

**CYNGOR CYMUNED
TRELAWNYD & GWAENYSGOR
COMMUNITY COUNCIL
Minutes of the Meeting of
Trelawnyd & Gwaenysgor Community Council,
Held in the Village Hall, Gwaenysgor
On Thursday 14th June 2018, at 7.15 pm.**

1(A). 95/18

PRESENT

Councillor David J. Smith (Trelawnyd Ward)
Councillor David H. Ellis (Trelawnyd Ward)
Councillor Peter Jones (Gwaenysgor Ward)
Councillor J. Edward Lloyd-Ellis (Trelawnyd Ward) (Vice Chair)
Councillor John C. Whiteway (Gwaenysgor Ward)
Councillor Jennifer A. Morris (Trelawnyd Ward)
Councillor Helen S. Papworth (Trelawnyd Ward) (Chair)

County Councillor Andrew J. Holgate (Flintshire County Council)

1(B). 95/18 APOLOGIES

Councillor Abigail N. Jones (Trelawnyd Ward)
Councillor David M. Allen (Gwaenysgor Ward)

2. 96/18 DISCLOSURE OF INTEREST

There were no disclosures of interest.

3. 97/18 TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 10th May 2018

Following corrections, the Minutes were proposed as correct by Councillor David Ellis and seconded as correct by Councillor Peter Jones and formally agreed by the Members present.

4. 98/18 MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 11. 62/18 (page 2) No additions to the list of assets was required on the advice of the Internal Auditor as no new assets had been purchased in the last 12 months.

Minute no: 14. 64/18 (page 5) The hosting of the website by Colony of Ants will continue until renewal date in December and the full fee of £250 paid. After January, changing to the Caerwys Computer Service would be investigated.

P David Smith

S David Ellis

Carried

Minute no: 58/18 1. (page 3) Councillor David Ellis has spoken with the residents and they would contribute £200. Chris Kearns has quoted a cost of £1,400 to put in posts and shrubs

Members agreed the following: Councillor David Ellis to talk to Chris Kearns and request a quote for posts, and posts and chains.

Minute no: 58/18 6. (page 3) The Insurance has now been paid.

Minute no: 11. 82/18 The clerk has no knowledge of this, and the action was removed.

Minute no:12. 84/18 The shelter has arrived but has not yet been erected

Minute no:15. 67/18 The estimated costs from Gamlins were around £500 plus VAT

Members agreed to go ahead although there was a concern at who would write to the electorate. No correspondence found

Minute 16. 88/18 Bus route consultation period had now ended

Minute 17. 89/18 Field Cottage Planning Matters, there have as yet been no further developments

Minute 22. 94/19 Item 3 6 names appear to be missing from the Cenotaph in Trelawnyd.

Two quotes from Blackwells had been received, one for just adding the names, and a second for additional cleaning and restoration. Grants from CADW were also being explored by councillor D Ellis. It was agreed to seek at least a further two quotes as required by our financial regulations.

5(A). 99/18 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

Resignation of the Clerk

An email was received 16/05/2018 from the clerk tendering her immediate resignation after which she could not be contacted for a period of time. The chair visited to collect some equipment and met the clerk's husband but was unable to speak with the clerk. A Sick Note has now been forwarded and payment up to June was proposed as being the correct course by the Chair.

P Helen Papworth

S David Smith

Carried

The PC and internet Passwords have now been provided but mail and e mail addresses will need to be amended. A transferable outlook e mail was agreed as most appropriate, and Gail will forward on any mail saving us a £250 re-direction cost.

The Chair's signature has now been added to the bank mandate.

The Chair will act as temporary Clerk and Financial Officer and David Smith as minutes' clerk until a new clerk is appointed

The chair had received a complaint from a member of the public regarding Cllr E Lloyd Ellis and had discussed this with the Standards Officer of FCC who advised we inform the complainant that they should take the matter up with the Local Government Ombudsman, which has now been done.

An anonymous e mail complaining about a caravan on Pentre Ffyddion farm had been received. It was agreed that the complainant be informed that this is nothing to do with the community council but comes under the remit of the FCC.

A letter in support of a grant application to the Gwynt Y Mor scheme was sent to the The Trelawnyd Friendship Club.

Various sustainability leaflets had been received for members interest

5(B). 99/18 CLERK'S REPORT

No responses to the Job Advertisement for a new Clerk have been received, but a local application had been received..

6. 100/18 COUNTY COUNCILLOR'S REPORT (CLLR ANDREW J. HOLGATE)

Councillor Andrew John Holgate. Councillor Holgate informed Members of the following: The schedule for road repairs has not yet been made available. Some work on filling local pot holes in had been completed.

7. 101/18 REPRESENTATIVES / LIAISON COMMITTEE REPORTS

One Voice Wales

The Chair and Councillors Ellis and Smith had attended the district meeting and reported on the Independent Review Panel findings on clustering. The main advice to WAG is that one size does not fit all, and any changes need to be sympathetic to the strong association that community councils have with local democracy. It was also reported on the advice from the Remunerations Panel that any councils with a budget of £30k plus will need to offer their councillors allowances.

This was also similarly agreed for the County Forum.

The Gwaenysgor sub-committee had met with representatives of Flintshire and Denbighshire to discuss road closure of Gwaenysgor Hill in bad weather. It was clear that the chief executives did not favour a gateway type approach as gaining appropriate permissions are complicated and they propose improved signage. The issue is ongoing.

8A) 102/18 PLANNING APPLICATIONS

Two story extension at Fford Telia Gwaenysgor was approved

Amendment to the Bwythin Y Llan application in Trelawnyd was approved

8B) 102/18 PLANNING APPROVALS

The application for a Poly Tunnel at Still House Trelawnyd had been approved by FCC.

9). 103/18 COMMUNITY LIGHTING

Nothing to report

10). 103/18 COMMUNITY RESILIENCE REPORT FOR APPROVAL

The Plan will be forwarded to the North Wales Emergency Planning Team on agreement for their approval. A bid has been sent by the Secretary of Trelawnyd Community Association to the Prince's Countryside Trust for £1,500 that would equip each hall with an emergency box and a small modern generator. The Community Resilience Plan was approved

P David Smith

S David Ellis

Carried

11) 104/18 PLACE PLAN

The Place Plan needs to be updated and it was agreed to set up a sub-committee to do this. The sub-committee will consist of:

Helen Papworth Chair

David Smith

David Allen

Jennifer Morris

Abi Jones

12) 105/18 GWAENYSGOR TELEPHONE BOX LEASE

Progress has not been made due to the resignation of the Clerk. The third party and their solicitor are insisting on a licensing agreement. It was agreed that the Gwaenysgor sub-committee review the proposed licensing agreement with our solicitors with a view to minimising further costs and proceeding. The chair will forward details of our solicitors to the sub-committee

13) 106/18 STANDING ORDERS POLICY FOR APPROVAL

The 2016 Standing Orders, with the Self-Regulatory Protocol and GDPR statement included, were approved. See addendum to minutes.

It was agreed to review the NALC Standing Orders by means of a sub-committee, membership to be determined.

14) 107/18 AUDIT DOCUMENTATION FOR APPROVAL

These have now been reviewed by the Internal Auditor and some corrections made.

It was agreed to sign off and approve the Internal Audit Documentation. P David Ellis

S Edward Lloyd Ellis

Carried

It was agreed that we continue with the same Internal Auditor BDOLLP P

David Ellis

S Edward Lloyd Ellis Carried

Accounts from February, highlighted by the internal auditor, were retrospectively approved.

15) 108/18 APPROVAL OF ACCOUNTS FOR PAYMENT

Approval of accounts for February 2018

P David Ellis

S John Whiteway

Carried

Signing of cheques for May - June and Cheques 426 to 433

P David Ellis

S John Whiteway

Carried

16) 109/18 APPLICATIONS FOR FINANCIAL SUPPORT

None Received

17) 110/18

In accordance with OVW guidance Any Other Business will not be an agenda item in future and any items for inclusion in the agenda will need to be notified to the Clerk in advance for inclusion.

18) 111/18 NEW CLERK INTERVIEWS

It was agreed to proceed to interview with the applicant for the Clerk's position A small interview panel was agreed consisting of:

David Smith

Edward Lloyd Ellis (Chair)

John Whiteway

Post Meeting Note

The interview is arranged for Friday 22nd June at 7:30pm in the Trelawnyd Memorial Hall.

Meeting Closed at 8:55 pm