

**CYNGOR CYMUNED
TRELAWNYD & GWAENYSGOR
COMMUNITY COUNCIL**

Minutes of the **Meeting of Trelawnyd & Gwaenysgor Community Council**
held remotely on Thursday, 11th March 2021 at 6.30pm.

PRESENT: Councillor J.E. Lloyd-Ellis (Chair).

Councillors: D.M. Allen, D.H. Ellis, P. Jones, H.S. Papworth, D.J. Smith, and
J.C. Whiteway.

County Councillor: T. Roberts.

APOLOGIES FOR ABSENCE were received from Councillor M. Jones.

Councillor A.N. Jones was absent without apology.

IN ATTENDANCE: J. Baker (Clerk).

1. 230/20. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

Minute No.	Name of Councillor	Personal	Prejudicial	Nature of Interest
3. 232/20.	D.J. Smith		✓	Member of Trelawnyd Village Hall Committee
3. 232/20.	H.S. Papworth		✓	Spouse of member of Trelawnyd Village Hall Committee
14. 244/20.	J.C. Whiteway		✓	Member of Gwaenysgor Village Hall Committee

2. 231/20. MINUTES & MEETINGS

2. 231/20.1. Approval of Minutes

RESOLVED:

That the minutes of the following meetings be approved as a correct record. Minutes were to be signed at soon as practical. Clerk to arrange with the Chair.

- Trelawnyd & Gwaenysgor Council meeting held on Thursday 11th February 2021.
- Special Council meeting held on Thursday 18th February 2021.
- Special Council meeting held on Thursday 4th March 2021.

2. 231/20.2. Matters Arising

2. 209/20 – Ash dieback disease and tree removal. Members continued to express concerns over the removal of the arisings. Clerk to follow up with Dewi Ellis.

2. 210/20.1 – Clerk to correct typo in minutes Tuesday should read Thursday.

2. 210/20.2 – Clerk to follow up with Cllr T. Roberts on the wiring of generators.

13. 223/20 – The planters were not FCC responsibility. Cllr D.H. Ellis had arranged for their replacement.

3. 232/20. TRELAWNYD MEMORIAL HALL LEASE

Members reviewed the latest information provided by the Hall Committee. The Committee were now not proposing to merge with the Community Association and were no longer requesting a 25 year lease. The Secretary's letter to the council had been circulated by the Clerk on 9th March 2021.

Members had been informed that the Hall Committee would be continuing with the existing lease, which the FLVC had advised was fully valid. The master copy of the lease had been lost but was allegedly signed in 2003. Members noted the Hall Committee had in effect withdrawn their notice of leaving.

Members noted there were other interested parties that had expressed an interest in running the Hall. Members discussed the continuation of the lease for a further 8 years. Members remained concerned at the validity of the lease, which was also not registered with the land registry.

Members still expressed a desire for a 2/3 year maintenance clause to be included as a condition of any new lease granted. Members discussed seeking legal advice to confirm the position with the lease, which was in the best interests of all parties.

RESOLVED:

That the Clerk seeks professional legal advice on the validity of the lease for the Hall. That in the meantime the Hall Committee continue with the existing arrangements until further notice. That the Hall Committee be invited to support the legal review process in the best interests of all parties, and in the spirit of partnership working.

4. 233/20. CLERK'S REPORT

The Clerk reported that the ICT review was now complete and new email operational. The switch over to internet banking was now completed.

The matter of the quantity of streetlights maintained and switching off the lights at night had been raised with Jamie Bennett, Flintshire County Council. The Clerk reported the damaged wall at the intersection of Cwm Road and Rhodfa Arthur was to be repaired shortly by the County Council. The County Council would not replace the planters at Llys Mostyn.

The Clerk queried if there were any further committees or sub-committees. Biodiversity, Staffing Sub-Group and Gwaenysgor Traffic Group were all confirmed as active currently.

Finally, the Clerk recommended the Council's migration to model policies for both Standing Orders and Financial Regulations. This followed audit and best practice guidelines issued from both One Voice Wales and the Society of Local Council Clerks.

RESOLVED:

That the Clerk drafts the model policies, for members to consider at the next Council meeting.

5. 234/20. COUNTY COUNCILLOR'S REPORT

Cllr T. Roberts had passed on the Council's thanks to the Streetscene crews involved in winter maintenance. Cllr Roberts had also thanked the refuse and recycling crews. Remote working was still being undertaken. Members queried whether some of the local building work currently being undertaken was subject to any planning permissions. Cllr D.H. Ellis to supply the addresses.

Members remained concerned over road safety on Gwaenysgor Hill and a mobile sign was suggested as a possible intervention. Other matters of concern raised by members included the hedge owned by Johnsons, fly tipping, the culverts from the top of High Street down to Bryn Yr Odyn being blocked causing excessive water draining down the roads, the general condition of Bridleways in the Felin / Marian Mills area with drainage and erosion issues, vehicles trying to access the masts by using the bridleway in Gwaenysgor. Members also suggested litter cams be considered.

RESOLVED:

That Cllr Roberts follows up and provides feedback to the Council on the issues raised.

6. 235/20. REPRESENTATIVE / LIAISON COMMITTEE REPORTS

Cllr D.J. Smith reported his recent attendance at the virtual Dark Sky event. Opportunities were limited for the Council to be involved with 90% of the developments outside Wales. The aim was to attract tourism. It was noted that Trelawnyd Memorial Hall was once used for a Dark Sky Initiative event.

7. 236/20. ACCOUNTS FOR PAYMENT

RESOLVED:

That the following schedule of accounts be approved for payment.

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
60	CHQ	Clerk	February Salary/Allowance	429.00	***
61	CHQ	Former Clerk	Accrued Leave	240.00	***
62	CHQ	HMRC	PAYE Feb 2021	160.60	***
63	CHQ	ICO	Annual DP Fee	40.00	***
64	CHQ	Clerk	Reimbursement of Expenses	90.53	****
65	CHQ	Scottish Power	Electric Charges 30/9-3/12	211.55	*#
Total				1,171.68	

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- ***^ Local Government Act 1972 S.13
- ****^ Local Government Act 1972 S.34
- ****^* Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.173, S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923
- #### Litter Act 1983 S.5-6
- ***** Local Government & Rating Act 1997 S.31
- *# Parish Councils Act 1957 S.3

8. 237/20. CORRESPONDENCE

Members noted as received the following correspondence that had been previously circulated by the Clerk.

Ref.	Details	Circulation Date
A	One Voice Wales News & Training Updates	Various
B	Visit Wales News Updates	Various
C	Flintshire County Council Updates	Various
D	Rob Roberts MP Updates	Various
E	Awel y Mor Newsletter	9 th Feb 2021
F	Planning Aid Wales Training	9 th Feb 2021
G	Litter Survey Response – Cllr H.S. Papworth	13 th Feb 2021
H	PC Kelly French-Jones Appointment Update	13 th Feb 2021
I	Nick Taylor Chair of TMHC Letter	14 th Feb 2021
J	IRPW Consultation	17 th Feb 2021
K	Welsh Government Constructive Conversations Course	17 th Feb 2021
L	North Wales Police Local Officer Contacts	17 th Feb 2021
M	FCC Monitoring Officer Advice on Interests	19 th Feb 2021
N	Cllr D. Smith – Formal Dissolution TMHC	19 th Feb 2021
O	Dark Sky Awareness Training	22 nd Feb 2021
P	Cllr H.S. Papworth – Old Hall Lease/Constitution	23 rd Feb 2021
Q	PC Kelly French-Jones – Grab A Grip day	2 nd Mar 2021
R	Cllr D. Smith – TMHC Position Statement/Drone photo	2 nd Mar 2021
S	Welsh Government Electoral Newsletter	5 th Mar 2021

9. 238/20. BIODIVERSITY COMMITTEE

The Clerk had prepared draft terms of reference for consideration by members. It was confirmed that Councillors J.E. Lloyd-Ellis, M. Jones, and D.M. Allen had been previously nominated as the Council's representatives. Cllr H.S. Papworth proposed several changes to the TORs that covered making them non-specific, increased delegated expenditure level and set minimum membership.

RESOLVED:

That the Clerk processes the agreed amendments supplied by Cllr H.S. Papworth and recirculates the TORs to members. That the Clerk then consults with the Chair to call the next meeting.

10. 239/20. ASSET REGISTER 2020/21

Members considered the draft asset register, that included additional items from Gwaenysgor prepared by Cllr P. Jones. The Clerk explained a final listing was required by the financial year end to support the Council's Annual Return

and Financial Statements, and to satisfy the Auditors. The Clerk recommended that Trelawnyd Memorial Hall be omitted until such time as ownership can be verified by the presentation of deeds of ownership. Once the asset register was confirmed there should be no further changes apart from newly acquired items or disposals.

RESOLVED:

That the Clerk produces a composite asset register and circulates to members for comments, ahead of its approval at the next meeting.

11. 240/20. DRAFT GUIDANCE ON CODE OF CONDUCT

Members considered taking part in the consultation.

RESOLVED:

That the draft guidance be noted as received on this occasion.

12. 241/20. INDEPENDENT REMUNERATION PANEL FOR WALES (IRPW) ANNUAL REPORT FOR 2021/22

The Clerk read out the mandatory and discretionary determinations from the report for members to consider and make appropriate determinations for the Council.

RESOLVED:

That the following decisions be confirmed:

- 1) Determination 42 (Mandated) – The Clerk will pay all members the sum of £150.00 on the April pay run unless members write to the Clerk to decline this payment.
- 2) Determinations 44 (Senior Payments), 45 (Travel Costs), 46 (Overnight Stays), 47 (Financial Loss), 48 (Chair Payment), 49 (Vice-Chair Payment) – these are all discretionary and members voted against their implementation for the 2021/22 civic year.

13. 242/20. BRIDLEWAYS

The footpath to Pentre Mawr Farm was completely impassable with bare rocks visible. There were also concerns over the Brynteg to Cae Glas path

and the Marian Mills path by the waterworks, which was very muddy from the topsoil layer. The situation with the Johnsons pathway remained ongoing and the overgrown hedge was of increasing concern.

RESOLVED:

- 1) That Cllr H.S. Papworth reports the above matters through to the County Council, for further investigation and remedial action.
- 2) That the Clerk writes to Johnsons to request urgent remedial maintenance be undertaken to allow unhindered pedestrian access on the pathway.

13. 243/20. DOG FOULING

Councillor H.S. Papworth reported ongoing concerns, particularly in the school field. Local action was required, and an increased visible presence of Dog Wardens considered by the County Council. Members noted there was a private and chargeable designated dog walking field in Marian/Axton.

RESOLVED:

That the Clerk follows up the matter with the County Council's Streetscene Department.

14. 244/20. APPLICATIONS FOR FINANCIAL ASSISTANCE

14. 244/20.1. Grant Awarding Policy

Members considered the draft policy and application form prepared by the Clerk.

RESOLVED:

That the policy be approved and published, but with the following amendments processed: policy would be for applications over £500 only; and the reference to reflecting the bilingual nature of the community was to be omitted.

14. 244/20.2. New Applications

Members had before them a list of donations paid to date for the current year, and the details of the new applications for consideration as follows:

- Gwaenysgor Village Hall - £300.

RESOLVED:

That donations be approved for the following amount to the stated organisation:

- Gwaenysgor Village Hall = £300 March 2021 pay run (2020/21 year).

15. 245/20. CLOSE OF MEETING

The Chair closed the meeting at 8.45pm.

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Chair