

**CYNGOR CYMUNED  
TRELAWNYD & GWAENYSGOR  
COMMUNITY COUNCIL**

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**NOTE: The following meeting will be held remotely. If members of the public wish to observe they should email the Clerk [tandgcommunitycouncil@outlook.com](mailto:tandgcommunitycouncil@outlook.com) for further guidance.**

To: All Members of the Council

22<sup>nd</sup> May 2021

Dear Councillors,

Notice is given that a **SPECIAL** meeting of **Trelawnyd & Gwaenysgor Community Council** will be held **remotely** on **Thursday 27<sup>th</sup> May 2021** at **6.30pm**, and you are summoned to transact the business specified in the Agenda set out below.

Yours faithfully,



**Jason Baker**  
**Clerk & Financial Officer**

**AGENDA**

1. To record attendance.
2. To receive apologies for absence.
3. Declarations of Interest.
4. Trelawnyd Memorial Hall. Members to consider the attached email from Ian Papworth, acting for the Hall Committee. The specific matter requiring urgent attention is the insurance policy related to the Hall building.

**From:** Ian Papworth  
**Date:** 20<sup>th</sup> May 2021; 23:13pm  
**Subject:** The Hall \*\*\*\*Urgent\*\*\*\*

Dear Jason,

I write on behalf of the Hall Trustees to make you and your councillors aware of an urgent situation that requires your council's immediate attention.

In our negotiations with our insurers, we have had to declare the issue of the uncertainty regarding the lease. Our insurers have stated that this uncertainty throws our current insurance cover into doubt as we do not have a lawful interest in the building. Furthermore, we are advised by our broker that we should not renew on the due date of 8th June unless we have a clear title or interest in the building.

This has implications as to our personal liability as Trustees and we therefore feel our position is untenable. We have no clear legal authority over the building and no insurance cover so urgently ask that the Community Council, as owners/guardians of the building, take over the responsibility for the insurance as soon as possible. Without insurance cover no events or hire of the building can take place and this means that we as an organisation, and the hall as a resource, have effectively closed down.

This matter was discussed by our Trustees at an emergency meeting tonight which was attended by your observer, Councillor David Ellis, and our advisor from FLVC Mr Shaun Darlington. Following our discussion, and based on FLVC advice, the Trustees have therefore agreed we have no alternative and the necessary resolutions to fold the Hall Charity and pass on all its assets to the Trelawnyd Community Association have been passed. This was done with some regret and with a wish to work with the Community Council to ensure continuity of use of the Hall for the benefit of the people of Trelawnyd. We will cancel all events until insurance cover is obtained.

There is an immediate need to provide Insurance cover for the Hall. We would suggest that the quickest way to do this would be to contact our broker (details below) who is fully aware of the situation and would be able to provide an appropriate policy rapidly.

As our Charity shares a number of Trustees with the Trelawnyd Community Association (TCA) we can also confidently state that the TCA will try to support the Community Council's efforts to manage the Hall where they can, within the terms of charity law and their constitution.

We are sorry to have to burden you with this, and in such a manner, but feel we have no other option. The Community Council is the only available body that has a proven legal interest in the building that is eligible to insure it.

The Hall Charity will commence proceedings to disband immediately. Current bookings are being dealt with by our Caretaker Monika. Please make us aware whether you will accept TUPE arrangements or whether you wish us to make her redundant. Please be aware of the implications of redundancy if you then employ another Caretaker.

At a later date please contact us so we can discuss the issue of furniture and equipment owned by the Charity which you, or your chosen agents, will need to operate the hall.

Yours, Ian Papworth. (On behalf of the Hall Trustees).

Brokers e-mail:- [jonathan@inspirerm.com](mailto:jonathan@inspirerm.com)