

CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL

NOTE: The following meeting will be a hybrid meeting. If members of the public wish to observe remotely they should email the Clerk clerk@tgcc.wales for further guidance.

To: All Members of the Council

9th October 2021

Dear Councillors,

Notice is given that a meeting of **Trelawnyd & Gwaenysgor Community Council** will be held at **Gwaenysgor Village Hall / remotely on Thursday 14th October 2021 at 7.00pm**, and you are summoned to transact the business specified in the Agenda set out below.

Yours faithfully,



Jason Baker
Clerk & Financial Officer

AGENDA

1. To record attendance.
2. To receive apologies for absence.
3. Declarations of Interest.
4. Presentation. Tony Fish, Regional Employer Engagement Director of the MOD, will speak to members about the Armed Forces Covenant, and what is involved in the signing up process.
5. To receive and confirm as a correct record the minutes of the following meeting:
 - i. Meeting of the Council held on Thursday 9th September 2021.
6. Matters arising from the Council Meeting held on Thursday 9th September 2021.

7. Trelawnyd Memorial Village Hall. Members to consider the following motions and related matters:
 - An update from the party who has expressed an interest in managing the Hall. Clerk to report. Members to determine if a Special Meeting should be called, to interview the party and review their plans.
 - An update on potential lease production costs. Clerk to report. Members to determine how best to manage the lease production process.
8. Clerk's Report.
9. County Councillor's Report. (Cllr Tim Roberts).
10. Representatives / Liaison Committee Reports.
11. Planning Applications. Members to consider any new applications as stated.

Application Number	Proposal Details
063502	Section 42 of the Planning Act 2008 Neighbouring Local Authority Pre-application Consultation on the Preliminary Environmental Information Report for the Awel Y Mor Offshore Wind Farm. Location: Awel y Mor Wind Farm, Liverpool Bay.

12. Accounts for Payment. To approve the schedules of accounts for payment of expenditure:

SCHEDULE OF ACCOUNTS – SEPTEMBER 2021

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
119	BACS	J. Baker	Reimbursement of Expenses - September	11.28	****
120	BACS	HMRC	Clerk & Caretaker (Aug) PAYE - September 2021	152.00	***
			Total	163.28	

13. Quarterly Accounts & Bank Reconciliation to 30th September 2021. Members to review the attached financial information. Clerk to report.
14. Correspondence. The following items have been circulated by email and members are requested to note them as received.

Ref.	Details	Circulation Date
A	One Voice Wales News & Training Updates	Various
B	Visit Wales News Updates	Various
C	Flintshire County Council Updates	Various
D	Rob Roberts MP News Updates	Various
E	FLVC – Guidance to Reopen Community Centres	8 th Sept 2021

F	Aging Well in Wales Update	12 th Sept 2021
G	Older Peoples Commissioner Newsletter	14 th Sept 2021
H	North Wales Police Updates	15 th Sept 2021
I	Clwydian Range & Dee Valley AONB Annual Forum	20 th Sept 2021
J	Rights of Way Message	26 th Sept 2021
K	Welsh Youth Parliament Letter	3 rd Oct 2021

15. Village Active Travel Plan (Footpath Past the Crown). Members to consider the next steps. See attached email and proposed scheme/survey.
16. Registration of Rights of Way (Residents Enquiry). The government have set a deadline of 2026 for all footpaths to be registered. If they are not the right of way will be lost including ancient routes of travel that have existed across the land for centuries. Members to consider any local footpaths that require registration. See link below.
<https://www.ramblers.org.uk/get-involved/campaign-with-us/dont-lose-your-way-2026.aspx>
17. Consultations. Members to consider the following consultations and respond as required (or note as received).
 - Consultation on local taxes for second homes and self-catering accommodation. A copy of the consultation documents and the response form can be found at: <https://gov.wales/local-taxes-second-homes-and-self-catering-accommodation> Please submit your comments by 17 November 2021.
 - Consultation on Proposed Guidance on “Principles of Good Administration” and “Good Records Management”. Closes midnight 1 November 2021. The Public Services Ombudsman for Wales (PSOW) is seeking views on proposed changes to the Ombudsman’s Guidance on Good Administrative practice. Section 34 of the Public Services Ombudsman Wales Act 2019 empowers the PSOW to issue such guidance. Public bodies which fall within the PSOW’s remit must have regard to the PSOW’s Guidance when discharging their functions. When investigating complaints, the PSOW may consider the extent to which a public body has complied with the PSOW’s Guidance on Good Administrative practice when reaching decisions. The current Guidance is in the [Principles of Good Administration and Good Records Management](#). We are proposing to split the Guidance into 2 separate publications; the “[Principles of Good Administration](#)” and “[Good Records Management](#)”. By splitting the Guidance our aim is to provide public bodies and complainants with both clear general principles of good administrative practice and separate specific advice on good administrative practice in relation to records management. We are seeking views on both sets of proposed guidance. You can access the consultation documents and details on how to respond can be found in the links below. [Principles of Good Administration consultation pages](#) [Good Records Management consultation pages](#) We will be holding an on-line surgery to discuss these changes with our stakeholders on Friday 15 October 2021 at 2pm. Please email communications@ombudsman.wales to register.
18. Flintshire County Council Standards Committee. There will be a joint meeting of the Standards Committee and Town and Community Councils on Monday 1st November at

6pm. This meeting will be held virtually via Zoom. The training will commence at 6pm and the meeting will last approximately 2 hours, ending around 8.30pm. The topic for the training is – The Role of the Standards Committee within the Council. Members to consider nominating a representative to attend.

19. Draft Report for 2022/23 – Independent Remuneration Panel for Wales. Members to consider any response. Closing date for comments – 26th November 2021. The Letter and Town & Community Councils extract is attached. Full report can be found in the link below. Clerk will summarise the main proposed relevant changes.
[Independent Remuneration Panel for Wales Draft Annual Report - February 2022](#)
20. Members' Agenda Items.
 - Cllr J.E. Lloyd-Ellis. Update on plans for Remembrance Sunday.
 - Cllr M. Jones. Works required to kissing gate and Gwaenysgor bus stop.
 - Cllr J.C. Whiteway. The owner of Siop Ucha has confirmed through her solicitor that the plot of land is not in her ownership. It is suggested that the Council considers pursuing the option of adopting the plot from the County Council with a view to making the area a feature.
 - Cllr H.S. Papworth. Review of Place Plan and Community Newsletter. Cllr Papworth has provided the attached notes and a copy of a previous newsletter. Members to consider these and any other amendments for the Place Plan; and the content and feasibility of producing a newsletter for community distribution. Existing Place Plan attached for information/review.
21. Green Communities Project. Members to consider the attached email and flyer and whether to apply for this grant opportunity for any local green initiatives.
22. Self-Evaluation Toolkit – Expressions of Interest. Members to consider the attached letter from One Voice Wales, who are developing a toolkit with Welsh Government and the SLCC, to assist Councils with more effective governance and financial management. Members to consider if they would like to participate in the pilot scheme. Deadline for responses 31st October 2021.
23. Applications for Financial Assistance. There are two applications to consider as follows:
 - The Samaritans of North East Wales, who have asked for an unspecified amount from the Council (see attached email).
 - Trelawnyd Community Association (TCA), who have requested £1,200 over two years (£600 per year) for their Pond Project. The TCA have completed an application form. The Council's Biodiversity Committee had recommended its approval to the Council and Mr Nick Taylor, Chair of the TCA, had presented the project to members at the September Council meeting.

NOTE: The official minutes of the meetings of Trelawnyd & Gwaenysgor Community Council are available for public inspection on the Council's website.

www.gwaenysgorandtrelawnyd.org.uk.