

CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL

Minutes of The Meeting of Trelawnyd & Gwaenysgor Community Council, Held via ZOOM, On Thursday 9th July 2020 at 6.30

1.(A) 97/20

PRESENT

Councillor Helen S. Papworth (Trelawnyd Ward) (Chair)
Councillor David J. Smith (Trelawnyd Ward)
Councillor E. Lloyd-Ellis (Trelawnyd Ward) (Vice Chair)
Councillor David Ellis (Trelawnyd Ward)
Councillor Meilir Jones (Trelawnyd Ward)
Councillor Peter Jones (Gwaenysgor Ward)
Councillor Abi Jones (Trelawnyd Ward)
Councillor John Whiteway (Gwaenysgor Ward)

County Councillor Tim Roberts

Clerk & Financial Officer Linda Evans

1.(B) 98/20

APOLOGIES

Councillor David Allen (Gwaenysgor Ward)

2. 99/20

DISCLOSURES OF INTEREST

Councillor David Smith declared an interest in agenda item 11.

3. 100/20

TO APPROVE THE MINUTES OF THE MEETING HELD on 11th June 2020

The Minutes were proposed as correct by Councillor David Ellis and seconded as correct by Councillor Peter Jones and formally approved by the Members present.

4. 101/20

MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD on 11th June 2020

Reference was made to the following matters:

11. 78/20

Accounts for Payment - notification of the breakdown of lighting charges has still not been received from FCC.

Clerk to contact FCC

8. 90/20

Financial Support for Trelawnyd & Gwaenysgor Halls During the Covid Crisis - £390 per month (3 months up until end June) was allocated to Trelawnyd Memorial Hall and this has been paid.

It was ascertained that the main expenditure for Gwaenysgor Village Hall comprises lighting, heating and broadband and it was agreed that £100 per month (3 months up until end June) be granted. It was also agreed that the Community Council will look at continued support for July, August and September for both halls at the September meeting.

Proposed by Councillor Peter Jones

Seconded by Councillor David Ellis.

9. 91/20

Clerk's Annual Appraisal – it was agreed that this would be arranged before the next meeting.

14. 96/20

AOB (Chapel Green Grasscutting) – it was reported that this had been completed.

5(A). 102/20

CORRESPONDENCE

The following correspondence had been received:

1. Letter from FCC Legal Department confirming that face-to-face meetings are not yet permitted. It was proposed that, if this ruling is changed, that the AGM should take place in September
Proposed by Councillor Helen Papworth
Seconded by Councillor Ed Lloyd-Ellis;
2. Acknowledgement of receipt of annual donation to Gwaenysgor Village Hall;
3. Acknowledgement of receipt of annual donation to Trelawnyd Memorial Hall;

5(B). 103/20

CLERK'S REPORT

1. The Clerk requested permission to write off 2 unpresented cheques for 2 training events which had not taken place.
Proposed by Councillor David Smith
Seconded by Councillor Peter Jones;
2. The quarterly accounts (1st quarter) were presented and were accepted.
Proposed by Councillor David Smith
Seconded by Councillor David Ellis;
3. It was reported that the Audit had been sent to BDO and that a response would be received by 29th July 2020;
4. The Clerk explained that a letter had been sent to HMRC requesting an exemption regarding the home working allowance;
5. Councillors updated the information regarding membership of Committees and Outside Bodies;
6. A quote of £490 had been received for the refurbishment of the railings, gate and rail up the ramp by the War Memorial at Trelawnyd Memorial Hall.
Proposed by Councillor David Smith
Seconded by Councillor John Whiteway.
This was carried with one abstention.

6. 104/20

COUNTY COUNCILLOR'S REPORT

County Councillor Tim Roberts reported that, due to the Covid 19 Crisis, little has been happening in the County Council although the Electoral Boundary Reorganisation is the biggest topic currently. 28th July 2020 is the deadline for any recommendations. It was noted that not all previous recommendations and observations had been taken into account.

7(A). 105/20

PLANNING APPLICATIONS

There were no Planning Applications.

7(B). 106/20

PLANNING DECISIONS

There were no Planning Decisions.

8. 107/20

COVID 19 UPDATE

It was agreed that continuing support should only now be offered to those shielding. Most normal support networks seem to be operational. It was suggested that the Clerk contact the Street Wardens to ascertain what the next stage should be. In Gwaenysgor, the food co-op has been re-established and is very successful and may well continue beyond the end of the pandemic.

Clerk to contact Street Wardens.

9. 108/20

ASSET REGISTER

The Clerk has ascertained that all assets should carry the original purchase value and not the replacement value. The fixed asset register will be approved at the next meeting.

Clerk to update Asset Register.

10. 109/20

FIELD COTTAGE

A Gwaenysgor resident wished the Community Council to be made aware of developments regarding Field Cottage. It was agreed that The Council would write to the Planning Department to support the residents' concerns.

The steel work has been removed from the site and FCC have stopped the work.

Clerk to write to Planning Department.

11. 110/20

COVENANT ON TRELAWNYD MEMORIAL HALL

Research (in previous minutes) revealed that the Hall had indeed been given to the Community Council. Freehold deeds may be sought in 2026. Councillor Meilir Jones agreed to gather information from relevant councillors and speak to the solicitor on behalf of the Community Council.

Councillor Meilir Jones to talk to Councillors and Andrew Foley-Jones.

12. 111/20

ANNUAL APPROVAL OF POLICIES

The following policies were approved:

Councillors' Code of Conduct	-	Proposed by Councillor David Ellis
	-	Seconded by Councillor John Whiteway
Financial Regulations	-	Proposed by Councillor David Smith
	-	Seconded by Councillor David Ellis
Local Standing Orders	-	an addendum is required
Publication Document	-	Proposed by Councillor David Smith
	-	Seconded by Councillor David Ellis
Risk Assessment	-	Proposed by Councillor David Ellis
	-	Seconded by Councillor Ed Lloyd-Ellis

13. 112/20

RESILIENCE PLAN REVIEW

Councillor Meilir Jones asked for Councillors to send him their views, which he will collate and present at the next meeting.

Councillor Meilir Jones to collate views.

14. 113/20**BIODIVERSITY PROJECTS**

There have been no meetings but it was agreed that to purchase seeds and bulbs for the grass verges, utilising the funding that has been ring-fenced for this purpose. Concern was aired regarding the timescale for planting so it was agreed that the Clerk should contact FCC for advice on when to plant and for a list of stockists.

Clerk to contact FCC.

15. 114/20**MILLENNIUM TRAIL**

Concern was raised over the condition of parts of the Millennium Trail. Some of the stiles (especially across the old barn field and Gwaenysgor Road) are in a state of disrepair and there is barbed wire in the middle of the field on Gwaenysgor Road just before the lodge.

Clerk to contact FCC

16. 115/20**DEFIBRILLATOR TRELAWNYD MEMORIAL HALL**

This issue has now been resolved as the defibrillator belongs to the Hall and is not the responsibility of the Community Council.

17. 116/20**ACCOUNTS FOR PAYMENT****Approval of Accounts for Payment June 2020**

Cheque no.	Payee	Net £	Vat £	Total £
610	Trelawnyd Memorial Hall – contribution toward losses incurred during Covid 19 lockdown	1170.00	0.00	1170.00
611	BHIB – annual insurance premium	426.25	0.00	426.25
612	AVOW – payroll charges April-June 2020	34.50	0.00	34.50
613	HMRC – PAYE quarter 1 (ending 5 th July '20)	260.00	0.00	260.00
	Total	1890.75	0.00	1890.75

Payments were approved.

Proposed by Councillor David Smith

Seconded by Councillor David Ellis.

18. 117/20**APPLICATIONS FOR SUPPORT**

There were no applications for support.

There being no further business, the meeting closed at 7.45pm

SIGNED BY
THE CHAIR.....

DATE OF APPROVAL.....