

# **CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL**

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## **Minutes of The Meeting of Trelawnyd & Gwaenysgor Community Council, Held in The Memorial Hall, Trelawnyd On Friday 12<sup>th</sup> October 2018, at 6.45pm**

### **1(A). 153/18 PRESENT**

Councillor Helen S. Papworth (Trelawnyd Ward) (Chair)  
Councillor J. Edward Lloyd-Ellis (Trelawnyd Ward) (Vice Chair)  
Councillor David H. Ellis (Trelawnyd Ward)  
Councillor Peter Jones (Gwaenysgor Ward)  
Councillor John C. Whiteway (Gwaenysgor Ward)  
Councillor David M. Allen (Gwaenysgor Ward)

Councillor Andrew J. Holgate (Flintshire County Councillor)

Clerk & Financial Officer Linda Evans

### **1(B). 154/18 APOLOGIES**

Councillor David J. Smith (Trelawnyd Ward)  
Councillor Jennifer A. Morris (Trelawnyd Ward)

### **1(C). 155/18 ABSENT**

Councillor Abigail N. Jones (Trelawnyd Ward)

### **1(D). 156/18 PUBLIC MEETING**

There were no attendees.

### **2. 157/18 DISCLOSURE OF INTEREST**

There were no Disclosures of Interest Declared.

### **3. 158/18**

#### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 13<sup>th</sup> September, 2018**

With amendments made to **Minute no: 11. 104/18** and **Minute no: 8(A). 144/18**  
the Minutes were proposed as correct by Councillor David Ellis and seconded as correct by  
Councillor John Whiteway and formally agreed by the Members present.

#### **4. 159/18**

#### **MATTERS ARISING**

Reference was made to the following matters from the previous Minutes.

#### **Minute no: 1(D). 135/18**

It was stated that Mr Seaburg would monitor the litter situation on London Road and the road to Gwaenysgor.

#### **Minute no: 15. 87/18 (page 4 from May Minutes)**

This referred to placing an indemnity on the Hall so it may not be sold. **Clerk will contact the appropriate person after discussion with Councillors.**

#### **Minute no: 14. 107/18 (page 4 from June Minutes)**

A handbook will be produced following a revision of the policies. The Chair and Clerk will meet with Councillor Lloyd-Ellis and Councillor Morris to update the HR policies. A training day will be organised for Councillors to review all the other policies, Standing Orders, Code of Conduct etc. **Clerk to contact One Voice Wales to request a training programme to facilitate this.**

#### **Minute no: 14. 104/18 (page 4 from June Minutes)**

A final response from the auditors has now been received and the Report was approved and accepted by the council. The Audit Statement has been displayed in Trelawnyd Memorial Hall and a copy will also be displayed in Gwaenysgor Village Hall. The points raised in the Audit will be taken into account for the next Audit and a public meeting will be arranged in order to publicise the findings. **Clerk to feedback at a public meeting.**

#### **Minute no: 11. 126/18**

Well Street: Permission to erect fencing around the green will be sought from FCC. Planning permission may also be required depending on the size of the fenceposts. **Clerk will contact the appropriate person for permissions after consultation with Councillor Holgate.**

#### **Minute no: 5(A). 118/18**

Playscheme: the organisers have been contacted on two occasions to request an evaluation of the Summer Playscheme. To date, no response or acknowledgement has been received. Another letter will be sent with a copy to the CEO of FCC. **Clerk to send letter.**

LL18 Postcode: a firm of underwriters has been contacted regarding the issue of Trelawnyd being considered a flood risk. The explanation given was that the LL18 postcode relates to an area's proximity to a water source and it was suggested that nothing could be done to change this.

#### **Minute no: 9. 124/18**

The streetlight map has been received from Streetscene.

The broken light on the Marian can be replaced but the cost will be £1,000. Thus far there has only been one complaint regarding this streetlight therefore, it has been decided to defer the replacement for the time being. **Clerk to contact Jamie Bennett and complainant to inform them of the decision.**

There are still lighting problems at 8-9 Bron Haul. This is hazardous for the residents. **Clerk to contact FCC to ask them to repair the light.**

#### **Minute no: 12. 148/18**

Footpath past the Crown Inn. **Councillor David Ellis to continue to pursue this.**

#### **5(A). 160/18**

#### **CORRESPONDENCE**

The following correspondence had been received;

1. North Wales Fire and Rescue Authority's Consultation – responses required before December. **Clerk to forward to all.**
2. West Flintshire Town and Community Councils. Next meeting 6pm Tuesday 4<sup>th</sup> December 2018. **Clerk to forward details and previous minutes to all.**
3. Final letter from the External Auditors.
4. Consultation on Unadopted Roads in Wales. **Clerk to forward to all.**
5. Joint Meeting of Standards Committee and Town and Community Councils – Training on Personal Interests and Register of Interests. Agenda items to be sent by 26<sup>th</sup> October. **Clerk to forward to Councillor David Ellis.**
6. Assets and Services Toolkit now available online to assist in taking on community services and assets. **Clerk to forward to all.**
7. Bus Network Review (attended by Councillor David Ellis).
8. Invoice from Crown Estates for rent.
9. Review of Community and Town Sector in Wales undertaken by the Independent Review Panel is now available online.
10. Streetlight map received from Streetscene.
11. Notification of next County Forum Meeting – 23<sup>rd</sup> October.
12. Funding Fair to be held in Trelawnyd on Tuesday 16<sup>th</sup> October. **Clerk to forward to Councillor David Ellis.**
13. Place Plan.
14. AONB Consultation Document.
15. Response from MacKenzie-Jones regarding Gwaenysgor Telephone Box.

#### **5(B). 161/18**

##### **CLERK'S REPORT**

The quarterly accounts for the last two quarters are now complete. The budget is healthy but we need to be vigilant and ensure full expenditure. The accounts were approved by Councillor David Ellis and seconded by Councillor John Whiteway.

Remembrance Wreaths – it was stated that these are normally ordered by, and delivered to, the Clerk. Two will be ordered, one of which will be delivered to Councillor Peter Jones. Councillor David Ellis reported that the work on the Memorial is now complete. The slate was donated and Councillor Ellis made a contribution to the Poppy Appeal. **Clerk to order and deliver wreaths.**

#### **6. 162/18**

##### **COUNTY COUNCILLOR'S REPORT (Councillor Andrew Holgate)**

- Roads have been attended to in Gwaenysgor. Councillor Jones would appreciate the inspector making a visit to inspect the work – it has been noticed that there are some areas that have been missed. The Conservation Group reported that Rectory Road had not been done to a very good standard. **Councillor Holgate agreed to take this forward.** He added that discussions concerning road repairs were ongoing and that there will be meetings in County Hall during the following week.

#### **7. 163/18**

##### **REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

There had been the following meeting:

Councillor David Ellis attended the Community Transport Meeting in Holywell and reported that he had placed laminated bus timetables in the bus stops. There is to be another meeting on 18<sup>th</sup> October which he will also attend. A discussion followed suggesting that local buses could include Glan Clwyd. There are travel problems in Caerwys, Trelawnyd and Gwaenysgor and there is to be a review October – December.

There is an attempt to bring bus routes to this side of the county, but bus routes for Trelawnyd and Gwaenysgor are urgently required as is the need to get people to Glan Clwyd Hospital.

## **8(A). 164/18**

### **PLANNING APPLICATIONS**

**Field Cottage:** it was stated that the original planning decision had been delayed because of the excavation that had been reported. The owners had been advised to fill in the excavation before it would be considered. This has now been completed. It was noted that the excavation had a pond liner and that the applicants would require planning permission if they wished to construct a pond. It had been reported to this Council that imported soil had been used to fill the hole. There is a planned, but not confirmed, meeting to be held on-site on 6<sup>th</sup> November 2018.

### **Councillor Holgate to email details of meeting to Councillors Peter Jones, John Whiteway and David Ellis.**

Planning application process: Councillor David Ellis sent an email to FCC CEO Mr Everett, regarding Plas yn Dre Uchaf, which was read out to the Council. It was stated that the land had been sold without notice – a response has not yet been received.

The Chair interjected that it was essential that any planning applications should be observed and responses made. Responses can be made directly to FCC unless it goes through the committee.

### **Plas yn Dre Uchaf**

FCC has been contacted regarding the fact that this Council received no planning applications for this property and the cobbled path and a wall had been removed with no planning permission. There has been no response from FCC. It had been suggested that this issue had been raised in previous minutes, but there was no record. The Chair recommended that all Councillors should check the minutes for accuracy in order to prevent this situation from arising in the future. The Chair added that planning is a hugely important issue for the Community Council and that Councillors should ensure all plans are fully scrutinised.

## **9. 165/18**

### **COMMUNITY LIGHTING**

This issue had already been discussed but further issues were raised. A complaint had been received from a resident relating to the removal of the light at Marian. The Council agreed not to replace it. The light at Min y Ffordd was also discussed insofar it was suggested that this light is no longer necessary as there is no footpath. It was stated that, should this light fall into disrepair, it should not be repaired/replaced.

## **10. 166/18**

### **GRIT BINS**

The broken lid on the grit bin in Gwaenysgor has now been repaired. A survey of the safety and sufficiency of the bins needs to be undertaken. **Clerk to contact Nigel Seaburg at Streetscene.**

## **11. 167/18**

### **PLAS Y DRE UCHAF**

Councillor David Ellis is still awaiting a response to the issues he raised with Mr Farrow.

## **12. 168/18**

### **FOOTPATH PAST THE CROWN, TRELAWNYD**

This issue is ongoing and is in Councillor David Ellis' care.

## **13. 169/18**

### **GWAENYSGOR TELEPHONE BOX**

It was reported that Mrs Roberts has spoken with her solicitors to ask them to move ahead with the 10 year lease.

It is believed that the current legal costs are over £3000. Future planning must ensure that the costs are known and there are clear benefits to the Community. Cadwyn Clwyd received a grant for the defibrillator, information sign and repair to the floor.

It was requested that a breakdown of costs be sought from both solicitors. **Clerk to contact Clement Hughes and MacKenzie Jones.**

**14. 170/18**

**GWAENYSGOR AND CROWN ESTATE LAND**

It is understood that an individual might be interested in the land but, as the Community Council are paying rent, this is unlikely to develop as an issue.

An offer has been made to Crown Estates and if this is not accepted then the Community Council will let this matter rest.

**15. 171/18**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

**ACCOUNTS FOR PAYMENT - OCTOBER 2018**

<b>Payee</b>	<b>Net £</b>	<b>VAT £</b>	<b>Total £</b>
Blackwells Stonecraft Ltd War Memorial	3220.00	644.00	3864.00
Gwaenysgor Village Hall Contribution to WW1 Event	100.00	0.00	100.00
FCC – Street Lighting Inspection and Maintenance	71.75	0.00	71.75 * not approved until confirmation of inspection is received
Scottish Power Period 30/06/2018 – 30/09/2018	202.08	10.10	212.18
The Crown Estate – rent for wasteland in Gwaenysgor	15.00	0.00	15.00
<b>Total</b>	<b>3608.83</b>	<b>654.10</b>	<b>4262.93</b>

Approval of the accounts was given on condition that confirmation of inspection was received from FCC.

**16. 172/18**

**APPLICATIONS FOR FINANCIAL SUPPORT**

One application for financial support was received from Gwaenysgor Village Hall for £100 to support their WW1 Commemoration Event.

There being no further business, the meeting closed at 20.30.

**SIGNED BY**  
**THE CHAIR.....**

**DATE OF APPROVAL.....**