

**CYNGOR CYMUNED
TRELAWNYD & GWAENYSGOR
COMMUNITY COUNCIL**

Minutes of the **Meeting of Trelawnyd & Gwaenysgor Community Council** held at **Trelawnyd Memorial Village Hall** on Thursday, 10th February 2022 at 7.00pm.

PRESENT: Councillor J.E. Lloyd-Ellis (Chair).

Councillors: D.M. Allen, D.H. Ellis, A.N. Jones, M. Jones, P. Jones, D.J. Smith, and J.C. Whiteway.

APOLOGIES FOR ABSENCE were received from County Councillor Tim Roberts.

IN ATTENDANCE: J. Baker (Clerk).

131. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

Agenda Item	Name of Councillor	Personal	Prejudicial	Nature of Interest
11	D.J Smith		✓	Planning Application 064013. Neighbouring Property.

132. MINUTES & MEETINGS

132.1. Approval of Minutes

RESOLVED:

That the minutes of the following meetings be approved as a correct record. Two corrections were agreed and noted for amendment by the Clerk. Minutes were to be signed at soon as practical. Clerk to arrange with the Chair.

- Meeting of the Council held on Thursday 13th January 2021.

132.2. Matters Arising

There were no matters arising that would not be covered on the main agenda.

133. COUNCILLOR VACANCY

Members considered the position with the vacancy following the resignation of Cllr H.S. Papworth, and its proximity to the forthcoming elections in May. The Council considered whether to co-opt or hold over the vacancy until the elections.

RESOLVED:

That the Council hold over the vacancy until the elections in May 2022. Clerk to write a letter of thanks to Cllr Papworth for her services as a Councillor.

134. TRELAWNYD MEMORIAL VILLAGE HALL

Members discussed the progress to date with the interested party in managing the Hall. A business plan had been submitted to the Clerk but was required to be sent in a word/pdf format. The Chair confirmed the party's stakeholders to the Council.

The Council were also in receipt of an expression of interest letter and business plan from the Trelawnyd Community Association, who had now declared their intentions to be considered for managing the Hall.

Members discussed a change in membership for the Hall Sub-Group. Cllr A.N. Jones was to step down in lieu of a close family member being part of the first group that intended to manage the Hall.

RESOLVED:

- 1) That Cllr D.H. Ellis join the Hall Sub-Group with immediate effect.
- 2) That the Clerk arranges a meeting of the Sub-Group as soon as practical once the remaining business plan had been received. The Sub-Group would then consider the business plans and if appropriate recommend an appointment to the next meeting of the Council.
- 3) That the decision to allow the baby changing fold down works be formally ratified by the Council. Clerk to pass on the Council's thanks to the TCA.

135. CLERK'S REPORT

The Clerk reported that the Council were still waiting for its final accounts from the auditors and would again follow up.

The Clerk passed on the copies of the Council's annual newsletter for distribution by members in the local community.

The North Wales Police Inspector Stephen Roberts was to introduce a new liaison group meeting in March 2022, which would aim to provide town and community councils with a regular forum by which they can raise issues, and for those concerns to be formally considered, discussed, and tasked accordingly. The forum would seek to identify several actions to resolve the issues, actions that can be owned by one organisation or multiple partners. All councils would be asked to submit issues per meeting and a nominated councillor is required to attend each meeting. The CA/ALM meeting is designed to be an effective way of resolving issues quickly, engaging the most relevant partners where appropriate and to ensure that local town and community councils have a real and effective mechanism to raise their concerns with North Wales Police and get work done in their respective areas. Membership of the group can be rotated among Councillors.

RESOLVED:

That Cllr D.H. Ellis be nominated to attend the first meeting of the CA/ALM Police Group.

136. COUNTY COUNCILLOR'S REPORT

Cllr Tim Roberts had provided an update to the Chair, in his absence. The AONB were now involved in the bus shelter matter. There was no update on the Gwaenysgor Hill road safety matter. There had been no enforcement action taken on the containers in Gwaenysgor due to Covid restrictions.

137. REPRESENTATIVE / LIAISON COMMITTEE REPORTS

There were no reports submitted.

138. PLANNING APPLICATIONS

Consideration was given to applications forwarded to the Community Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
063961	Partial Change of Use of garage to incorporate a dog grooming area. New boundary fence above existing stone wall. Location: Rose Cottage, Ffordd Penrallt, Gwaenysgor, Rhyl, Flintshire, LL18 6EP. The Council noted the retrospective nature of this application and had no objection.
063999	Retrospective Application for the Erection of Single Storey Flat Roof Outbuilding. Location: The Laurels, London Road, Trelawnyd, Rhyl, Flintshire, LL18 6DN. The Council had no objection to this application.
064013	Demolition of single garage and construction of double garage with storage space. Location: Plas Yn Dre Ucha, High Street, Trelawnyd, Rhyl, Flintshire, LL18 6DT. The Council had no objection to this application.

139. ACCOUNTS FOR PAYMENT

RESOLVED:

That the following schedule of accounts be approved for payment.

SCHEDULE OF ACCOUNTS – JANUARY 2022

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
147	BACS	HMRC	Clerk & Caretaker PAYE - Jan 2022	152.00	***
148	BACS	J. Baker	Reimbursement of Expenses – Dec. 2021	11.28	****
149	BACS	Quad Fuels	Supply 750 Litres Heating Oil - TMVH	431.08	****
150	BACS	Scottish Power	Hall Electric 3/12/21 to 22/12/21	54.53	****
152	BACS	Welsh Water	Water Rates 23/6/21 to 24/12/21 - TMVH	124.98	****
153	BACS	Scottish Power	Streetlight Electric 30/9/21 to 31/12/21	212.18	*#
154	BACS	Flintshire CC	Contribution to Summer Playscheme	2,381.50	^^
155	BACS	Flintshire CC	Business Rates – Trelawnyd Village Hall 10/6/21 to 31/3/21	2,637.62	****
			Total	6,005.17	

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- **^^ Local Government Act 1972 S.13
- *^^* Local Government Act 1972 S.34
- **^^* Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.173, S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923
- #### Litter Act 1983 S.5-6
- ***** Local Government & Rating Act 1997 S.31
- *# Parish Councils Act 1957 S.3

140. CORRESPONDENCE

Members noted as received the following correspondence that had been previously circulated by the Clerk.

Ref.	Details	Circulation Date
A	One Voice Wales News & Training Updates	Various
B	Visit Wales News Updates	Various
C	Flintshire County Council Updates	Various
D	Rob Roberts MP News Updates	Various
E	Trelawnyd Community Association – Permission for Works	20 th Jan 2022
F	FLVC Guidance on Community Centre & Village Hall Usage	28 th Jan 2022
G	Jo Danson - Llanasa, Trelawnyd & Gwaenysgor Digital Trail Video	31 st Jan 2022

141. FINANCIAL DOCUMENTS FOR ANNUAL REVIEW

Members reviewed the following documents:

- Risk Assessment.
- Internal Controls.
- Annual Investment Strategy.

The Clerk stated that an amendment had been made to the Council's Risk Assessment, to identify potential supplier procurement fraud, as recommended by the Internal Auditor.

RESOLVED:

That the documents be approved and implemented by the Council with immediate effect.

142. AUDIT APPOINTMENTS 2021/22 FINANCIAL YEAR

Members considered the appointments and reviewed the internal audit plan circulated with the agenda.

RESOLVED:

That the following appointments be confirmed for the 2021/22 financial year:

- External Audit – Audit Wales.
- Internal Audit – JDH Business Services Ltd.

143. VILLAGE ACTIVE TRAVEL PLAN

The Chair circulated the final draft of the traffic survey, which would require Welsh translation before circulation to Trelawnyd residents. The survey was to be sent out with the Council's newsletter. Cllr M. Jones would complete the translation work.

RESOLVED:

That the survey be approved for use. Clerk to arrange printing and delivery to the Chair.

144. ST. DAVID'S DAY 2022

Members considered the email received from Flintshire County Council, that outlined arrangements and ideas for St. David's Day, Tuesday 1st March 2022.

RESOLVED:

That members note the email as received. Clerk to send details onto the Trelawnyd Community Association, for information/action as required.

145. QUEENS JUBILEE CELEBRATIONS

Cllr J.C. Whiteway outlined the plans for the above event in Gwaenysgor. A programme had been agreed and a flyer would be sent to residents. A budget of £500 was required to run the event. A Jubilee flag was requested for both villages.

The Chair reported that two events were planned for Trelawnyd, a street party organised by the TCA, and an evening event at the Crown Public House.

RESOLVED:

- 1) That the Council approve a £500 budget allocation to facilitate the Gwaenysgor Jubilee event. Invoices were to be paid direct by the Council, or the Clerk would reimburse Councillors upon evidence (receipt) of costs incurred.
- 2) That the Clerk arranges to purchase Jubilee flags for use in both villages.

146. STANDING WATER AT BRYN VIEW LODGE

Members discussed the above matter. It was agreed a soakaway was required past the pond to mitigate the problem, and the County Council's Streetscene Department were aware.

RESOLVED:

That the Clerk follow up progress with County Councillor Tim Roberts.

147. SUMMER PLAYScheme 2022

Members considered the local play scheme requirements for this year. The Clerk confirmed there was sufficient budget provision to cover a five week scheme. The County Council had supplied an evaluation report from last year's scheme.

RESOLVED:

That a five week scheme be approved for Summer 2022. Clerk to inform Janet Roberts, Flintshire County Council.

148. LOVE NORTH WALES COMMUNITY SUPPORT – FINANCIAL ASSISTANCE

Members considered the LNWCS request for financial assistance to provide aid to those across North Wales who need help with basic needs.

RESOLVED:

That the matter be deferred until the next Budget/Precept Setting Meeting, due January 2023.
Clerk to inform LNWCS.

149. CITY OF SANCTUARY GROUP STATEMENT

Members considered the statement from the City of Sanctuary Group.

RESOLVED:

That the statement be noted as received and shared on by members as appropriate. Clerk to inform the Group.

150. CLOSE OF MEETING

The Chair closed the meeting at 8.05pm.

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Chair