

**CYNGOR CYMUNED
TRELAWNYD & GWAENYSGOR
COMMUNITY COUNCIL**

Minutes of the **Annual Meeting of Trelawnyd & Gwaenysgor Community Council** held remotely on Thursday, 13th May 2021 at 6.30pm.

PRESENT: Councillor J.E. Lloyd-Ellis (Chair).

Councillors: D.M. Allen (Vice Chair), D.H. Ellis, A.N. Jones, M. Jones, P. Jones, H.S. Papworth, D.J. Smith, and J.C. Whiteway.

APOLOGIES FOR ABSENCE none were received.

IN ATTENDANCE: J. Baker (Clerk).

1. ELECTION OF CHAIR – MUNICIPAL YEAR 2021/22

Cllr J.E. Lloyd-Ellis was proposed and duly seconded for re-election for a second term as Chair of the Council. Cllr D.H. Ellis was also proposed.

RESOLVED:

That Cllr J.E. Lloyd-Ellis be elected Chair for the 2021/22 municipal year. Declaration of Acceptance of Office to be signed as soon as practical.

2. ELECTION OF VICE CHAIR – MUNICIPAL YEAR 2021/22

Cllr D.M. Allen was proposed and duly seconded for re-election for a second term as Vice-Chair of the Council.

RESOLVED:

That Cllr D.M. Allen be elected Vice Chair for the 2021/22 municipal year. Declaration of Acceptance of Office to be signed as soon as practical.

3. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

Minute No.	Name of Councillor	Personal	Prejudicial	Nature of Interest
7.	D.J. Smith		✓	Member of Trelawnyd Village Hall Committee
7.	H.S. Papworth		✓	Spouse of member of Village Hall Committee

17.	H.S. Papworth		✓	Spouse of member of Trelawnyd Community Association.
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4. COMMITTEES, WORKING GROUPS & OUTSIDE BODIES

4.1. Attendance Report 2020/21

Members received the attendance report for the previous year.

Councillor	Total Meetings	Actual Attendance	% Attendance
Allen, D.M. (Vice Chair)	13	6	46%
Ellis, D.H.	12	12	100%
Jones, A.N.	12	5	42%
Jones, M.	13	11	85%
Jones, P.	12	11	92%
Lloyd-Ellis, J.E. (Chair)	13	13	100%
Papworth, H.S.	12	10	83%
Smith, D.J.	12	12	100%
Whiteway, J.C.	12	8	67%

4.2. Appointments to Committees, Working Groups & Outside Bodies 2021/22

RESOLVED:

That the following appointments be confirmed for the forthcoming year.

Committees

Biodiversity Committee

Cllr J.E. Lloyd-Ellis (Chair)
 Cllr D.M. Allen
 Cllr M. Jones
 D. Ellis
 P. Humphrey-Jones
 G. Jones
 D. Lewis
 K. Manley
 R.B. Richards
 M. Wenger

Working Groups

Staffing Sub-Group

Cllr J.E. Lloyd-Ellis (Chair)

Cllr D.J. Smith
Cllr J.C. Whiteway

Gwaenysgor Hill Sub-Group

Cllr P. Jones
Cllr J.C. Whiteway
Cllr D.M. Allen

Outside Bodies

Cllr D.H. Ellis - Governor, Ysgol Trelawnyd VA School
Cllr D.H. Ellis - John Wynne Trust
& Cllr A.N. Jones

5. **AUTHORITY FOR SIGNING ORDERS FOR PAYMENT**

RESOLVED:

That the Council's appointed bank (HSBC) honours all cheques and other orders and instructions signed on behalf of the Council by two Members and the Clerk. Authorised signatories were confirmed as D.H. Ellis, H.S. Papworth and D.J. Smith.

6. **MINUTES & MEETINGS**

6.1. **Approval of Minutes**

RESOLVED:

That the minutes of the following meetings be approved as a correct record. Minutes were to be signed at soon as practical. Clerk to arrange with the Chair.

- Trelawnyd & Gwaenysgor Council meeting held on Thursday 8th April 2021.
- Biodiversity Committee meeting held on Thursday 15th April 2021.

6.2. **Matters Arising from the Council Meeting held on Thursday 8th April 2021**

2. 247/20. Litter Pick bags could be collected by Streetscene contact Nigel Seaburg. A further litter pick had been arranged for the following week.

7. TRELAWNYD MEMORIAL HALL LEASE

Members received the letters from the Hall Committee and their Solicitors. The Council were waiting on their own legal advice on this matter.

RESOLVED:

That the matter of the Hall lease be deferred until the next Council meeting.

8. CLERK'S REPORT

The final accounts information required for the Council's internal audit had been finished. The annual return accounting figures and governance statement had been completed. The council would approve the annual return at its June meeting before it was sent to the external auditors at the end of June. It would be September before the council receives the external audit report.

The Clerk was still corresponding with the County Council on the Council's request to switch off the local streetlights at night. They had asked if the Council could confirm that the lights to be switched off were Community Council lights only or all lights under the control of the County Council.

An order has been placed with Brookes Signs for two No Parking Signs for the village green in Well Street. The Council would need to sort out the installation.

The flags, banners and bunting for members to use for the NHS Day in July had now been ordered and were expected soon.

The Clerk had written and emailed BT about the broadband query from residents. It was suggested to involve the MP/MS should no progress be made with this enquiry.

RESOLVED:

That the Clerk informs FCC Streetscene that all streetlights were to be switched off at night-time.

9. COUNTY COUNCILLOR'S REPORT

Cllr Tim Roberts did not attend the meeting.

10. REPRESENTATIVE / LIAISON COMMITTEE REPORTS

Cllr P. Jones reported a meeting had been held about the NHS day in July. The Chair had approached the Crown PH for the Trelawnyd event.

Cllr A.N. Jones had approached the primary school about the Crest design. This would be looked at in the lead up to half term.

The Chair reported that the Biodiversity Committee met and had adopted new terms of reference. Chris Cairns intended to replace the trees affected by ash dieback disease with new saplings.

11. PLANNING APPLICATIONS

Consideration was given to applications forwarded to the Community Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
062633	<p>Change of Use of land for the location of two no. shepherd's huts to be used as tourist accommodation as part of a farm diversification scheme, together with the construction of an access track and installation of drainage infrastructure.</p> <p>Location: Tyn Y Caeau Farm, Ffordd Llyn Goch, Gwaenysgor, Rhyl, Flintshire, LL18 6EW.</p> <p>The Council had no objection to this application, providing that all neighbouring residents are properly consulted about the proposals. Members also noted that there would be the potential for increased traffic on the single-track road (Rectory Lane) and requested the Highways Department consider this aspect.</p>

12. ACCOUNTS FOR PAYMENT

RESOLVED:

That the following schedule of accounts be approved for payment.

SCHEDULE OF ACCOUNTS – APRIL 2021

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
71	BACS	Flintshire County Council	Street Lighting Work Sarn Crossroads	197.50	*#
72	BACS	Flintshire County Council	Street Lighting Work Ffordd Telia	90.05	*#

73	BACS	Flintshire County Council	Street Lighting Work Llys Mostyn	111.05	*#
74	BACS	Scottish Power	Street Lighting Electricity 31/12/20 to 31/3/21	207.52	*#
75	BACS	One Voice Wales	Annual Membership 2021/22	142.00	****
76	BACS	One Voice Wales	Code of Conduct Training – Cllr H.S. Papworth	30.00	**^
77	BACS	Cllr A.N. Jones	Annual Allowance 2021/22	150.00	*
78	BACS	Gwaenysgor Village Hall	Financial Assistance	2,000.00	^^^
79	BACS	Clerk	Reimbursement of Expenses	15.42	****
80	BACS	Philip Jones Computers	ICT Support Costs – Quarter 4 Jan-Mar 2021	304.27	****
81	BACS	HMRC	PAYE Apr 2021	100.60	***
82	BACS	Clerk	April Salary/Allowance	429.00	***
83	BACS	J.W. Plant	Flags, Banner, Bunting	174.17	^^
			Total	3,951.58	

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- ***^ Local Government Act 1972 S.13
- ****^ Local Government Act 1972 S.34
- ****^ Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.173, S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923
- #### Litter Act 1983 S.5-6
- ***** Local Government & Rating Act 1997 S.31
- *# Parish Councils Act 1957 S.3

13. CORRESPONDENCE

Members noted as received the following correspondence that had been previously circulated by the Clerk.

Ref.	Details	Circulation Date
A	One Voice Wales News & Training Updates	Various
B	Visit Wales News Updates	Various
C	Flintshire County Council Updates	Various
D	Rob Roberts MP Updates	Various
E	Wales & West - Gas Mains Funding	4 th Apr 2021
F	North Wales Police – Crime Stats Link	8 th Apr 2021
G	PC French-Jones – Police Issues	13 th Apr 2021
H	FCC Planning Decision	17 th Apr 2021
I	Spring Meeting of the AONB Champions	17 th Apr 2021
J	Mobile Library Schedule	19 th Apr 2021
K	Tesco Community Grants	30 th Apr 2021

14. INSURANCE RENEWAL 2021/22

Members considered the insurance renewal which was due on 1st June 2021. The current insurers would offer a discounted premium for a three year long term arrangement.

RESOLVED:

That the Clerk arranges renewal with BHIB Ltd on a three year long term arrangement.

15. GRAVESTONES IN TRELAWNYD CHURCHYARD

Members considered situation in the churchyard. There were 21 unsafe memorial stones in the lower churchyard and many headstones had been banded and staked for health and safety. Members noted it was the responsibility of the County Council to undertake regular memorial safety inspections in all its cemeteries and churchyards. Member also noted the ash dieback risk with trees in the churchyard.

RESOLVED:

That the Clerk contacts Dewi Ellis to report the affected trees.

