

**CYNGOR CYMUNED  
TRELAWNYD & GWAENYSGOR  
COMMUNITY COUNCIL**

Minutes of the **Meeting of Trelawnyd & Gwaenysgor Community Council**  
held at Gwaenysgor Village Hall on Thursday, 14<sup>th</sup> October 2021 at 7.00pm.

---

PRESENT: Councillor J.E. Lloyd-Ellis (Chair).

Councillors: D.M. Allen, D.H. Ellis, A.N. Jones, M. Jones, P. Jones, D.J. Smith,  
and J.C. Whiteway.

APOLOGIES FOR ABSENCE were received from Councillor H.S. Papworth, and  
County Councillor T. Roberts.

IN ATTENDANCE: J. Baker (Clerk).

77. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None were declared.

78. PRESENTATION

Tony Fish, Regional Employment Engagement Director, Ministry of Defence, attended the meeting to brief members on the application process for the Armed Forces Covenant. Mr Fish explained there was a network of supportive organisations with the North Wales branch based in Mold. The Government was replacing full time staff with reservists with Queensferry being the nearest unit. There was a high volume of cadets and veterans based in the North Wales area and Mr Fish provided some maps to highlight the various units in place across the region. There were a series of pledges that the Council must adhere to if they joined the covenant, which can be tailored to different organisations. The overall message was that no member of the armed forces shall be disadvantaged in any way.

Mr Fish liaised regularly with the County Council’s Armed Forces Liaison Officers who can offer support through core services such as Housing. A joint signing ceremony could be arranged to promote the Council signing up.

Members discussed the matter and were generally positive and would consider further what was involved in the signing up process. Mr Fish provided his contact details to the Clerk.

RESOLVED:

- 1) That Mr Fish be thanked for his presentation.

- 2) That the Clerk contacts the County Council's Armed Forces Liaison Officers and extends an invite to them to attend a future meeting of the Council.

79. MINUTES & MEETINGS

79.1. Approval of Minutes

RESOLVED:

That the minutes of the following meetings be approved as a correct record. Minutes were to be signed at soon as practical. Clerk to arrange with the Chair.

- Meeting of the Council held on Thursday 9<sup>th</sup> September 2021.

79.2. Matters Arising

- NHS Quiz Night – The Chair has sourced cut glass gifts and cards for the recipients.
- Footpath Past the Crown – discussions noted under minute 88.
- Cllr D.H. Ellis had sourced a quote from Flintshire Fabrications for a new tree guard in the sum of £827.00. Further quotations were to be sought and Cllr Ellis would contact Dewi Ellis, Tree Inspector, Flintshire County Council, for further advice.

80. TRELAWNYD MEMORIAL VILLAGE HALL

Members considered the latest developments related to the Council's interim management of the Hall.

Members considered the following matters:

- The Clerk provided an update from Mr Alun Hughes, on his group's progress in forming a committee. A further expression of interest would be posted in the community, to appoint further members.
- The Clerk reported that One Voice Wales do not provide a model template for a lease, as leases tend to be specific documents tailored to local requirements. DTM Legal had provided an initial estimate for the lease completion in the region of £1.5k-1.75k, should the Council wish to make a commission.

RESOLVED:

That the Clerk contacts Mr Hughes to inform that the Council has granted a one month extension for a formal response and meeting.

81. CLERK'S REPORT

The Clerk reported that the council had received notification of a delay from Audit Wales in finishing off this year's audits. The audited annual returns are expected back shortly but no date had yet been provided. Public notice had been served of this delay which was due to Covid and outside of the Council's immediate control. This affected many Welsh Councils.

The Clerk reported on the documentation that would be brought along to the meetings. Both the invoice file and bank file could be checked by members at the meeting, which was considered best practice. Members should always sign in to confirm their attendance at the meeting in the book provided. There were stocks of Declaration of Interest forms and Recorded Vote forms should they need to be used during the meeting.

82. COUNTY COUNCILLOR'S REPORT

Cllr Tim Roberts had given his apologies for this meeting. Cllr P. Jones queried the progress on the joint meeting to review the safety concerns on Gwaenysgor Hill, in times of inclement weather, which had been an outstanding matter since February this year. The outstanding works to the bus shelter were also raised, and there was believed to be a contractual arrangement in place to undertake the outstanding remedial works.

RESOLVED:

That the Clerk follows up with Nigel Highfield, Clerk to Prestatyn Town Council, and Katie Wilby, Chief Officer, Streetscene, Flintshire County Council, to arrange a joint meeting ahead of the winter season.

83. REPRESENTATIVE / LIAISON COMMITTEE REPORTS

Nothing to report.

84. PLANNING APPLICATIONS

Consideration was given to applications forwarded to the Community Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
063502	Section 42 of the Planning Act 2008 Neighbouring Local Authority Pre- application Consultation on the Preliminary Environmental Information Report for the Awel Y Mor Offshore Wind Farm. Location: Awel y Mor Wind Farm, Liverpool Bay.  <b>The Council confirmed it had no objection to this application.</b>

85. ACCOUNTS FOR PAYMENT

RESOLVED:

That the following schedule of accounts be approved for payment.

SCHEDULE OF ACCOUNTS – SEPTEMBER 2021

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
119	BACS	J. Baker	Reimbursement of Expenses - September	11.28	****
120	BACS	HMRC	Clerk & Caretaker (Aug) PAYE - September 2021	152.00	***
			<b>Total</b>	<b>163.28</b>	

Powers to Make Payments:

- \* The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- \*\* Local Government Act 1972 S.137
- \*\*\* Local Government Act 1972 S.112, 151
- \*\*\*\* Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- \*^ Local Government Act 1972 S.140
- \*\*^ Local Government Act 1972 S.176
- \*\*^^ Local Government Act 1972 S.13
- \*^^\* Local Government Act 1972 S.34
- \*\*^^\* Local Government (Misc. Provisions) Act 1953 S.4
- ^^\*\* Local Government Act 1972 S.173, S.174
- ^^^\* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923
- #### Litter Act 1983 S.5-6
- \*\*\*\*\* Local Government & Rating Act 1997 S.31
- \*# Parish Councils Act 1957 S.3

86. QUARTERLY ACCOUNTS & BANK RECONCILIATION TO 30 SEPTEMBER 2021

The Clerk presented the latest figures to the Council at the half year point of the financial year, as at 30<sup>th</sup> September 2021. Projections had now been added to the accounts. There were no financial issues of significant concern at this point of the year.

RESOLVED:

That the bank and accounts position be approved and accepted as a true and fair reflection of the Council's financial position for the stated period.

87. CORRESPONDENCE

Members noted as received the following correspondence that had been previously circulated by the Clerk.

Ref.	Details	Circulation Date
A	One Voice Wales News & Training Updates	Various
B	Visit Wales News Updates	Various
C	Flintshire County Council Updates	Various
D	Rob Roberts MP News Updates	Various
E	FLVC – Guidance to Reopen Community Centres	8 <sup>th</sup> Sept 2021
F	Aging Well in Wales Update	12 <sup>th</sup> Sept 2021
G	Older Peoples Commissioner Newsletter	14 <sup>th</sup> Sept 2021
H	North Wales Police Updates	15 <sup>th</sup> Sept 2021
I	Clwydian Range & Dee Valley AONB Annual Forum	20 <sup>th</sup> Sept 2021
J	Rights of Way Message	26 <sup>th</sup> Sept 2021
K	Welsh Youth Parliament Letter	3 <sup>rd</sup> Oct 2021

88. VILLAGE ACTIVE TRAVEL (FOOTPATH PAST THE CROWN)

Members reported a site meeting had taken place with County Council officials, on Wednesday 22<sup>nd</sup> September 2021. To advance this matter forward and apply for funding a village active travel plan was required. The Community Council were expected to take the lead on this document which also involved a community survey. The Clerk had circulated some documentation from Jayne Rodgers, Flintshire County Council to assist members. It was suggested a working group be set up to oversee this project, bearing in mind the scale of the work involved.

RESOLVED:

That Cllrs J.E. Lloyd-Ellis, D.H. Ellis, D.J. Smith, and H.S. Papworth form a task and finish working group to produce the plan and conduct a survey.

89. REGISTRATION OF RIGHTS OF WAY

The Clerk had received some correspondence on the above matter. The government had set a deadline of 2026 for all footpaths to be registered. Members believed that all statutory pathways in the immediate area had been identified and registered. However, maps could be obtained to undertake a check.

RESOLVED:

That the Clerk contacts the County Council to obtain the maps to enable the checking exercise to be undertaken.

90. CONSULTATIONS

Members considered the following consultations:

- Local taxes for second homes and self-catering accommodation.
- Proposed guidance on Principles of Good Administration and Good Records Management.

RESOLVED:

That the Council notes both the above consultations as received.

91. FLINTSHIRE COUNTY COUNCIL STANDARDS COMMITTEE

Members considered any nominations to attend this meeting on Monday 1<sup>st</sup> November 2021 at 6.00pm. The training at the meeting would cover the Role of the Standards Committee within the Council.

RESOLVED:

That Cllr J.E. Lloyd-Ellis be nominated to attend the meeting. Clerk to make the necessary arrangements.

92. DRAFT REPORT 2022/23 – INDEPENDENT REMUNERATION PANEL FOR WALES

Members considered the draft report, and the Clerk summarised the key changes. There were five Council groupings proposed, that depended on the size of the electorate. An attendance allowance was proposed to be introduced, which was optional for a Council to adopt. The fifth grouping for smaller Councils proposed for the £150 annual allowance to be optional going forward.

RESOLVED:

That the Council note the draft report as received and would fully consider any implications in the new year, once the final report had been confirmed and circulated.

93. MEMBERS AGENDA ITEMS

Members discussed the following items from members:

- Cllr J.E. Lloyd-Ellis – an update on plans for a parade on Remembrance Sunday were relayed to members.
- Cllr M. Jones – the works to the kissing gate and bus stop were ongoing and the Clerk continued to follow up with the County Council.
- Cllr J.C. Whiteway – it was suggested that the Council take over the maintenance of a small piece of land in front of Siop Ucha, Gwaenysgor to turn it into a feature/point of interest.
- Cllr H.S. Papworth – Notes on possible amendments had been provided for the Place Plan. The Council's last newsletter was also reviewed, and members considered another circulation.

RESOLVED:

- 1) That the Clerk makes an enquiry with the County Council on how to take over the Siop Ucha parcel of land, and if there would be any conditions.
- 2) That the Clerk makes the stated amendments to the Place Plan and recirculates it to members.
- 3) Members agreed a further newsletter to be circulated. All members to consider content and local groups to approach. Clerk to approach the TCA for any contributions.

94. GREEN COMMUNITIES PROJECT

Members considered this grant opportunity that related to any relevant local green initiatives.

RESOLVED:

That the matter be deferred to the next meeting of the Biodiversity Committee.

95. SELF EVALUATION TOOLKIT

Members considered taking part in the pilot for the toolkit organised through One Voice Wales, to support more effective governance arrangements in the local Council sector.

RESOLVED:

That the Council express an interest in taking part in the pilot scheme. Clerk to inform One Voice Wales.

96. APPLICATIONS FOR FINANCIAL ASSISTANCE

Members discussed two applications as follows:

- The Samaritans of Northeast Wales. An unspecified donation was requested.
- Trelawnyd Community Association (TCA) Pond Project. £600 per year for two years, total grant requested £1,200.

RESOLVED:

- 1) That an appropriate donation to the Samaritans be considered by the Council at its January 2022 meeting, when the budget and precept are reviewed.
- 2) That the donation to the TCA be approved subject to two conditions:
  - a. That a public bench be installed as part of the project.
  - b. That a project plan be produced and shared with the Council.

97. CLOSE OF MEETING

The Chair closed the meeting at 8.30pm.

.....

Chair