

# CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL

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## Minutes of the Meeting of Trelawnyd & Gwaenysgor Community Council, Held in Trelawnyd Memorial Hall, On Thursday 13th July, 2017, at 7.15pm.

**1(A). 145/17**

### **PRESENT**

Councillor David J. Smith (Trelawnyd Ward) (Chair)  
Councillor J. Edward Lloyd-Ellis (Trelawnyd Ward) (Vice Chair)  
Councillor David M. Allen (Gwaenysgor Ward)  
Councillor David H. Ellis (Trelawnyd Ward)  
Councillor Peter Jones (Gwaenysgor Ward)  
Councillor Helen S. Papworth (Trelawnyd Ward)  
Councillor John C. Whiteway (Gwaenysgor Ward)  
County Councillor Andrew J. Holgate (Flintshire County Council)

Clerk & Financial Officer Ms. Janet Gail Jones-Livesey

**1(B). 146/17**

### **APOLOGIES**

Councillor Jennifer A. Morris (Trelawnyd Ward)  
Councillor Abigail N. Jones (Trelawnyd Ward)

**1(C). 147/17**

### **ABSENT**

**2(A). 148/17**

### **ATTENDANCE AT THE MEETING - MR ANDREW FARROW, CHIEF OFFICER (PLANNING AND ENVIRONMENT), FLINTSHIRE COUNTY COUNCIL**

Standing Orders were suspended

**2(A).**

The Chairman Councillor David Smith welcomed Mr Andrew Farrow to the meeting. Mr Farrow advised he will give a brief overview of the Planning and Development department. Mr Farrow advised that he will also talk about the County Local Development Plan adoption process. He would also welcome any concerns or queries the Members may have in regards to any planning matters in Trelawnyd and Gwaenysgor Ward.

(1). **Flintshire County Council Planning and Development Overview** - there are two teams Strategy and Development that deal with the community and business planning and development areas. The Strategy team is headed by Andy Roberts and the Development team is headed by Mandy Lewis. There are 1300 planning applications a year and around 350

enforcements, being the 4<sup>th</sup> largest in Wales. One of the aims for the teams is to encourage the use of the Planning Website /Interactive Map to view Planning Applications received, approved or refused. The Planning Committee meetings are held every four weeks which include a three minute Public slot for objections, etc. too.

**(2). Local Development Plan (LDP)** - Mr Farrow advised that Flintshire Planning Department has now embarked on the preparation of the Local Development Plan for the County. After the Consultation on Strategic Options (Growth & Spatial Options) in October 2016, the next step in the process will be a consultation exercise in relation to the Preferred Strategy which will commence in Autumn 2017. An e-mail about the process and how to take part will be forwarded to the Community Council soon. There will also be related sessions for Community Councillors.

**(3). Specific Planning Concerns for the Trelawnyd and Gwaenysgor Ward** - Cllr David Smith indicated the specific concerns were mainly in the Gwaenysgor area. The Members expressed their concerns to the following:

- (i) Field Cottage, Gwaenysgor** - The Members highlighted that building work had commenced at Field Cottage before there had been a planning application processed. Mr Farrow confirmed enforcement had been taken out and the developer has been advised to stop works. An application for the demolition of the property has been applied for review. The works to the excavation at the back of the piggery have stopped too. An application is due in for this area imminently. Cllr David Allen advised one of the concerns is that hedgerow in this area had been removed in the last few months. Members were also concerned other damage may already have been done to this area. Mr Farrow confirmed during the planning application review, the Planning Department may find that remedial works will have to be carried out by the owners of Field Cottage. Cllr John Whiteway will send photographs of the hedgerow area concerned via e-mail to Mr Farrow.
- (ii) Ty Isaf Farm** - Members advised Mr Farrow that there had been historical planning breaches with works carried out at the farm. There were concerns in relation to the effect of the silage plant on the conservation area and the visual impact on the countryside. It appears to be much higher than was expected. Listed walls have also been taken down. Pictures of the areas of concerns at Ty Isaf were given to Mr Farrow who indicated that he will pass them on to the relevant personnel in Flintshire Council.
- (iii) Lon Capel** - Members advised there is a storage container sited by the Eagle and Child Pub. Andrew Farrow advised that the Planning Department is currently trying to find out who the owner is. The Planning Department will then issue a planning contravention to the owner of this storage container.
- (iv) Councillor David Ellis** passed a list of questions to Mr Farrow in relation to outstanding matters in the Trelawnyd Ward. Cllr Ellis requested a response from Mr Farrow before the next Community Council meeting in September.

## **1(E). 149/17**

Standing Orders were restored

## **2. 150/17**

### **DISCLOSURE OF INTEREST**

The following Disclosure of Interest Declared

Councillor Helen Papworth declared a non-financial interest in relation to the Application for Funding received from Gwaenysgor Community Art & craft Group to be discussed in the meeting under applications for funding received.

### **3. 151/17**

#### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 13<sup>th</sup> JULY 2017**

The Minutes were proposed by Councillor David Ellis and seconded by Councillor J. Edward Lloyd-Ellis, as correct and formally agreed by the Members present.

### **4. 152/17**

#### **MATTERS ARISING**

**The Clerk referred to the following matters from previous Minutes;**

**Minute no: 4 131/17 sub minute no 11. 107/17 sub minute no 4. 78/17 & 4. 57/17 (page 2),** in relation to the peppercorn rent agreement legal fees - red telephone box in Gwaenysgor. Councillor David Allen had contacted the Owner of the land where the box is sited. The Owner had requested the Council deal with her solicitors. The Clerk advised the Council's Solicitors, Mackenzie Jones have confirmed that the costs will be £995 plus Vat together with disbursements. The land Owners Solicitors have stated the Council would be responsible for the legal fees whether or not the matter proceeds to completion.

**Members agreed the following:** It was proposed and seconded the fees to be paid. Savings to be found in other areas of spend.

**Minute no: 4 sub minute no 11. 90/17 sub minute no 11 90/17) (page 4),** Cllr David Ellis advised the Members that he is waiting for a response from Mr Anthony Stanford in relation to a request for 'Speed Bump' in Byron Street, Trelawnyd.

**Minute no: 4 sub minute no 11. 107/17 sub minute no 4. 78/17 & 6. 61/17(c) (page 4),** in relation to the move of the school transport bus stop in Gwaenysgor. The Clerk advised that a copy of the risk assessment, has now been received. The Members reviewed the report in the meeting and Councillor Peter Jones noted the assessment was carried out in May 2017, after the bus stop had been re-sited to its current position by the Village Hall. The Clerk confirmed she is still awaiting response to previous correspondence from Flintshire Council in relation to this matter.

**Minute No: 10. 141/17 (Page 5),** In relation to provision of additional parking on land opposite Rhodfa Arthur, Trelawnyd together with the ancillary exit/egress from Erw Wen. The letter had been sent to Flintshire County Council but due to a misunderstanding, a letter addressed to the Residents of Rhodfa Arthur had not been sent by the Clerk to the Members to leaflet drop in Rhodfa Arthur.

**Members agreed the following:** The Clerk to write to the residents at Rhodfa Arthur and the Community Council will leaflet drop residents in the area to seek their views.

### **5(A). 153/17**

#### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk read out the e-mail received from a resident of Llwyn Onn, Gwaenysgor. The e-mail asked if the Community Council could assist with matters in relations to vehicles being parked in allocated car park and other environmental issues affecting the Llwyn Onn area. The Members agreed the following: the Clerk to write to the resident to confirm as the issues discussed in their e-mail was not in the Council's remit, the Clerk

will forward the e-mail to the relevant personnel at Flintshire County Council Housing and Environmental Departments.

- (2) The Clerk advised in relation to the Summer Playscheme - which takes place Monday 24<sup>th</sup> July until Friday 11<sup>th</sup> August. The Clerk was requested to send to Councillors David Ellis and John Whiteway - an electronic copy of the poster advertising the scheme - whereby the Councillors would display on the Village notice boards
- (3) The Clerk advised Flintshire County Council will purchase large ceramic poppies to be added to lamp posts around the towns and communities, to mark the route of any parade for Remembrance Sunday. The County Council wants the Council to confirm if any poppies are required and how many would be needed. **The Members agreed the following:** One poppy will be required for the lamp post by the Cenotaph in Trelawnyd.

**The Clerk advised she would order the ceramic poppy as agreed.**

- (4) The Clerk referred to the various training courses run by One Voice Wales which are available for the Councillors. The Community Council are eligible for a bursary for fifty per cent of each course costs.

**The Members agreed the Clerk will forward the details of the courses to each Councillor when she receives the notification from One Voice Wales. The Clerk agreed to request a schedule of these courses for the new Members to the Council.**

#### **5(B). 154/17 CLERK'S REPORT**

#### **5(C). 155/17 CLERK'S CONTRACT OF EMPLOYMENT**

**Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, and having regard to the confidential nature of business to be discussed, it was RESOLVED that the press and public be excluded from the meeting, for the following items of business:**

The Clerk's Contract of Employment, was the only matter discussed during this closure of the meeting, to the press and public, The Clerk left the room during the Members deliberations.

**Public Bodies (Admissions to Meetings) Act 1960, RESOLVED that the press and public be re-admitted to the meeting.**

#### **5(D). 156/17 TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30<sup>TH</sup> JUNE 2017.**

The Clerk and the Financial Officer, provided the Members with a copy of the Quarterly Statement of Accounts to the end of June 2017, which indicated the present financial balances.

**The Members approved the Statement of Accounts, and the document was signed by the Chair, Councillor David Smith. The Clerk will include a list of Receipts and Payments with future Quarterly Statement of Accounts to be received and approved.**

## **6. 157/17**

### **COUNTY COUNCILLOR'S REPORT (CLLR ANDREW J. HOLGATE)**

Cllr Andrew Holgate advised the members there are plenty of funds available from the Welsh Government to fund small grants ranging between one thousand to fifteen thousand pounds for Community Council's to claim for local schemes, subject to specified criteria. Cllr Holgate suggested with the issue of the reduction in Community transport there may be a possibility in accessing these monies to fund a local community transport service for the area.

## **7. 158/17**

### **REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

There were no representatives' reports.

## **8(A). 159/17**

### **PLANNING APPLICATIONS**

The Clerk advised the Members that no planning applications were received from Flintshire County Council for the period.

## **8(B). 160/17**

### **PLANNING DECISIONS**

The Clerk advised the Members, that no planning decisions had been received from Flintshire County Council for the period.

## **9(A). 161/17**

### **COMMUNITY LIGHTING**

**The following lamps have been reported out of order since the last meeting:**

The Clerk advised that no lamps had been reported out of order during the past month.

## **9(A). 162/17**

**The following lights have been reported out of order at the meeting:**

1. Councillor David Ellis advised the One Way sign light, Byron Street is out of order.
2. Councillor Peter Jones and Councillor David Allen advised the road sign light on the corner opposite Gwaenysgor Village Hall is out of order too.

**The Clerk advised the Members that these faults will be reported to Flintshire County Council.**

## **9(B). 163/17**

### **STREET LIGHTING CONTRACT**

The Clerk advised the Members that other street lighting repair companies had been contacted to obtain a copy of their contracts and schedule of rates. The Companies that replied confirmed the contract would not be financially viable for their organisations to undertake. A local Company stated they did not have the correct equipment to carry out the work required with the Contract.

**Members agreed the following:** The Clerk to contact Streetscene, Flintshire County Council and agree the Street Lighting contract between the Community Council and Flintshire.

**10. 164/17****COUNTY FORUM - MEETINGS CANCELLATION AND PROPOSED REVIEW (COUNCILLOR DAVID SMITH)**

Cllr David Smith advised that he was disappointed about the decision taken by Flintshire County Council to cancel and their proposal to carry out a review without consultation with the town and community councils. The County Forum is a joint partnership and no liaison took place with all the bodies within this partnership. Cllr Smith would like a complaint be made from the Council be sent to Flintshire Corporate Business and Communications team who deal with the County forum for the County Council.

**Members agreed the following:** The Clerk to write a formal letter addressed to Mr Sam Perry, from the Corporate Business and Communications team at Flintshire County Council.

**11. 165/17****TO RECEIVE THE MINUTES/REPORT: GWAENYSGOR TRAFFIC CALMING SUB-COMMITTEE**

The minutes for the Gwaenysgor Traffic Calming Sub Committee held on the 12<sup>th</sup> June 2017 were received.

The Members present approved the minutes.

**12.166/17****APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
296	Mackenzie Jones Solicitors - Gwaenysgor Telephone Kiosk Legal Fees/Disbursements	1095.00	199.00	1294.00
297	Flintshire County Council - Street Lighting Monthly Contract Planning	78.75	0.00	78.75
298	Scottish Power - 31/03 to 30/06/2017 Electricity Charges	280.08	14.00	294.08

**13. 167/17****APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
299	Gwaenysgor Community Arts and Craft Group - (Application for a contribution to the purchase of a shed to store the materials and equipment used by the club)	250.00

**13. 168/17**

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY THE CHAIRMAN.....

DATE OF APPROVAL.....