

**CYNGOR CYMUNED  
TRELAWNYD & GWAENYSGOR  
COMMUNITY COUNCIL**

**Minutes of the Meeting of  
Trelawnyd & Gwaenysgor Community Council,  
Held in the Village Hall, Gwaenysgor  
On Thursday 12<sup>th</sup> April 2018, at 7.15 pm.**

**1(A). 51/18**

**PRESENT**

Councillor David J. Smith (Trelawnyd Ward) (Chair)  
Councillor David H. Ellis (Trelawnyd Ward)  
Councillor Peter Jones (Gwaenysgor Ward)  
Councillor John C. Whiteway (Gwaenysgor Ward)  
Councillor Jennifer A. Morris (Trelawnyd Ward)  
Councillor David M. Allen (Gwaenysgor Ward)  
Councillor Abigail N. Jones (Trelawnyd Ward)  
Councillor J. Edward Lloyd-Ellis (Trelawnyd Ward) (Vice Chair)  
County Councillor Andrew J. Holgate (Flintshire County Council)  
Clerk & Financial Officer Mrs Janet Gail Jones-Livesey

**1(B). 52/18**

**APOLOGIES**

Councillor Helen S. Papworth (Trelawnyd Ward)

**1(B). 53/18**

**ABSENT**

None

**1(C). 54/18**

**ATTENDANCE BY MS SHELLEY WEBBER, PROJECT MANAGER, DOMESTIC ENERGY TEAM AND JOANNA SEYMOUR, PROJECT MANAGER, HEALTHY HOMES HEALTHY PEOPLE - FLINTSHIRE COUNTY COUNCIL**

**Standing Orders were suspended**

The Councillor David Smith (Chair) welcomed Ms Shelley Webber and Joanna Seymour to the meeting. Ms Webber explained that she had asked to attend the meeting to carry out a presentation to explain the aims of the Healthy Homes Healthy People project. Flintshire County Council has secured £3.5 million in funding to help the most vulnerable residents of Flintshire. Ms Joanna Seymour then explained that the aim of this project is to look at a more holistic approach to the full range of homebased hazards and take a person-based approach to address need and to improve health and wellbeing by creating a healthy home. They will arrange visits to look at 4 areas, Home and Personal safety, Income maximisation and Personal Family support, Affordable warmth and Health and wellbeing Outcomes. Page 2 of 7

To enable the project team to identify those most in need that may require these visits, they need the Community Councillors assistance because they believe the Councillors are in the best position to help them to determine where these residents are.

Ms Shelly Webber asked if the Members could display the posters on noticeboards in clubs or any societies to make residents aware of the scheme. Councillor David Smith asked if the leaflets could be sent to the Council. He could then arrange for a leaflet drop through the Community Council residents' doors. Ms Webber agreed to supply these leaflets when they are available.

#### **Standing Orders were restored**

#### **2. 55/18**

#### **DISCLOSURE OF INTEREST**

There were no disclosures of interest

#### **3. 56/18**

**TO APPROVE THE MINUTES OF - (A)** the meeting held on the 8<sup>th</sup> March 2018

The Minutes were proposed by Councillor David Smith and seconded by Councillor David Ellis, as correct and formally agreed by the Members present.

#### **4. 57/18**

#### **MATTERS ARISING**

**The following matters were referred to from the previous minutes:**

**Minute 4. 52/18 sub minute 4.11/18 (iii)** – Councillor David Smith reported that they had met with Mr Stuart Jones, Flintshire's Right of Way Officer to discuss Footpath 1, Gwaenysgor. It was agreed to leave the path in its current location. Stuart Jones confirmed that Flintshire will install steps at the south end, either side of the Kissing Gates. **The Members asked the Clerk to obtain a Schedule of works from Mr Stuart Jones.**

**Min 5 (A) 53/18 Page 3-** Trelawnyd John Wynne Foundation Exhibition Trust – The Community Council had been requested to appoint two new members for the Trust. Councillor David Ellis had agreed to continue to be a member. Councillor Abigail Jones and Councillor Jennifer Morris had been proposed as possible nominees. The Clerk had sent an e-mail to confirm this to the respective Councillors. Councillor Abigail Jones agreed to be the other nominated Member. **The Clerk advised she will write to the Trust to confirm the two nominees and their contact details.**

**Min 11. 62/18 Page 4** - Councillor David Smith reported the Standing Orders review meeting had been held. It was agreed at this meeting that the Standing Orders which had been amended by the previous Clerk for Trelawnyd and Gwaenysgor Community Council be used. **The Clerk to obtain the digital copy to be included in the Community Council's policies. The Clerk also, advised work was still being carried out to finalise the identification of the Council's assets**

**Min 14. 64/18 Page 5** - The Clerk reported that she had approached various website host and support suppliers for their proposed costs of support provision for the Council's website, as requested by Members. She had found that it is not as easy as just transferring the domain, etc. to a Trelawnyd and Gwaenysgor dedicated website and the suppliers' quotes were more expensive than originally expected. This needs more time and investigation. The Clerk advised the Members that she has requested the current website Host supporter to supply the Council what is provided within the Service cost but was still waiting for this. **The Members agreed to allow the Clerk more time and to bring her findings to the next meeting.** Page 3 of 7

## 5(A). 58/18

### CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

1. Councillor David Ellis reported he had received a letter which was from Well Street, Trelawnyd residents. All the residents had added their signatures to the letter. They expressed their concerns that whilst there is a sign clearly stating there should be no parking on the grass, it is regularly ignored by visiting motorists. They have written to the Community Council in the first instance to establish, if the Council would support the residents plan to put in either pots, etc or perhaps erect a small picket fence to stop motorists from parking on the grass. If the Council wished to contribute to the cost of erecting some form of barrier, they would be grateful. If not, the residents would be prepared to fund the changes themselves. **The Members agreed to investigate this matter and asked the Clerks to obtain quotes for the costs involved in erecting a suitable fence.**
2. Councillor David Ellis advised the Members he had received correspondence from a resident who raised their concerns regarding the slurry disposal from Ty Isaf farm Gwaenysgor being pumped into surface water/storm drains across the road from the farm. This slurry waste subsequently flows out on to the open fields but does not go into any waterway as the slurry is pumped through a pipe that is routed through a drain under the road. Concerns were also raised, in relation to the unpleasant smells coming from the flooded area. Whilst undertaking this procedure, road signs have been placed by the farmer, on the public highway to restrict traffic coming into and going out of the village. Concern was expressed about the legality and safety of a private individual in using road signs on a public road. **The Clerk was asked to pass on these concerns in writing to Flintshire County Council Highways and Welsh Water.**
3. The Clerk advised she had received an e-mail from Age Cymru. They are offering small grants (of up to £1000) to provide funding for activities in local communities that could be established to mitigate isolation and loneliness. **The Clerk was asked to forward the e-mail to Trelawnyd Friendship Club which also involves Gwaenysgor's residents.**
4. Councillor Holgate had been asked to forward notification of a Health, Fitness and Wellbeing Event being held by the North Wales Energy Advice Centre. It is to be held at Talacre Community Centre on 24<sup>th</sup> April 2018 (1.30 pm to 4.30 PM). **It was noted.**
5. One Voice Wales have asked the clerk to ask the council to nominate one or two councillors to represent it at the quarterly Area Committee meetings held by One Voice Wales. **Councillor David Smith and Councillor David Ellis agreed to continue to be the Council's representatives.**
6. The insurance Brokers have contacted the Clerk about the Council's Insurance Policy, etc which is due for its annual renewal on June 1<sup>st</sup>, this year, The Clerk advised she could obtain quotes from other Insurance companies for the Councillors to review the best package available for the Council. **The Members agreed for the Clerk to bring the quotes back to the next Council meeting in May.**

## **5.(B) 59/18**

### **CLERK'S REPORT**

The Clerk provided the Members with a copy of the end of year Statement of Financial Accounts for the year 201/2018. The Clerk advised the Members further, in relation to their queries about the accounts. **The Members agreed the end of year accounts for the financial year 2017/2018, with the financial spreadsheet which were signed by the Chair of the Council.**

## **6. 60/18**

### **COUNTY COUNCILLOR'S REPORT (CLLR ANDREW J. HOLGATE)**

**Councillor Andrew Holgate provided the following information to the Members:**

1. Councillor Andrew Holgate advised Members that Flintshire County Council's Bus Service Review is still ongoing. There were different options being appraised, for example to offer a mini bus service to Gwaenysgor, etc. The bus route map will be circulated to the Members. **It was agreed to reform the Transport Committee. Councillor John Whiteway, Councillor Peter Jones, Councillor David Ellis and Councillor David Smith express their interest in being part of the Transport Committee for the Community Council.**
2. The Container outside Trelawnyd has now been removed. There is enforcement action currently being put in progress to remove the caravan at this site too.
3. The Bus Shelter for Gwaenysgor will be installed within the month. Councillor John Whiteway requested the Bus Shelter paperwork be sent to himself which he will take to the Traffic Calming sub-committee.
4. Flintshire County Council's Contract Inspector had forwarded to councillor Holgate a copy of the letter sent by the County Council to the residents, as notification of the possible disruption of the works to be carried out for the car parking development at Bron Haul and Llys Morgan, Trelawnyd.

## **7. 61/18**

### **REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

**Community Resilience Group** - Members were advised by David Smith that second meeting of the Community Council's Resilience Sub Group had been held on the 27<sup>th</sup> March 2018. A draft Emergency Plan was drawn up. Possible risks and impact were identified and what equipment may be need, etc. The deadline for the finalised Emergency Plan is the end of June 2018. The next meeting was provisionally arranged for Tuesday 15<sup>th</sup> May 2018.

## **8(A). 62/18**

### **PLANNING APPLICATIONS**

**The following amended planning application have been received:**

**Listed Building Application No: 058241** – Proposed erection of a single storey 2.48m high polytunnel to rear of the building, The Still House, Well Street, Trelawnyd.

**Comment by Council:** – No objections raised

## **8(B). 63/18**

### **PLANNING DECISIONS**

**The following planning decision was received:**

**Application No: 056676** - Use of touring caravan site and erection of single storey amenity building, Pentre Ffyddion Farm, Marian, Trelawnyd

**Decision:** Withdrawn Page 5 of 7

9(A). 64/18

**COMMUNITY LIGHTING**

There were no lights reported out of order at the meeting:

10. 65/18

**NOTICE BOARD FOR LLWYN ONN, GWAENYSGOR**

Councillor David Smith had received a complaint from a resident of Llwyn Onn that they are not able to access the current noticeboard where the notices in relation of the Council's business are displayed. The resident cannot keep up to date with Gwaenysgor's business. The Members agreed provisionally that a noticeboard could be bolted onto the new bus shelter which is to be erected on the corner of Llwyn Onn, Gwaenysgor. **The Clerk was asked to obtain the cost of a simple external noticeboard.**

11. 66/18

**GWAENYSGOR TRAFFIC – USE OF HILL**

Councillor Peter expressed his concern about the speed of the traffic travelling through Gwaenysgor. He also advised that motorist was still trying to use the hill in icy and snowy conditions. Councillor Jones circulated to the Members pictures which showed various incidents where cars have come unstuck using the hill in icy and snowy conditions. These incidents still occurred even though the road was signposted as being closed. Councillor Jones suggested that there could be a shaft type of gate at the top and bottom of the hill to be used to block these roads temporarily when required. **The Clerk will write to Denbighshire and Flintshire County Council, as requested with the suggestion of the gate. They also asked her to invite Highways' representative from Denbighshire and Flintshire County Council to attend a Community Council's meeting to discuss how to manage motorists' use of the hill.**

12. 6718

**TRELAWNYD MEMORIAL HALL COVENANT**

Councillor David Ellis reminded the Councillors that at previous discussions it was decided it would be necessary to put a restriction of sale covenant on the hall's deeds, to protect the future of the Memorial Hall, Trelawnyd. This restriction would be that the sale can only go through if 50 % of Trelawnyd registered electors agreed to the sale. **The Members proposed the Clerk to investigate what the legal costs are for attaching the covenant and report back to committee.**

13. 68/18

**STREET LIGHT MARIAN, TRELAWNYD**

Councillor Andrew Holgate had received an e-mail in which a resident from the Marian expressed their concern that the street light in the Marian will not be replaced. They are appealing against this decision. **Councillor David Ellis confirmed he would contact the resident to discuss this matter.** Page 6 of 7

14. 69/18	Payee	Net	Vat	Total
APPROVAL	Re-	£	£	£
OF	imbursement	37.64	0.00	37.64
ACCOUNTS	Mrs J G			
FOR	Jones-			
PAYMENT	Livesey –			
Cheque	Mar 18			
Number	Ink and			
419	Stamps			