

CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL

**Minutes of The Meeting of
Trelawnyd & Gwaenysgor Community Council,
Held via ZOOM,
On Thursday 10th September 2020 at 6.30**

Annual Council Meeting

1. 118/20

SIGNING OF DECLARATION OF OFFICE

This is undertaken every five years – the next signing will be 2022.

2.(A) 119/20

PRESENT

Councillor David J. Smith (Trelawnyd Ward)
Councillor E. Lloyd-Ellis (Trelawnyd Ward) (Vice Chair)
Councillor David Ellis (Trelawnyd Ward)
Councillor Meilir Jones (Trelawnyd Ward)
Councillor Peter Jones (Gwaenysgor Ward)
Councillor Abi Jones (Trelawnyd Ward)

County Councillor Tim Roberts

Clerk & Financial Officer Linda Evans

2.(B) 120/20

APOLOGIES

Councillor David Allen (Gwaenysgor Ward)
Councillor Helen S. Papworth (Trelawnyd Ward) (Chair)
Councillor John Whiteway (Gwaenysgor Ward)

3.(A) 121/20

ELECTION OF CHAIRPERSON FOR THE PERIOD 2020/2021

There was only one nomination – Councillor Ed Lloyd-Ellis and the vote was unanimous in favour of his election as Chair.

3.(B) 122/20

SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

This was unable to take place due to Covid 19 and will be undertaken at a later date.

4. 123/20

ELECTION OF VICE CHAIRPERSON FOR THE PERIOD 2020/2021

There were two nominations but one of the nominees withdrew.

The election of the remaining nominee, Councillor David Allen, was carried unanimously.

5. 124/20

TO APPROVE THE MINUTES OF THE ANNUAL MEETING HELD on 9TH MAY 2019

The Minutes had been proposed as correct by Councillor David Smith and seconded as correct by Councillor David Ellis in the meeting held on 13th June 2019 (minute 5. 110/19).

6. 125/20

COUNCILLORS' ATTENDANCE FOR 2019/2020

All councillors had fulfilled the requisite criteria for attendance.

7. 126/20

NOMINATIONS TO SERVE ON LOCAL COMMITTEES AND OUTSIDE BODIES

This issue had been concluded in the meeting which was held on 9th July 2020 (minute no. 5.(B) 103/20).

General Council Meeting

8. 127/20

DISCLOSURES OF INTEREST

Councillor David Smith disclosed an interest in agenda item 22.

9. 128/20

TO APPROVE THE MINUTES OF THE MEETING HELD ON 9TH JULY 2020

The Minutes were proposed as correct by Councillor David Smith seconded as correct by Councillor David Ellis and formally approved by the Members present.

10. 129/20

MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD on 9th July 2020

Reference was made to the following matters:

4. 101/20

11. 78/20 Accounts for Payment - notification of the breakdown of lighting charges has still not been received from FCC.

Clerk to contact FCC to follow up this request

5.(B) 103/20

Item 3 – Councillors asked if a response had been received from the external auditors. The Clerk explained that BDO had sent out notification of the extension of the deadline.

Item 6 – although the original quote had been accepted previously, it was suggested that further quotes be sought for the railings around the War Memorial only, as the other railings are the responsibility of the Trelawnyd Memorial Hall Committee.

It was also suggested that the request for the quote for the War Memorial be expedited in order that it might be completed before Remembrance Sunday.

Proposed by Councillor David Smith

Seconded by Councillor Ed Lloyd-Ellis

Clerk to contact contractors

9. 108/20 Asset Register – concern was aired regarding the valuation of the Council's assets. Although One Voice Wales had advised that assets should carry their original purchase value, some Councillors indicated that this gave an inaccurate picture of the assets' value.

Proposed by Councillor David Smith

Seconded by Councillor David Ellis

Clerk to ask the auditors what they expect to see on the register

10. 109/20 Field Cottage – it was stated that no further information on Field Cottage had been received.

11.(A) 130/20

CORRESPONDENCE

The following correspondence had been received:

1. Letter from the Pensions Regulator requesting information update;
2. Letter from a resident concerning the state of A5151;

3. Letter from FCC wishing to email BACS remittance for the Precept.

11.(B) 131/20

CLERK'S REPORT

1. The Clerk stated that no reply had been received from FCC regarding ownership of the green spaces in Well Street. This means the 'No Parking' signs may not be purchased.
Clerk to follow up request
2. The Clerk has now produced a timetable for agenda items to ensure matters are dealt with in a timely manner.
3. The Trelawnyd Community Association has purchased a storage facility for the Memorial Hall Committee who have agreed to allow the Clerk to use it as office/storage. The Clerk requested permission to purchase a lockable cupboard/filing cabinet.
Proposed by Councillor David Smith
Seconded by Councillor Meilir Jones.
Clerk to purchase lockable cupboard
4. WCVA has circulated information on reopening of Community Centres.
Clerk to share with both Halls' committees

12. 132/20

COUNTY COUNCILLOR'S REPORT

County Councillor Tim Roberts stated that there continues to be no possibility of face-to-face meetings in the Local Authority and, therefore, there is little to report. In addition, there appears to be no one available for discussion in the Planning Department.

It was also reported that Councillor Roberts had been alerted to the poor quality of the grass cutting in Well Street.

13. 133/20

REPRESENTATIVES/LIAISON COMMITTEE REPORTS

No meetings had taken place therefore there was nothing to report.

14.(A) 134/20

PLANNING APPLICATIONS

There were no Planning Applications to report.

14.(B) 135/20

PLANNING DECISIONS

There were no Planning Decisions to report.

15. 136/20

APPROVAL OF OUTSTANDING POLICIES

It was not possible to approve the outstanding policies (Fixed Asset Register and Standing Orders). Issues regarding the Fixed Asset Register were discussed in Matters Arising (please see 9. 108/20 above). In addition, it was stated that revisions are required to Standing Orders 15, 22A and 26 and that this matter should be discussed at the next meeting.

Proposed by Councillor David Smith

Seconded by Councillor David Ellis

16. 137/20

PRECEPT MONITORING

The Clerk requested that Precept Monitoring be included on the agenda in future meetings.

17. 138/20

CLERK'S APPRAISAL AND REVIEW

It was suggested that the Clerk meet with Councillor Ed Lloyd-Ellis and Councillor Abi Jones via Zoom.

18. 139/20

RESILIENCE PLAN REVIEW

It was suggested that a Zoom meeting be set up to review and evaluate the Plan and to acknowledge, in writing, the work of the Street Wardens. In addition, concern was aired regarding insurance for the volunteers and it was suggested that FCC be contacted to ascertain if LA insurance covers them.

Clerk to set up meeting and to contact FCC and FLVC re insurance

19. 140/20

COVENANT ON TRELAWNYD MEMORIAL HALL

Councillor Meilir Jones advised that he had been in contact with the solicitor regarding the covenant. He had been advised that the deeds constitute a Possessory Title. If the wish is to upgrade to an Absolute Title, this would cost approximately £500 but would enable the Council to put a covenant in place. It was agreed that this should take place.

Proposed by Councillor David Smith

Seconded by Councillor David Ellis

Clerk to instruct the solicitor

20. 141/20

FOOTPATH

It was reported that this had been minuted in the meeting that was held on October 21st 2019 (minute no. 11. 156/19) and that still nothing had been completed by FCC.

Clerk to contact Rights of Way department

21. 142/20

BIODIVERSITY

The Clerk was asked to set up a meeting of all those involved in Biodiversity matters.

Clerk to set up meeting

22. 143/20

APPLICATIONS FOR FINANCIAL SUPPORT (COVID CRISIS)

The financial situation of the Halls was discussed and it was suggested that the Clerk write to both Hall committees to ascertain what the current situation is, what is the shortfall and are they in receipt of any other support.

There were no other applications for financial support.

Clerk to write to both Hall committees

23. 144/20

AOB

It was requested a Zoom subscription be made to facilitate fluency of meetings.

Clerk to subscribe to Zoom

There being no further business, the meeting closed at 7.45pm

SIGNED BY

THE CHAIR.....

DATE OF APPROVAL.....