

CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL

Minutes of the Meeting of Trelawnyd & Gwaenysgor Community Council, Held in the Village Hall, Gwaenysgor On Thursday 11th January 2018, at 7.15 pm.

1(A). 06/18 PRESENT

Councillor David J. Smith (Trelawnyd Ward) (Chair)
Councillor J. Edward Lloyd-Ellis (Trelawnyd Ward) (Vice Chair)
Councillor David M. Allen (Gwaenysgor Ward)
Councillor David H. Ellis (Trelawnyd Ward)
Councillor Peter Jones (Gwaenysgor Ward)
Councillor John C. Whiteway (Gwaenysgor Ward)
Councillor Jennifer A. Morris (Trelawnyd Ward)
Councillor Helen S. Papworth (Trelawnyd Ward)
Councillor Abigail N. Jones (Trelawnyd Ward)

County Councillor Andrew J. Holgate (Flintshire County Council)

Clerk & Financial Officer Ms. Janet Gail Jones-Livesey

1(B). 07/18 APOLOGIES

There were no apologies

1(B). 08/18 ABSENT

None

2. 09/18 DISCLOSURE OF INTEREST

There were no disclosures of interest

3. 10/18

TO APPROVE THE MINUTES OF - (A) the meeting held on the 9th November 2017 (B) Local Development Plan Meeting held on 7th December 2017 (C) Precept Meeting held on the 4th January 2018. The Members advised the following amendments to the minutes for the meeting held on the 9th November 2017 be made:

- a. Minute No 3. 217/17 - Councillor John Ellis be edited to Councillor Edward Lloyd-Ellis
- b. Minute No 12. 228/17 - Registration of Town and Village Greens act "has been passed" changed to "is under consultation".

- c. Minute No 15. 231/17 - Remove application for financial support for Prestatyn Rotary Club, as no application had been received.

The minutes were proposed, seconded and agreed by the Members present.

4. 11/18

MATTERS ARISING

- (i) Councillor Andrew Holgate reported in relation to Minute no 1(C) 214/17 Public Meeting Item 1. Flintshire Streetscene have now cut the gullies at the side of Ffordd Teila, Gwaenysgor to make a more permanent arrangement to ease the flooding.
- (ii) Councillor David Smith referred to Minute no 1(D) 215/17a where it was agreed to set up a Community Resilience Group. He is waiting to confirm the venue and date of the initial meeting which will be held in February in the Memorial Hall, Trelawnyd. Councillor David Smith will supply the Clerk with the date to circulate to the Members. The Clerk also, agreed that she would invite Ms Eilwen Jones, Flintshire County Council Regional Emergency Planning Officer to this meeting.
- (iii) The Clerk referred to Minute no 5(A) 219/17 no 3 in reference to Footpath No 1 Gwaenysgor. The Clerk had invited Mr Stuart Jones Flintshire Council's Right of Way Officer to attend a future Community Council Meeting. Mr Jones had confirmed he is unable to attend due to the meetings being held out of hours and family commitments. **The Members agreed the Clerk will invite Mr John Hill from Flintshire Council's Right of Way office to attend instead.**
- (IV) Arising from the Local Development Plan Meeting held on 7th December 2017, the Clerk had approached Pentraf Housing Association to enquire about a Local Affordable Housing Survey. The Clerk advised that Pennaf housing Association no longer undertake these surveys and she was informed Ms Lesley Bassett, Housing Strategy Manager, Flintshire County Council deals with Flintshire's Housing Assessment surveys for the area. The Clerk contacted Ms Lesley Bassett, who indicated she would be happy to attend one of the Council's meetings to have a discussion around Affordable Housing for Trelawnyd and Gwaenysgor. **The Members asked the Clerk to invite Ms Bassett to the next meeting.**
- (V) Councillor Helen Papworth referred to Minute no 11. 227/17. She had attended the Independent Review Panel's "Get Involved" in the future role of Town and Community Councils' review meeting. This was a general information gathering meeting.

5(A). 12/18

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

1. The Clerk advised she had received an e-mail from Flintshire County Council's Standards Committee. The e-mail was to inform the Council that the Independent Members from this Committee are keen to visit all Town and Community Council within Flintshire. Their purpose would be to observe how the meetings are conducted and how the Members' Code of Conduct is being applied. The Independent Members could attend these meetings when they chose. However in the interests of transparency, the County Council will notify the Clerk of when a visit is planned and who will attend. **The Members agreed they have no objections and would welcome the visit.**
2. The Clerk advised she had received a letter from Flintshire Citizen Advice Bureau. They are writing to inform the Council about a new service they hope to undertake to support the advice needs of residents of rural communities in Flintshire. They are currently working on a funding application to enable them to undertake this project. They hope the Council feel this project proposal will be of benefit to the residents of the ward. **The**

Members agreed it would be of benefit and asked the Clerk to invite them to present a talk at a future Council meeting.

3. Councillor David Ellis advised he had received a letter from Mr David Illman from Garreg Lithrig, Trelawnyd. The letter was in relation to access to the Gop Hill via the footpath located across his front garden. Mr Illman provided information in regards to usage of the permissive route of the footpath which he felt would be helpful to the local residents.

5.(B) 13/18

CLERK'S REPORT -

The Clerk advised that she had no matters to be brought to the attention of the Council Members apart from items 5 (C), (D) and (E)

5. (C) 14/18

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 31st DECEMBER 2017

The Clerk and Financial Officer, provided Members with a copy of the Quarterly Statement of Accounts to 31st December 2017. The Members approved the Statement of Accounts, and the document was signed by the Chair, Councillor David Smith.

5. (D) 15/18

TO RECEIVE AND APPROVE THE BUDGET FOR THE FINANCIAL YEAR 2018/19

The Clerk and Financial Office provided Members with an accounts spreadsheet which showed the budget for the financial year 2018/19, based on the precept figure of £21,650.00, agreed by the Members in the Precept Meeting held on 4th January 2018. The Members approved the budget for the financial year 2018/2019.

The Chair Councillor David Smith signed the precept allocation proforma, advising Flintshire County Council in respect of the Community Council's financial requirements for 2018/2019.

Councillor David Smith advised that as discussed by the Members in previous meetings the Community Council at present only budget for one year at a time. There may be projects or future spend that need to be funded for over two or more financial years, etc. **It was agreed a special meeting be held in February 2018 to discuss setting up a budget sub-committee. Councillor David Smith will supply the Clerk with the date and venue for circulation to the Members.**

5. (E) 16/18

TO REVIEW (AMEND/UPDATE) AND APPROVE THE FOLLOWING COUNCIL POLICIES

- (a) Code of Conduct (b) National Standing Orders (c) Local Standing Orders (d) Financial Regulations (e) Internal Financial Controls (f) Annual Risk Assessment - 2018/2019 (g) Retention of Documents etc., Schedule (h) Fixed Asset Register - 2018/2019 (i) Retention of Documents Statement (j) Annual Investment Strategy and Project Portfolio - 2018/2019

Councillor John Whiteway enquired if the Council's Fixed Assets could be further categorised as either Gwaenysgor or Trelawnyd assets on the register. Councillor Peter Jones requested that the Standing Orders be reviewed against the Standing Orders from the most recent published Welsh Government's Good Councillors' Guide.

The Members agreed to review the Policies at a later meeting to provide for the review to be carried out and for any amendments to be made.

6. 17/18

COUNTY COUNCILLOR'S REPORT (CLLR ANDREW J. HOLGATE)

Councillor Andrew Holgate provided the following information to the Members

- a. All the work to the manhole covers constructed in concrete have been done.
- b. It has been requested that a 40mph speed limit road sign be erected on brow of the hill in Trelawnyd on the A5151 road. The Members raise the issue whether this area needs a 40 mph speed. Councillor Andrew Holgate indicated now the Speed Limit Review had been completed the Council will have to put in another review request for the limit to be changed.

Councillor John Whiteway raised the issue of there being no frontage to the Community Bus Shelter in Gwaenysgor. Councillor Andrew Holgate advised that Flintshire County Council are due to visit the site for a re-measure at the end of the month so this issue will be raised with them.

7. 18/18

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

There were no reports

8(A). 19/18

PLANNING APPLICATIONS

The Clerk advised the Members, that no planning applications had been received from Flintshire County Council.

8(B). 20/18

PLANNING DECISIONS

The Clerk advised the Members, that no planning decisions had been received from Flintshire County Council.

9(A). 21/18

COMMUNITY LIGHTING

The following lights have been reported out of order at the meeting:

1. It was reported the lights on Elderly residential sign in the middle of Trelawnyd on the A5151 is still not working. The Clerk advised this had been reported and will chase the matter up.
2. Councillor John Whiteway advised that the street light opposite to the Village Hall, Gwaenysgor needs repair. It was demolished in the storm. Councillor John Whiteway informed the Members that this is a Community Council asset. The repair costs will need to be allocated in the Council's budget.
3. Councillor David Smith advised the 30 mph road sign solar light on the left hand side from Dyserth is not working due to overgrown foliage.
4. The street light in Chapel Street timer has still not been repaired. The Clerk advised this had been reported and will chase the matter up.

The Members requested that now Flintshire County Council have adopted 10 of the Community Council's street lights along the A5151 in Trelawnyd, the associated electricity costs should be reduced. **The Clerk will contact Scottish Power in relation to the reduction in electricity charges.**

10. 22/18

CLWYDIAN RANGE AND DEE VALLEY AONB

Councillor Peter Jones advised that the AONB Partnership are working to produce a draft Supplementary Planning Guidance note for the area. The plan is to raise awareness of the AONB and improve the quality of the development and landscape design in and around the AONB. The draft SPG is presented for public consultation. There is a drop in centre where Planning Officers will be available for answers at the Loggerheads, Mold on 18th January 2018 between 2pm and 6pm. Councillor Peter Jones felt it would be worth attending. Issues such as impact on Gwaenysgor Conservation e.g. small windows, list of repairs on millennium trail, etc could be raised.

Councillor Helen Papworth shared with Members the progress report she had received from Mr David Shiel, AONB Senior Countryside Officer. This report covered areas such the Dark Skies, Kissing Gates in Gwaenysgor, the boardwalk gate in Gwaenysgor and various items at Gop Hill including tree felling etc. Councillor Abigail Jones informed the Members that the trees have been felled blocking the permissive footpath in the Gop Hill area. **The Members agreed that the Clerk should write to the Owner to see what the plans are for the footpath.**

11. 23/18

COMMUNITY TRANSPORT

Councillor Helen Papworth asked how far have Flintshire County Council progressed with the Community Transport arrangements for the Community Council. Councillor John Whiteway will be attending a Connecting Rural Communities meeting on February 6th 2018. The Members agreed to wait for the outcome of this meeting before contacting Streetscene in relation to this matter.

14. 24/18

APPROVAL OF ACCOUNTS FOR PAYMENT

ACCOUNTS FOR PAYMENT

| Cheque Number | Payee | Net £ | Vat £ | Total £ |
|----------------------|---|---------------|--------------|----------------|
| | <u>To confirm payments made 4th January 2018</u> | | | |
| 410 | Poppy Appeal – Royal British Legion – Two Wreaths (Trelawnyd and Gwaenysgor Remembrance Sunday) | 42.00 | 0.00 | 42.00 |
| 411 | Flintshire County Council - (Street Lighting Inspection and Maintenance (Sep & Oct 17) | 157.50 | 0.00 | 157.50 |
| | TOTAL | 199.50 | 0.00 | 199.50 |

15. 25/18

APPLICATIONS FOR FINANCIAL SUPPORT

There were no applications for financial support.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY THE CHAIRMAN.....

DATE OF APPROVAL.....