

# **CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL**

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## **Minutes of The Meeting of Trelawnyd & Gwaenysgor Community Council, Held in Gwaenysgor Village Hall On Thursday 11<sup>th</sup> April 2019 at 7.15pm**

### **1(A). 61 /19**

#### **PRESENT**

Councillor Helen S. Papworth (Trelawnyd Ward) (Chair)  
Councillor J. Edward Lloyd-Ellis (Trelawnyd Ward) (Vice Chair)  
Councillor David H. Ellis (Trelawnyd Ward)  
Councillor Peter Jones (Gwaenysgor Ward)  
Councillor John C. Whiteway (Gwaenysgor Ward)  
Councillor Abi Jones (Trelawnyd Ward)  
Councillor David J. Smith (Trelawnyd Ward)

Clerk & Financial Officer Linda Evans

### **1(B). 62/19**

#### **APOLOGIES**

Councillor Andrew Holgate (Flintshire County Council)  
Councillor David Allen (Gwaenysgor Ward)

### **2. 63/19**

#### **DISCLOSURE OF INTEREST**

Councillor John Whiteway stated that he had an interest in Agenda Item 12.

### **3. 64/19**

#### **To Approve The Minutes of the Meeting Held on the 14<sup>th</sup> March 2019.**

Approval of the minutes was proposed by Cllr David Ellis and seconded by Cllr Peter Jones

### **4. 65/19 MATTERS ARISING**

#### **Minute no: 1(C). 22/19 (page 1)**

Schools transport – no response has been received from Voel Coaches regarding the minibus.  
**Clerk to contact FCC.**

#### **Minute no: 14.36/19**

#### **GENERATORS**

Cllr Ellis is meeting Cobra Electrical Services to get an estimate for the electrical work for the generators.

#### **Minute no: 17. 39/19 (page 4)**

#### **INTERNAL AUDIT**

Council needs to be aware of the costs of replacement/new assets for the future, but this is not necessary for the asset register.

#### **Minute no: 9. 31/19 (page 3)**

FCC now have the bus shelter light work on their list, but it now needs to be expedited.

## **Clerk to write to FCC**

### **5(A). 66/19 CORRESPONDENCE**

The following correspondence had been received:

1. Calor Rural Community Fund – call for applications for off-grid community projects.
2. Letter from Minister for Economy and Transport Ken Skates – response to query regarding funding from Welsh Government to enable the provision of a safe pathway by the Crown Inn, Trelawnyd.

### **5(B). 67/19**

#### **CLERK'S REPORT**

1. Grit Bins – it will cost £135 to install a filled grit bin on Parc Offa and the same to replace the damaged grit bin in Gwaenysgor.  
**Clerk to liaise with FCC – TandG Community Council to pay for replacements.**
2. Bank Balance – this is healthy and allows for the agreed reserve.
3. Casual Vacancy – the Clerk had advertised the post but FCC advised that the process was incorrect. The post was readvertised accordingly. Advice is now awaited from the returning officer in FCC in order to proceed.
4. PAYE – permission was sought to ask Sharon Jones to deal with this.  
**Clerk to contact SJ.**
5. Insurance for damaged streetlight in Gwaenysgor – it has been impossible to ascertain which insurance company was representing the Council at the time of the incident so it was decided that the streetlight should be replaced by the Council.  
**Clerk to contact Streetscene.**
6. Clerk's Appraisal.  
**Clerk to contact nominated councillors to arrange.**
7. Standing Orders – a discussion was held regarding adopting the Model SOs but Council agreed that the current SOs would stand.  
**Clerk to change approval date on the SO and other approved documents to April 2019.**

### **6. 68/19**

#### **COUNTY COUNCILLOR'S REPORT (CLLR ANDREW HOLGATE)**

1. Containers – Enforcement, Environmental Health, Housing are all involved and there is progress but it is all taking time. Councillor Holgate had agreed to circulate all correspondence related to this.  
**Clerk to follow this matter up.**

### **7. 69/19**

#### **REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

West Flintshire Town and Community Councils Committee - the Clerk attended the meeting, which was held on 26<sup>th</sup> March in Holywell. The meeting's main subject was PSPOs. The resulting Council discussion resolved that McDonald's should be invited to the next public meeting and that a PCSO should also be invited to that meeting to discuss littering.

**Clerk to contact McDonald's and Chief Constable.**

### **8(A). 70/19**

#### **PLANNING APPLICATIONS**

Field Cottage – concerns were reiterated that approval had been granted under delegated powers. It was believed that this should have been dealt with by the full committee.

### **9.71/19**

#### **INTERNAL AUDIT**

It was agreed that there was a need to minute the circulated revised Asset Register.

There was a discussion about the ownership of the Memorial Hall – this is owned by the Community Council but is currently leased so should it appear on the asset register? It was also queried if the 2 war memorials should be included.

**Clerk to contact internal auditor for advice.**

This was proposed by Cllr David Smith and seconded by Cllr David Ellis.

Risk Assessment – it was agreed that the risk of the loss of the Clerk is a low risk but exists nonetheless and should be included in the risk assessment.

**Clerk to include in Risk Assessment.**

This was proposed by Cllr David Smith and seconded by Cllr David Ellis.

**10. 72/19**

**COMMUNITY LIGHTING**

Light by Church is broken.

Trelawnyd High Street – Sign light and main light are broken.

Potholes are also reported in Llwyn Onn, on Cwm Road and at a junction.

**Clerk to contact Streetscene**

**11. 73/19**

**GRIT BINS**

Please see Matters Arising.

**12. 74/19**

**ST MARY'S CHURCH**

It was confirmed that the ownership of the grounds of the Church lie with the Church in Wales. It was agreed, however that the Community Council would contribute to the rebuilding of the damaged wall in order to ensure community safety.

A contribution of £250 was proposed by Cllr David Smith and seconded by Cllr David Ellis.

**13. 75/19**

**SUMMER PLAYScheme**

Cllr Whiteway reported that he had met parents and had ascertained that there were 3 families and 5 children residing in Gwaenysgor. Parents would be happy to have their children transported to Trelawnyd but it was suggested that the Playscheme should be offered thus:

2 days in Gwaenysgor – Tuesday and Thursday

3 days in Trelawnyd - Monday, Wednesday and Friday

**14. 76/19**

**PATH PAST CROWN INN**

Cllr David Ellis stated that he had met in Alltami with FCC and had obtained a plan to ameliorate the danger of the path past the Crown Inn. The revised plan would cost up to £100k. It was agreed that this proposal with traffic lights, single file traffic and a pedestrian crossing should be pursued and that support should be sought from David Hanson and Hannah Blythin. There should also be a public consultation meeting to share the plans.

The Chair thanked Cllr Ellis for his work in this matter.

**Clerk to contact MP and AM and arrange a public consultation meeting**

**15. 77/19**

**APPOINTMENT OF NEW COUNCILLOR**

The Clerk reported that all the protocols had been observed and that the notice of the Casual Vacancy would be displayed until 22<sup>nd</sup> April 2019, after which the election/co-option could be undertaken.

**16. 78/19**

**ACCOUNTS FOR APPROVAL**

**APPROVAL OF ACCOUNTS FOR PAYMENT March 2019**

<b>Cheque no.</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
455	Information Commissioner’s Office	40.00	0.00	40.00
456	One Voice Wales Membership Renewal	132.00	0.00	132.00
457	FCC – Street Lighting Maintenance Aug-Nov ‘18	287.00	0.00	287.00
458	Air Ambulance - Donation	50.00	0.00	50.00
459	FCC – Street Lighting Maintenance Dec-Feb	215.25	0.00	215.25
460	Councillor Expenses	150.00	0.00	150.00
461	McKenzie-Jones Legal Fees	1750.00	350.00	2100.00
	<b>Total</b>	<b>2624.25</b>	<b>350.00</b>	<b>2974.25</b>

**17. 79/19**

**APPLICATIONS FOR FINANCIAL SUPPORT**

No applications had been submitted.

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE  
CHAIRMAN.....**

**DATE OF APPROVAL.....**