

CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL

NOTE: The following meeting will be held remotely. If members of the public wish to observe they should email the Clerk clerk@tgcc.wales for further guidance.


To: All Members of the Council

3rd July 2021

Dear Councillors,

Notice is given that a meeting of **Trelawnyd & Gwaenysgor Community Council** will be held **remotely on Thursday 8th July 2021 at 7.00pm**, and you are summoned to transact the business specified in the Agenda set out below.

Yours faithfully,



Jason Baker
Clerk & Financial Officer

AGENDA

1. To record attendance.
2. To receive apologies for absence.
3. Declarations of Interest.
4. Presentation. Nick Taylor, Chair of Trelawnyd Community Association, to attend the meeting and provide further details on the Association's project to develop the pond area in Well Street.
5. To receive and confirm as a correct record the minutes of the following meetings:
 - i. Meeting of the Council held on Thursday 10th June 2021.
6. Matters arising from the Council Meeting held on Thursday 10th June 2021.

7. Trelawnyd Memorial Hall. The Council's appointed Working Group has met to consider several matters associated with the interim arrangements for the Hall. Members are asked to consider the following motions and related matters:

- i. Ratification of Appointment of Monika Sutcliffe from 1st June 2021 to the position of Caretaker / Key Holder on the same salary, terms and conditions as the previous role when employed by the former Hall Committee.
- ii. Purchase of mobile sanitiser station, hand sanitiser stocks and disposable face mask stocks, for use at the Hall.
- iii. Assumed responsibility for all building, utility, equipment, and cleaning material costs, from 11th June 2021.
- iv. Approval of the following key dates and timescales:
 - 1. Public Meeting (Remote) – 7.00pm on Thursday 22nd July 2021.
 - 2. Expression of Interest Period – Friday 23rd July 2021 to Friday 3rd September 2021 (6 weeks).
- v. Approval of the following draft documents:
 - 1. Contract of Employment – Caretaker / Key Holder.
 - 2. Public Meeting Agenda / Members' Information Sheet.
 - 3. Public Notice – Expressions of Interest.

8. Clerk's Report.

9. County Councillor's Report. (Cllr Tim Roberts).

10. Representatives / Liaison Committee Reports.

11. Planning Applications. Members to consider the following new application.

Application Number	Proposal Details
063047	Erection of a rear extension to first floor to allow additional space to rear bedroom and creation of en-suite. Location: Windyridge, Gwaenysgor, Rhyl, Flintshire, LL18 6EP.

12. Accounts for Payment. To approve the schedule of accounts for payment of expenditure:

SCHEDULE OF ACCOUNTS – JUNE 2021

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £	Power Key
93	BACS	BHIB Ltd	Insurance - Village Hall	954.46	****
94	BACS	J. Baker	Clerk Salary – June 2021	429.00	***
95	BACS	HMRC	Clerk PAYE - June 2021	100.60	***
96	BACS	J. Baker	Reimbursement of Expenses - June 2021	72.97	****

97	BACS	JDH Business Services Ltd	Internal Audit 2020/21	239.40	***
98	BACS	Brookes & Sons	2 no. No Parking Signs	53.74	****
99	BACS	M. Sutcliffe	Caretaker Salary – June 2021	230.10	***
			Total	2,080.27	

13. Bank Reconciliation and Accounts – Quarter 1 2021/22. Clerk to report the Council’s financial position after the first quarter of the financial year to the Council. See attached documentation.
14. Correspondence. The following items have been circulated by email and members are requested to note them as received.

Ref.	Details	Circulation Date
A	One Voice Wales News & Training Updates	Various
B	Visit Wales News Updates	Various
C	Flintshire County Council Updates	Various
D	Ian Papworth (TCA) The Hall	14 th Jun 2021
E	Max Wenger – Village Green Project	14 th Jun 2021
F	Fflecsi Bus Service West Delyn	15 th Jun 2021
G	Ian Papworth – Deregulation of Public Entertainment	19 th Jun 2021
H	Ian Papworth – AONB SDF Report	26 th Jun 2021
I	North East Wales Trails Website Link	26 th Jun 2021
J	Max Wenger – Gwaenysgor Trees	2 nd Jul 2021

15. Gwaenysgor Hill Traffic Safety Concerns. Cllr P. Jones to report.
16. Staffing Sub-Group Report. Members to approve an uplift of one increment agreed in the Clerk’s contract with the Council (LC1 SCP15 to SCP16) from 1st July 2021. Members to consider an increase in working hours for the Clerk from 9.23 hours to 11 hours per week from 1st July 2021. Clerk’s appraisal to be undertaken using agreed documentation in December 2021 by Vice Chair D.M. Allen and Cllr A.N. Jones.
17. Planning For Dark Night Skies Consultation. Members to consider taking part in the consultation, perhaps by delegating a working group to look at the detail. Closing date for responses is 9th August 2021. See attached letter.
18. Welsh Government Consultation – General Power of Competence Qualification of Clerks. Members to consider taking part in the consultation, perhaps by delegating a working group to look at the detail. Closing date for responses is 24th September 2021. See attached email.
19. UK Forestry Standard Consultation - Members to consider taking part in the consultation, perhaps by delegating a working group to look at the detail. Closing date for responses is 10th August 2021. See attached briefing note.
20. Item from Cllr H.S. Papworth. The future of Trelawnyd Church.

21. Item from Cllr J.C. Whiteway. Member to consider the attached quotation from Gary Atherton, for staining the two village noticeboards in Gwaenysgor.

NOTE: The official minutes of the meetings of Trelawnyd & Gwaenysgor Community Council are available for public inspection on the Council's website.

www.gwaenysgorandtrelawnyd.org.uk.