

CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL

Minutes of The Meeting of Trelawnyd & Gwaenysgor Community Council, Held in Gwaenysgor Village Hall, On Thursday 8th September, 2016, at 7.15pm.

1(A). 167/16

PRESENT

Councillor David J. Smith (Trelawnyd Ward) (Chair)
Councillor Ian Papworth (Trelawnyd Ward) (Vice Chair)
Councillor David H. Ellis (Trelawnyd Ward)
Councillor Peter Jones (Gwaenysgor Ward)
Councillor David W. Paulus (Trelawnyd Ward)
Councillor R. Malcolm Roberts (Gwaenysgor Ward)
Councillor John C. Whiteway (Gwaenysgor Ward)

Councillor Nigel Steele-Mortimer (Flintshire County Councillor)

Clerk & Financial Officer R. Phillip Parry

1(B). 168/16

APOLOGIES

Councillor Paul Bartley (Trelawnyd Ward)
Councillor J. Edward Lloyd-Ellis (Trelawnyd Ward)

1(C). 169/16

Standing Orders were suspended:

The Chairman Councillor David J. Smith welcomed 26 residents to the meeting.

Councillor Smith advised the residents in relation to a letter received from Mr. Steve Jones dated the 16th June, 2016, which referred to the following: **(a)** The ceasing of the subsidised bus service to Gwaenysgor **(b)** the Counties intention to develop community transport **(c)** Once confirmed that the new service will not operate with larger vehicles, there is no reason why the request from the Community Council to remove the white lines cannot be accommodated **(d)** Funding is restricted – but the option for the Community Council to fund the removal – at an approximate cost of £200.00 **(e)** the Community Council to carry out a local consultation, with written assurance that the consultation had been carried out **(f)** traffic calming measures in Gwaenysgor.

Councillor Smith advised the residents that the Council were willing to pay the cost of removal of the white lines and requested comments from the residents.

Residents in attendance addressed the Council on the following: **(1)** Concern was expressed by one resident in relation to large vehicles turning in the village, in particular, heavy goods vehicles delivering to the local public house **(2)** the suggestion of a tree in the middle of the road. Councillor Peter Jones advised that whilst the local conservation group had suggested that ‘something be placed in the road’ but a tree had not been agreed **(3)** more than one resident felt that as Flintshire County Council had agreed that there was now no necessity for the white lines – the view of the community had not changed from previous – whereby the wish was that the white lines were to be removed **(4)** suggestion that improved signage to assist HGV drivers.

Councillor Smith asked the residents to vote on a proposal to remove the white lines. The residents in attendance at the meeting voted overwhelmingly in favour of the removal of the white lines in the village square. The Clerk advised that two letters of support in relation to the removal of the white lines had been received.

Councillor Smith brought to the attention of Councillors and residents, the following information received from North Wales Police. The police were asking residents to be vigilant, and report anything suspicious – following a number of fires being set alight on the lane leading to the telephone mast in Gwaenysgor. The Police arson reduction team have placed signs in the area.

Residents in attendance referred to the following: **(i)** a blind entrance near to a junction which the resident had discussed with Flintshire County Council. Whilst the County Council were sympathetic, there was nothing that could be achieved to eliminate the concern **(ii)** discussion in relation to speeding traffic through the village **(iii)** possible narrowing of the road in places, including other traffic calming measures **(iv)** Traffic concerns during events in Prestatyn and Rhyl – such as the recent Rhyl air show – whereby traffic parking on yellow lines with no enforcement action being taken **(v)** Councillor Peter Jones advised the residents in relation to his meeting with a Highways Officer from Denbighshire County Council, and the work to be carried out in the area of Bishopswood Road **(vi)** concerns with water in Ffordd Telia – which has been a concern for many years **(vii)** Parking in the area of Llwyd Onn. Difficulty in vehicles passing / suggestion of new signage.

The Members agreed the following: The Clerk to place on the October Council Agenda – the following item: To discuss the setting up of a sub-committee in Gwaenysgor – to address the various traffic concerns.

1(D). 170/16

Standing Orders were restored:

2. 171/16

DISCLOSURE OF INTEREST

There were no Disclosure of Interest Declared.

3. 172/16

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 14TH JULY, 2016

The Minutes were proposed and seconded as correct and formally agreed by the Members present.

4(A). 173/16

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes;

Minute no: 4. 153/16 – sub minute number: 4.128/16 etc., (page 2), in relation to the ownership of the Play Area in Gwaenysgor. The Clerk advised that there had been no reply from the HSBC Bank in Prestatyn, despite a reminder letter, to the request to ascertain if the bank were holding any deeds / documents in relation to the play area. Councillor Peter Jones suggested that the Clerk peruse the information from the County Archives Office, to confirm the name of the Bank.

Minute no: 4. 153/16 – sub minute number: 4.128/16 / 9. 102/16 (page 3), in relation to the removal of white lines in Gwaenysgor.

The Members confirmed the following: the decision announced in the public meeting – that the Clerk to confirm to Flintshire County Council Highways – that the Community Council wish the white lines to be removed and also confirm the Council agreed to cover the cost of the removal which will be in the region of £200.00. The Clerk to further advise the County Council of the following: ‘the meeting voted overwhelmingly in favour of the removal of the white lines in the village square’ **(See Minute number: 1 (c). 169/16 on pages 1 and 2 above)**.

Minute no: 4. 153/16 – sub minute number: 4.128/16 / 16. 113/16 (page 3), in relation to the adoption of the Red K6 Giles Scott telephone box in Gwaenysgor. Councillors’ John Whiteway and Peter Jones provided the meeting with an update in relation to the project: Contract to be signed with Cadwyn Clwyd: BT agreement – requires amendment to include the electricity for a defibrillator: Conservation plan and requirement for any other planning permission: permission granted from owner of land where the BT box is sited – peppercorn rent contract. Councillor Peter Jones sought the Councils agreement to formally agree the adoption of the Red telephone box from BT.

The Members agreed the following: The adoption of the Red K6 Giles Scott telephone box.

The Clerk enquired in relation to the sequence of the following: **(a)** Cadwyn Clwyd – confirmation **(b)** Signing of the contract with BT **(c)** Planning application for change of use **(d)** Listed building application **(e)** Peppercorn rent agreement.

The Members agreed the following: The Clerk to contact Cadwyn Clwyd, to ascertain their views in relation to the above points, and in particular, the sequence in which they should occur.

(Following the Council meeting the Clerk was asked to write to Flintshire Planning and Conservation Officers – to seek guidance in relation to the adoption of the red telephone box).

Minute no: 4. 153/16 – sub minute number: 8(B). 136/16 (page 4), in relation to a planning application in the Gwaenysgor Conservation area. The Clerk advised that the Planning Officer, had further confirmed that as the work had been carried out at the rear of the property, the Planning department had no objection.

The Members agreed the following: The Clerk to further write to the Planning Officer, referring to the Gwaenysgor Conservation Area Appraisal and Management Plan.

Minute no: 4. 153/16 – sub minute number: 14(A). 143/16 (b) (page 4), in relation to Welsh Border Transport. The Clerk advised that the Manager of the Charity had not replied to his e-mails. However, the Charity had previously confirmed that the service would overlap in Denbighshire and that the return journey would be the standard fee of £2.00.

Minute no: 6. 157/16 (page 5), in relation to footpath number 1 in Gwaenysgor.

The Clerk advised that he had written to the Legal Officer in County Hall, Mold, and advised that the Community Council Members did not wish a modification order to be made, but wished the

footpath to be re-instated to its original route. The Legal Officer had replied acknowledging the wishes of the Community Council, and suggested a site meeting with the County Footpath Officer. The site meeting was provisionally arranged, and subsequently cancelled. The Councillors attending the re-arranged site meeting would report back to the Council in October.

Minute no: 7. 158/16 (d) (page 6), in relation to the Flintshire Community Transportation meeting with Councillors' David Ellis and John Whiteway. The Clerk advised that a meeting had been arranged for Monday 12th September, in the Village Hall, Gwaenysgor. Councillors' Jones & Whiteway will report back to the Council in October.

Minute no: 13. 165/16 (b) (page 7), in relation to seeking the views of Punch Taverns, to the part removal of a wall at The Crown Inn. The Clerk advised the Members, that despite two letters being sent to Punch Taverns in Burton-upon-Trent, including photographs - no reply or acknowledgement had been received. Councillor David Ellis had been sent copies of the correspondence. The Clerk asked that perhaps Councillor Ellis could make enquiries in the Crown Inn, as to a contact name and telephone number for the area manager. **Councillor Ellis agreed and would advise the Clerk.**

4(B). 174/16

Councillor Peter Jones asked that the Clerk contact the Highways Officer in Denbighshire, to ascertain as to when the work agreed during the site visit in the Bishopswood Road area, was to commence.

Councillor Peter Jones asked that that the Clerk report the following to Denbighshire County Council. Past the Gwaenysgor viewing area, going down the hill to Prestatyn – a traffic sign – announcing a bend has swung 90 degrees and is unreadable to motorists. The hedge is also obscuring the sign.

5(A). 175/16

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk referred to the e-mail from PCSO Susan Page, in relation to a number of fires being set alight in the lane leading up to the telephone mast in Gwaenysgor. The Chairman Councillor David Smith, read out the e-mail to residents during the public meeting.
- (2) The Clerk advised of two letters received from Flintshire County Council, in relation to match funding for Children's play areas. The letters stated, that match funding would only be available, in the first instance, to Councils whose play area has been transferred to the Community Council. Following the first exercise, should any unallocated funding be available, then Town and Community Councils would be able to apply for funding.

The Members agreed the following: The Clerk to write to Flintshire County Council, to express their concern, in the discriminatory way that Town & Community Councils have been segregated in relation to the allocation of funding towards play areas.

- (3) The Clerk advised that a meeting of the Flintshire Standards Committee, was to be held in Pentre Halkyn, on Monday 3rd October, at 6.30pm.
- (4) The Clerk referred to an e-mail forwarded to Members which advised that Flintshire County Council Planning department, would not in the future be sending planning applications to Town & Community Councils – all applications would have to be viewed on-line. The Clerk advised that the Chairman of the Council had asked for a letter to be sent

to the Chief Executive, seeking an explanation as to why the matter was not discussed in the County Forum. The Clerk advised that the Chief Executive had replied, and apologised, stating that the letter was sent by mistake – and confirmed that planning applications will continue to be sent to all Councils by post. However, planning decisions, would not be sent to Clerk's by post – but by e-mail.

- (5) The Clerk read out a letter to the Members received from Flintshire Street Scene, who confirmed the role of the Area Street Scene Supervisor – who would be pleased to attend the Town Council meeting when requested.
- (6) List of training sessions received from One Voice Wales.
- (7) Letter received from the Wales Boundary Commission, referring to the 2018 review of parliamentary constituencies in Wales.

5(B). 176/16

CLERK'S REPORT

- (1) The Clerk advised that the second precept payment of £5,216.67, had been received from Flintshire County Council.
- (2) The Clerk advised that the leased photocopier by Caerwys Town Council had expired. The Town Council had signed a new three-year contract for a colour laser printer with Canda Copying in Deeside. The Clerk further advised that the three other Councils the Clerk is employed by, had agreed to pay a quarter of the rental charges. All Councils understood, that there will be a reduction in the purchase of ink in the stationery budget column, but an increase in the photocopier rental. However, in general, the cost of printing will be reduced for all Councils. **The Members agreed.**
- (3) The Clerk advised that the National Association of Local Council Clerk's, had agreed a 1% salary increase for Clerks – commencing the 1st April, 2016.
- (4) The Clerk advised that the two new Standing Orders that were previously agreed, were not actioned by the bank, as the current Standing Orders had expired. **The Members agreed the following:** Two new Standing Orders for the Clerk's salary (including the 1% increase) and allowance were agreed.
- (5) The Clerk advised that Councillor David Ellis had reported a hedge growing over the footpath on the A5151. The property is presently for sale. Mr. Nigel Seaburg had been contacted, who has spoken to the Estate Agents who are selling the property, and the hedge will be cut back within the next week.
- (6) The Clerk advised that Councillor E. Lloyd-Ellis had reported that the hedge in a number of areas on Cwm Road require cutting back. The Clerk advised that he had contacted Mr. Nigel Seaburg – who had advised that the hedges have been cut back.
- (7) The Clerk advised that following a complaint received by Councillor David Ellis, in relation to litter in the car park at the top of Prestatyn Hill, the Clerk had written to Mr. Nigel Seaburg requesting that a further bin be installed. The Clerk further advised that there had been no reply from Mr. Seaburg – but he had been on sickness leave. The Clerk will make further enquiries with County Hall.

6. 177/16

COUNTY COUNCILLOR'S REPORT (CLLR NIGEL STEELE-MORTIMER)

County Councillor Nigel Steel-Mortimer advised that there were no matters to be brought to the attention of the Community Council. Other updates had been provided in matters arising by the Clerk.

7. 178/16

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (i) Councillor David Ellis advised the Members that he had attended a recent meeting of One Voice Wales.
- (ii) Councillor David Ellis advised the Members, that in his capacity as School health & Safety Officer, he was in the process of training school children to use the new crossing safely.

8(A). 179/16

PLANNING APPLICATIONS

The following planning application had been received:

- (a) Application number: 055651, for the conversion of a redundant MOT building to 2no. holiday units, at Longacres Car Sales and Caravan Park, Marian, Trelawnyd.

Comments by Council: Providing it complies with relevant planning policies, then no objection to the proposal.

(The above application was sent to the Chairman for consultation with the local Member(s) due to statutory time limits for observations).

8(B). 180/16

The Members confirmed the above decision.

8(C). 181/16

The following planning application to be dealt with by Members at the meeting:

Application number: 055758, for the erection of lean-to conservatory, at The Chalet, Gwaenysgor

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

8(D). 182/16

PLANNING DECISIONS

The following planning decision has been received from Flintshire County Council:

- (i) Application number: 055614, for the erection of replacement porch and dining room extension to side of dwelling and sunroom to rear, at Gwaenlys, Rectory Lane, Gwaenysgor. Approved.

9. 183/16

COMMUNITY LIGHTING

There had been no lights reported faulty between the July and September Council meetings.

The Following was confirmed:

- (a) Councillor David Ellis advised that all the outstanding faulty street lights had been repaired.

(b) Council Davie Paulus advised that the new lantern in Erw Wen had been installed.

Councillor Ian Papworth referred to the installation of the new street lights in the area of the primary school. Councillor David Ellis advised that there were 10 extra street lights in the area. Councillor Papworth referred to the £2,000.00, that the Council had ring-fenced for street lighting improvement – and wished that the Community Council improve a number of the older street lights. Councillor Papworth advised that he would consult with Flintshire Street Lighting and report back to a future Council meeting.

10. 184/16

ST. MICHAEL’S CHURCH - CHURCHYARD (CONSERVATION OF VILLAGE HERITAGE) (CLLR IAN PAPWORTH)

Councillor Ian Papworth advised the Members in relation to the condition of the old churchyard. Repairs were required to the wall, including a number of tombs are required to be moved. Councillor Papworth wished that a sub-committee be formed with members of the Council and Church management committee to seek funding for the work.

The Clerk advised that whilst the ownership of the Churchyard was transferred from the Church in Wales authority on the 18th May, 1925 – to Newmarket Parish Council. Due to the financial burden on smaller Councils, the District Council would atomically assume responsibility for the Churchyard. The Clerk further advised that the Welsh Assembly had decreed that no Town & Community Council would be allowed to administer a closed Churchyard in the future. There was no evidence that the Churchyard at St. Michael’s Church in Trelawnyd was closed. The Community Council do not receive a burial precept from Flintshire County Council, nor do they receive any burial fees. The Flintshire County Council continue to cut the grass. The Clerk advised that he was confident that the Community Council, were not responsible for the administration of the Churchyard.

11. 185/16

ST MICHAEL’S CHURCH (CONDITION OF RETAINING CHURCH WALL / REMOVING A NUMBER OF TREES, TREE ROOTS AND IVY) (CLLR D. H. ELLIS)

Councillor David Ellis withdrew this agenda item.

12. 186/16

PROVISION OF NEW SEAT - THE MARIAN, NEAR SPAR GARAGE. (CLLR D H ELLIS)

Councillor David Ellis recollected to the Members a bench seat on the Marian area near to the Spar shop. The seat had been donated to the Community Council a number of years ago. The seat now required re-placing with a new seat.

The Members agreed the following: Agreed the purchase of a new seat. The Clerk to contact Meifod Timber in Denbigh seeking seat models and prices. The Council further agreed that should the seat be under £150.00 – Councillor Ellis to agree the quotation and the Clerk to place an order.

13. 187/16

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>To confirm the following payments made between the July and September – Council meetings</u>			

248	Scottish Power – Street Lighting – April to June, 2016	279.36	13.97	293.33
249	Flintshire County Council – Street lighting inspection and maintenance – April to June, 2016	236.26		236.25
250	R. P. Parry – July salary (new standing order authorised for future payments)			
251	R. P. Parry – July allowance (new standing order authorised for future payments)			
<u>Payments to be considered at this evening’s Council meeting</u>				
252	Caerwys Town Council – Stationery, ink – including envelopes, writing paper & photocopies – from January 2016 to July 2016	36.00		36.00
253	Cambrian HC – Re-imburement of ream of paper	4.70		4.70
254	R. P. Parry – Clerk (Re-imburement of purchase: Welsh National Flag for Trelawnyd Memorial Hall – from The Flag Loft – Flag £65.50 / postage £4.90 / VAT £14.08) as per receipt	70.40	14.08	84.48
255	R. P. Parry – Clerk (Re-imburement of purchase of various bulk stationery from Staples) as per receipt	51.73	10.35	62.08

14. 188/16

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	Gwaenysgor Conservation Group (Towards funding for the conversion of the Gwaenysgor Public Telephone box) (The Members provisionally agreed the sum of £450.00. To be paid upon the Conservation Group receiving an invoice from Cadwyn Clwyd)	
256	Prestatyn Rotary Club (Towards their support programme of working with young people in the area)	250.00

15. 189/16

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY THE

CHAIRMAN.....

DATE OF APPROVAL.....