the following: To adopt the above Policies.

6. 233/16

COUNTY COUNCILLOR’S REPORT (CLLR NIGEL STEELE-MORTIMER)

Councillor Nigel Steel-Mortimer provided the following information to the Members:

- (a) Flintshire County Council confirm that the Community Asset Transfer will not be required whereby communities with two play areas, will continue to be administered by the County Council.
- (b) Councillor Steele-Mortimer referred to the North Wales Community Risk Register – Civil Defence. Councillor Steele-Mortimer wished that the Community Council be part of a trial run in relation to the roll out of the full plan for North Wales.

The Members agreed the following: The Trelawnyd & Gwaenysgor Community Council agree to be part of a trial run – in relation to Civil Defence in North Wales. The Clerk to advise the Regional Manager.

- (c) Councillor David Ellis referred to concerns in relation to the lower car park in Bron Haul. A lorry is parked inconveniently which is resulting in other users of the car park having difficulty whilst exiting. Councillor Steele-Mortimer agreed to speak with the Housing Department.

7. 234/16

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (a) Councillors' David Ellis and Ian Papworth advised in relation to a County Forum Meeting. The Community Council had placed the following items on the agenda of the Forum for discussion: (i) Play Areas – Discriminatory way that Town & Community Councils have been segregated – allocation of funding towards play areas (ii) County Forum – Meeting dates and agenda items. Both agenda items were resolved.
- (b) Councillor Ian Papworth referred to the match-funding, and in particular, the amount required. Councillor Nigel Steel-Mortimer advised that at least £5,000.00 would be required from the Community Council. The Members agreed that this figure was prohibitive for the Community Council.

8(A). 235/16

PLANNING APPLICATIONS

The Clerk advised the Members that no planning applications had been received from Flintshire County Council

8(B). 236/16

PLANNING DECISIONS

The Clerk advised that the following planning decision had been received from Flintshire County Council:

- ❖ Planning application number: 055758, for the erection of lean-to conservatory, at The Chalet, Gwaenysgor. Approved.

9(A). 237/16

COMMUNITY LIGHTING

There were no reported faulty lamps between the October and November Council meetings. No lamps were reported out of order in the meeting.

9(B). 238/16

TRELAWNYD STREET LIGHTS

Councillor Ian Papworth recollected to the Members the recent road safety improvements, which included new street lighting on London Road. This appears to leave three street lights in the area under the administration of the Community Council. Councillor Papworth advised that he had been in contact with Flintshire Street Lighting, and the following costings had been advised: £400.00 each for a LED light and possibly pole brackets at a cost of £150.00 each. Councillor Papworth referred to the possibility of the lights being upgraded to Highway standard and administered by the County Council for a specified period of time.

The Members agreed the following: The Clerk to place the matter on the January, 2017 agenda - for further discussion by the Members.

10. 239/16

**TRELAWNYD MEMORIAL HALL (FINANCIAL SUPPORT FOR IMPROVEMENTS)
(CLLR DAVID SMITH)**

Councillor David Ellis on behalf of Councillor David Smith, advised the Members in relation to a application to the Gwynt Y Mor Community Fund, for various improvements to the Trelawnyd Memorial Hall. Whilst the application is in two phases, the Memorial Hall has to demonstrate in the application that it receives support from the local community committees and groups, including the Community Council. The application also requires to prove financial support for the project. Councillor Ellis asked that the Community Council confirm their support, including a financial commitment.

The Members agreed the following: (a) the Clerk to provide the Trelawnyd Memorial Hall Management Committee, with a letter of support (b) the Community Council, in principle, agree a financial commitment to the project.

11. 240/16

COMMUNITY SPEED WATCH (CLLR DAVID SMITH)

The Clerk advised in Councillor Smith's absence – that Councillor Smith placed this agenda item following receipt of the 'North Wales Community Speed Watch Newsletter'. The newsletter contained an article on recruiting new members.

The Members agreed the following: The Clerk to obtain posters and send to Councillors' David Ellis and John Whiteway – asking that they be placed on the village notice boards – to ascertain any interest from residents to form a Group and attend a training course.

12. 241/16

**TO DISCUSS ADDITIONAL / UPGRADING OF ROAD SIGNAGE IN THE
GWAENYSGOR AREA (CLLR JOHN WHITEWAY)**

Following the attendance of Mr. Steve Jones and Mr. Anthony Stanford, it was suggested by the Members present, that the Gwaenysgor Council Members arrange a public meeting and set up a local committee. Whereby the suggestion by Mr. Steve Jones in relation to a small island or a marker post, tree, seat – ornamental bollard could be discussed, together with draft traffic calming measures, including the upgrading of road signage.

13. 242/16

**UPDATE REPORT –PAVEMENT EXTENSION NEAR THE CROWN INN (CLLR DAVID
ELLIS)**

Councillor David Ellis advised the Members in relation to a meeting held recently with Mr. Anthony Stanford (Flintshire County Council Highways). The meeting discussed the provision of

an extension to the footpath at the Crown Inn. Mr. Stanford will produce plans in early 2017, which will be sent to Punch Taverns and the Community Council, for their initial observations.

14. 243/16

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
262	Scottish Power (Street Lighting Electricity Account – July, August & September)	282.48	14.12	296.60
263	Ian Papworth (Re-imburement of purchase of two Royal British Legion Poppy Wreaths - Trelawnyd & Gwaenysgor Remembrance Sunday)	42.00		42.00

15. 244/16

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	Llangollen International Eisteddfod	None
	Marie Curie (Rhyl Branch)	None

16. 245/16

The Members agreed the payments of the above accounts as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY THE

CHAIRMAN.....

DATE OF APPROVAL.....