

# **CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL**

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## **Minutes of The Meeting of Trelawnyd & Gwaenysgor Community Council, Held in Gwaenysgor Village Hall On Monday October 21<sup>st</sup> 2019 at 6.45**

### **1.(A) 161/19**

#### **PRESENT**

Councillor E. Lloyd-Ellis (Trelawnyd Ward) (Acting Chair)  
Councillor Peter Jones (Gwaenysgor Ward)  
Councillor David Ellis (Trelawnyd Ward)  
Councillor Meilir Jones (Trelawnyd Ward)  
Councillor Abigail Jones (Trelawnyd Ward)  
Councillor John Whiteway (Gwaenysgor Ward)

Clerk & Financial Officer Linda Evans

### **1.(B) 162/19**

#### **APOLOGIES**

Councillor Helen S. Papworth (Trelawnyd Ward) (Chair)  
Councillor David M. Allen (Gwaenysgor Ward)  
Councillor David J. Smith (Trelawnyd Ward)  
County Councillor Andrew Holgate

### **1.(C) 163/19**

#### **PUBLIC MEETING**

##### **Members of the public in attendance referred to the following matters;**

- **Field Cottage** – There was much discussion regarding the procedure undertaken to approve the plans for the erection of animal sheds. It had been understood that this would be subject to full consultation but the plans were approved under delegated powers in August 2019. The Community Council agreed that this was unacceptable and suggested calling in the plans for review with no repercussions.  
**Clerk to write to FCC.**
- **Hyfrydle** – Community Council had received these plans, which had been approved via email as the deadline was believed to be before the next Council meeting. The Clerk had received the plans, which had stated the deadline as 11<sup>th</sup> October. Residents of the Marian stated that they had been informed that the deadline was 24<sup>th</sup> October. It was decided, therefore, to write to FCC to rescind the previous decision and to support the objections of the residents.  
**Clerk to write to FCC.**

- **Potholes** – It was noted that there was a pothole opposite the bus stop at Erw Wen.  
**Clerk to report to Streetscene.**
- **Roads and Speed Limits** – The 40 mile an hour restriction was welcomed but the general consensus was that this should be extended to Ffordd Trelogan. A recommendation was made that the residents start a petition.  
**Clerk to contact Streetscene to request the restriction is extended.**
- **Rhodfa Arthur** – The residents had expressed universal refusal to accept the car park therefore the matter was declared closed. It was also asserted that this section of green would not be mentioned again for parking. Councillor David Ellis offered to look at alternative parking at the bottom of Bron Haul and stated he had discussed a walking train with the school.  
**Councillor David Ellis to explore alternative parking.**
- **Scottish Power** – There was a discussion concerning the new replacement poles.  
**The public meeting was formally closed at 19.26.**

## **2.164/19**

### **DISCLOSURE OF INTEREST**

There were no disclosures of interest.

## **3.165/19**

### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 12<sup>th</sup> September 2019**

The Minutes were proposed as correct by Councillor Peter Jones and seconded as correct by Councillor John Whiteway and formally agreed by the Members present subject to one amendment.

## **4.166/19**

### **MATTERS ARISING**

Reference was made to the following matters from the previous Minutes.

**Minute no: 6(B) 132/19 (page 2)**

**Voel** – The bus shelter is now in place.

**Clerk to ask FCC to ensure that the shelter is used as the pick-up point for the local school children. In addition, Clerk to request a meeting with Streetscene at the shelter.**

**Minute no: 5(B). 150/19 (page 2)**

**PCSO** – Councillor David Ellis had contacted the local PCSO to request more presence, especially with regard to parking at the junction on the High Street, Trelawnyd. PCSO Griffiths had indicated he would patrol and take numbers of offending vehicles.

**Minute no: 1. 125/19 (page 1)**

**Traffic Solutions** – Councillor David Ellis had a meeting with Anthony Stanford who has agreed to undertake a traffic volume and speed check. In addition, they are meeting with the Trunk Road Agency and Hannah Blythyn AM and Ken Skates are also involved.

**Dial-a-Ride** – The Clerk had received information about Flintshire Dial-a-Ride, but it was unclear if the scheme applied to Trelawnyd and Gwaenysgor.

**Councillor David Ellis to follow this up.**

**Minute no: 5. 130/19 (page 2)**

**Field Cottage** – It was agreed that T&G Community Council would write to Head of Planning for FCC (copy to CEO) on behalf of the residents.

**Clerk to draft letter.**

**Minute no: 6(B). 132/19 (page 2)**

**Summer Playscheme** – a report had been received which indicated that the scheme had been well attended in Trelawnyd. The Playscheme providers recommended that, next year, the scheme be held entirely in Trelawnyd. This was agreed with the proviso that transport be offered for the Gwaenysgor children to attend.

**Minute no: 11. 137/19 (page 2)**

**Newsletter** – this has now been delivered to every household in Trelawnyd and Gwaenysgor and some responses to the questionnaire have been received.

**Minute no: 14. 140/19 (page 2)**

**Appraisal** – the Clerk had contacted SLCC but would be unable to undertake their training offer until membership had been sought (see 5(B). 150/19).

**Minute no: 5(A). 149/19 (page 2)**

**Signs for Well Street** – the Clerk had ascertained that the signs would cost £25 + VAT each but would not include the cost of poles. Horton Signs suggested that it would be less costly to provide our own poles and Councillor E. Ellis agreed to look into this. Purchase was proposed by Councillor David Ellis and seconded by Councillor John Whiteway and universally approved.

**Clerk to contact the provider.**

**Minute no: 5(B). 150/19 (page 3)**

**SLCC/Filing Cabinet  
(Clerk's Report)**

The Clerk reported that the fee for membership for SLCC is £6 joining fee and £89 annual subscription. There was a discussion about the benefits of membership and it was agreed that it would be beneficial to the Clerk. Proposed by Councillor Meilir Jones and seconded by Councillor Peter Jones.

**Clerk to apply for membership.**

The cost for a filing cabinet was discussed and it was suggested that there may be a second hand one available.

**Minute no: 6. 151/19 (page 3)**

**Gwaenysgor Hill Committee** – A letter had been received from Denbighshire County Council stating that the matter of road safety on the hill would not be considered until next year. It was suggested that a letter urging them to reconsider be sent.

**Councillors Peter Jones, David Allen and John Whiteway to draft letter.**

**Minute no: 11. 156/19 (page 4)**

**Footpaths, Bridleways & Stiles in and around Trelawnyd and Gwaenysgor** – there had been no progress with the issue regarding the kissing gates at Gop Farm.

**5(A). 167/19**

**CORRESPONDENCE**

The following correspondence had been received:

1. A notice from SSAFA (the Armed Forces Charity) highlighting the 75<sup>th</sup> Anniversary, which will take place 8<sup>th</sup>-10<sup>th</sup> May 2020. It gives details of events taking place across

the UK and encourages organisations to engage with their local SSAFA branch to ensure community collaboration.

2. A letter from FCC stating that there is to be a Waste Management Consultation and inviting town and community councils to encourage local residents to attend a series of local drop in consultation sessions.

**Clerk to put notice on the Nextdoor Social Media site.**

3. A letter from Gareth Owen giving an update on Field Cottage.

## **5(B). 168/19**

### **CLERK'S REPORT**

- **Grit Bins** – the deadline for ordering the bins and salt is 1<sup>st</sup> November. It was decided to order a replacement bin for the vandalised one on Gwaenysgor Village Green.

**Clerk to order new bin.**

- **Damage to road between Crown and Shop on London Road** – a resident had reported this. The Clerk reported this to Streetscene and was told that it would be investigated the following day and that potholes in that area had been filled in this area earlier the same week.

## **6. 169/19**

### **REPRESENTATIVES /LIAISON COMMITTEE REPORTS**

Councillor Ellis reported that the issue of access to 25 Bron Haul had not been resolved satisfactorily although FCC had offered Mrs Parry alternative accommodation. Councillor Ellis is contacting Age Concern to seek their assistance in this matter.

## **7. 170/19**

### **PLANNING APPLICATIONS**

The issue of access to the rear of Nazareth Chapel was discussed and Councillors were informed that the Clerk had written to Planning to state that there were no objections to the dwelling per se but there were concerns regarding access.

Plans for Thelwall Hayes were circulated but no objections were raised. Proposed by Councillor David Ellis and seconded by Councillor John Whiteway and formally agreed by Council.

## **8. 171/19**

### **COMMUNITY LIGHTING**

It was reported that neither of the two traffic signs on the speed humps at both ends of Gwaenysgor village are illuminated. In addition, the streetlight by 1 Llwyn Onn is not working.

**Clerk to report to Streetscene.**

## **9. 172/19**

### **BIODIVERSITY REPORT**

It was agreed that a small sub-group be convened to draw up a plan for Trelawnyd and Gwaenysgor and that Councillors Helen Papworth, Meilir Jones and David Allen would meet before the next Council meeting.

**Clerk to arrange meeting.**

## **10. 173/19**

### **COMMUNITY COUNCIL BOUNDARY**

A draft report was shared and discussed and was proposed by Councillor David Ellis and seconded by Councillor E. Lloyd-Ellis and formally approved by Council. In addition, it was recommended that responses from individuals and groups be encouraged

**11. 174/19**

**ANNUAL AUDIT**

An 'Issues Arising Report' had been received from the External Auditor highlighting the following issues:

- Risk Assessment – this had not been ratified within the year in question, but this will not happen in subsequent years (it was approved in April)
- PAYE – this was not in place when the Internal Audit was undertaken but is now.
- Approval of Annual Return – a minute reference was not given but was provided later.

**12. 175/19**

**QUARTERLY ACCOUNTS**

These were proposed by Councillor John Whiteway and seconded by Councillor David Ellis and formally approved by Council.

**13. 176/19**

**FIELD COTTAGE**

This item had already been discussed, please see minute no. 1.(C) 163/19 and minute no. 4.166/19.

**14. 177/19**

**WILD FLOWERS ON GRASS VERGES**

Councillor Lloyd-Ellis pointed out that the grass verges had not been cut due to funding cutbacks, which had resulted in the seeding of wild flowers. He asked if sowing of wild flowers might be considered. This had also been requested by a resident who, also, asked if the Council would consider planting massed daffodils.

**15. 178/19**

**CLERK'S CONTRACT**

Standing Orders were suspended for this item.

Approval proposed by Councillor David Ellis and seconded by Councillor Peter Jones and approved by all.

**16. 179/19**

**REVISED MODEL FINANCIAL REGULATIONS**

Standing Orders were reinstated.

A discussion was held to ascertain in the Council wished to adopt the Revised Model Financial Regulations or to retain the existing Regulations, which were approved earlier in the year. It was agreed to retain the existing ones with the proviso that any gaps be filled should they be apparent. Proposed by Councillor David Ellis and seconded by Councillor John Whiteway.

**Clerk to scrutinise both documents.**

**17. 180/19**

**ACCOUNTS FOR PAYMENT**

Approval of Accounts for Payment September 2019

<b>Cheque no.</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
479	FCC – Lighting Inspection and Maintenance, April – August 2019	574.28	0.00	574.28
480	Linda Evans – reimbursement for postage (2.70), Microsoft subscription (59.99) and salary underpayment (22.65)	85.34	0.00	85.34
481	Whitford YFC - Donation	100.00	0.00	100.00
482	HMRC – PAYE for quarter 2 ending October 5 <sup>th</sup> 2019	250.20	0.00	250.20
483	AVOW – Payroll charges, July – Sept 2019	34.50	0.00	34.50
484	CYMEN Cyf – translation charge for newsletter	55.00	11.00	66.00
	<b>TOTAL</b>	<b>1099.32</b>	<b>11.00</b>	<b>1110.32</b>

Accounts were approved by Councillor David Ellis and seconded by Councillor John Whiteway.

**18. 181/19**

**APPLICATIONS FOR SUPPORT**

One application for financial support for publication of a quarterly information circular but this was not approved.

**19. 182/19**

**AOB**

- Councillor David Ellis sought permission to use the Millennium Walk from ‘Walking with History’ to use on a digital app. This was universally approved.
- The edge of the road by Gwaenysgor pond need repairing.  
**Clerk to inform Streetscene.**

There being no further business, the meeting closed at 20.45

**SIGNED BY**

**THE CHAIR.....**

**DATE OF APPROVAL.....**