

CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL

**Minutes of The Meeting of
Trelawnyd & Gwaenysgor Community Council,
Held via ZOOM,
On Thursday 11th June 2020 at 6.30**

1.(A) 80/20

PRESENT

Councillor Helen S. Papworth (Trelawnyd Ward) (Chair)
Councillor David J. Smith (Trelawnyd Ward)
Councillor E. Lloyd-Ellis (Trelawnyd Ward) (Vice Chair)
Councillor David Ellis (Trelawnyd Ward)
Councillor Meilir Jones (Trelawnyd Ward)
Councillor Peter Jones (Gwaenysgor Ward)

County Councillor Tim Roberts

Clerk & Financial Officer Linda Evans

1.(B) 81/20

APOLOGIES

Councillor John Whiteway (Gwaenysgor Ward)
Councillor David Allen (Gwaenysgor Ward)
Councillor Abi Jones (Trelawnyd Ward)

2. 82/20

DISCLOSURES OF INTEREST

Councillor Helen Papworth declared an interest in agenda item 10
Councillor David Smith declared an interest in agenda item 8

3. 83/20

TO APPROVE THE MINUTES OF THE MEETING HELD on 21st May 2020

The Minutes were proposed as correct by Councillor David Smith and seconded as correct by Councillor David Ellis and formally approved by the Members present.

4. 84/20

MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD on 21st May 2020

Reference was made to the following matters:

5(A). 70/20

Correspondence – the notification of Lottery funding had been scanned and circulated

7(A). 73/20

Planning Applications – letter sent to FCC Planning Dept with no objections.

8. 75/20

Covid 19 Update Including Resilience Plan Review – Councillor Meilir Jones reiterated that he would take the lead on the review.

9. 76/20

Internal Audit – the Clerk is compiling the documentation to support the Annual Return to send to BDO

10. 77/20

Publication Scheme and FOI – it was suggested that the supply of information be limited to those items listed on the Council's statutory list.

11. 78/20

Accounts for Payment – notification of the breakdown of lighting charges had not yet been received from FCC.

Clerk to circulate when received from FCC

5(A). 85/20

CORRESPONDENCE

The following correspondence had been received:

1. Letter from Trelawnyd Memorial Hall Committee (see agenda item 8);
2. Letter from Gwaenysgor Village Hall Committee (see agenda item 8);
3. Letter from FCC Legal Department offering advice on FOI;
4. Notification of free trees from Woodland Trust;
5. Notification of funding opportunities from Local Places for Nature

5(B). 86/20

CLERK'S REPORT

1. Deeds for Trelawnyd Memorial Hall – on application to Land Registry, the costs were greater than had been agreed at a previous meeting. The Clerk sought permission to apply for the deeds at the higher cost and this was agreed.
Proposed by Councillor Ed Lloyd-Ellis
Seconded by Councillor David Ellis
Clerk to apply to Land Registry.
2. The Clerk explained that the list of membership of Local Committees and Outside Bodies required updating and asked Councillors to send any additions or changes.
Councillors to inform the Clerk of any changes.

6. 87/20

COUNTY COUNCILLOR'S REPORT

County Councillor Tim Roberts reported that, due to the Covid 19 Crisis, very little had been happening in the County Council. Two applications had been submitted, one from Trelawnyd Memorial Hall for a licence and the other for planning permission for Marion House, Marion.

7(A). 88/20

PLANNING APPLICATIONS

There were no Planning Applications.

7(B). 89/20

PLANNING DECISIONS

There were no Planning Decisions.

8. 90/20

FINANCIAL SUPPORT FOR TRELAWNYD & GWAENYSGOR HALLS DURING THE COVID CRISIS

Applications for financial support had been received from both Trelawnyd and Gwaenysgor Halls.

Trelawnyd Memorial Hall requires £390 per month for the 3 months up to the end of June. It was agreed that this be approved and that the situation be reviewed on a month-by-month basis.

Proposed by Councillor David Ellis

Seconded by Councillor Meilir Jones

It was also agreed that more information needed to be sought from the Gwaenysgor Village Hall Committee regarding expenditure and loss of earnings during the same period. It was also agreed that the Committee be asked for the amount of reserves held by the Hall.

Clerk to write to the treasurer of Gwaenysgor Village Hall.

9. 91/20

CLERK'S ANNUAL APPRAISAL

It was agreed that Councillor Abi Jones and Councillor Ed Lloyd-Ellis would undertake the Clerk's annual appraisal via Zoom. The outcome to be reported at the next Council meeting.

Clerk to arrange a date with Councillors Jones and Lloyd-Ellis.

10. 92/20

COVID 19 UPDATE

It was reported that the Community Support Schemes, which were established under the Community Resilience Plan, are working well in Gwaenysgor and Trelawnyd. In addition, there was a discussion regarding visitors coming back into the area and there were no objections raised.

11. 93/20

INTERNAL AUDIT

It was agreed that JDH Business Services be retained to undertake the Internal Audit for 2020/21.

Proposed by Councillor David Smith

Seconded by Councillor David Ellis.

12. 94/20

ACCOUNTS FOR PAYMENT

Approval of Accounts for Payment May 2020

Cheque no.	Payee	Net £	Vat £	Total £
604	Trelawnyd Memorial Hall – annual donation	2000.00	0.00	2000.00
605	Gwaenysgor Village Hall – annual donation	2000.00	0.00	2000.00
606	St Kentigern Hospice - donation	200.00	0.00	200.00
607	Hope House Hospice - donation	100.00	0.00	100.00
608	Colony of Ants – annual webhosting fee	70.00	0.00	70.00
609	JDH Business Services Ltd – internal audit	190.00	38.00	228.00
	Total	4560.00	38.00	4598.00

Payments were approved.

Proposed by Councillor David Smith

Seconded by Councillor Peter Jones.

13. 95/20

APPLICATIONS FOR SUPPORT

There were no applications for support.

14. 96/20

AOB

It was stated that the defibrillators are registered to the British Heart Foundation and need to be placed on the fixed asset register.

Clerk to ascertain the value of the defibrillators and add to asset register.

It was reiterated that advice is required from 1VW to confirm what needs to be included on the asset register.

Clerk to contact 1VW.

There was a discussion concerning ownership of bins/dog bins.

Clerk to contact FCC to ascertain ownership.

There was concern over a square of grass on The Marian.

Councillor David Ellis to contact FCC.

The grass on Chapel Green has not been cut. It was noted that FCC staff are now back at work.

Clerk to inform FCC of the need for grass cutting.

There being no further business, the meeting closed at 7.45pm

SIGNED BY

THE CHAIR.....

DATE OF APPROVAL.....