

**CYNGOR CYMUNED
TRELAWNYD & GWAENYSGOR
COMMUNITY COUNCIL**

Minutes of the Meeting of Trelawnyd & Gwaenysgor Community Council held at Trelawnyd Memorial Village Hall on Tuesday, 30th August 2022 at 7.00pm.

PRESENT: Councillor D.H. Ellis (Chair).

Councillors: D.M. Allen, P. Jones, J.E. Lloyd-Ellis, I. Papworth, A. Richards, B. Richards, and J.C. Whiteway.

County Councillors G. Banks.

APOLOGIES FOR ABSENCE none were received. Cllr A.N. Jones was absent without apology.

IN ATTENDANCE: J. Baker (Clerk), S. Darlington (Flintshire Local Voluntary Council), and selected members of Trelawnyd Community Association (D. Smith, J. Gray, L. Evans, G. Jones, and L. Kingdom).

59. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

Agenda Item	Name of Councillor	Personal	Prejudicial	Nature of Interest
5.	I. Papworth		✓	Member of Trelawnyd Community Association
5.	A. Richards	✓		Spouse of Member of Trelawnyd Community Association
5.	B. Richards		✓	Member of Trelawnyd Community Association
8.	I. Papworth		✓	Councillor is a Standards Committee candidate

60. FINANCIAL POSITION STATEMENT

The Clerk provided a position statement on the Council’s accounts and balances, which included an assessment of the continued impact of the Council’s management of Trelawnyd Village Hall. The Clerk explained the main committed items of expenditure for the remainder of the year. The Council’s bank balances were predicted to be in the region of £15k, by the 31st March 2023.

61. SPEAKER – SHAUN DARLINGTON, FLINTSHIRE LOCAL VOLUNTARY COUNCIL

Mr Darlington explained the different management models available to the Council, should it wish to enter into an arrangement with any interested

parties. These included incorporated organisations, community interest organisations, (CIO), and community interest companies (CIC). There were advantages operating this way that included limits to liabilities and shelter from business rates on a managed property. Other options included a community asset transfer type model used by the County Council. Typically, this involved a 27 year lease with a single break clause applied in the early years. This was to benefit both parties to assess the arrangement before continuing in the long term. Mr Darlington stated there should always be a negotiation in any lease offer, and it was expected that both parties would work together towards a viable solution.

Mr Darlington also mentioned Energy Assessments – EPCs and the different funding sources available to Councils to undertake assessments on their properties.

RESOLVED:

That Mr Darlington makes the necessary arrangements for the energy assessment funding on behalf of the Council, and keeps the Council informed on progress.

62. TRELAWNYD VILLAGE HALL – DISCUSSION WITH TRELAWNYD COMMUNITY ASSOCIATION

The Chair stated that the TCA had indicated a willingness to enter into discussions with the Council regarding the management of the Hall and reiterated that the target date for a handover was 21st December 2022. Several options were explored that included short term and long term lease arrangements. A short term lease would mean the TCA would be ineligible for any capital grant funding.

The TCA stated that either a 25 year lease, or a short term arrangement would be considered by the board but stipulated no interference or oversight from the Council in the running of the Hall. A grant would be expected from the Council similar to that paid to assist Gwaenysgor Village Hall. The ringfenced monies held by the TCA would be used to fund the Hall along with income earned from rental fees. It would be expected that the Caretaker/Key Holder position would continue to be employed by the Council and would not TUPE over to the TCA. Members enquired why the existing lease the Council now holds could not be used as a template, with the lease duration altered. A copy was handed to the TCA, and this would be considered.

Members expressed concern about the circulated information on the amount of capital money required to be spent on the Hall and suggested a full structural survey should be undertaken to ascertain exactly what was required.

RESOLVED:

- 1) That the Clerk writes to the TCA to offer a 27 year lease term on Trelawnyd Village Hall, with a 2 year initial break clause.
- 2) That the Council's Hall Sub-Group be delegated to consider the detailed arrangements, terms, and conditions, should the Council's offer be accepted in principle.

63. STAFFING MATTERS

- 63.1. Clerk Recruitment. The Chair provided an update. A total of eight forms had been sent out following expressions of interest in the job, and two forms had been received back. The Chair proposed that a panel be delegated to shortlist and interview applicants. Interview questions could be considered by the appointed panel.

RESOLVED:

That Councillors D.H. Ellis, I. Papworth, B. Richards, P. Jones, and J. Whiteway be appointed to the Clerk Recruitment Panel. Chair would call a meeting at the proper time, once all applications were confirmed following the closing date on 31st August 2022.

- 63.2. Clerk Excess Hours and Pending Pay Award. The Chair explained that the Clerk had worked in excess of 60 hours over the contracted hours, due to the extra work associated with the management of the Hall. The Clerk has requested these hours be paid by the Council.

The Clerk also provided an update on the pending pay award for Council staff. Negotiations were ongoing but the National Employers, SLCC, and ALCC trade union had all advised that payment of arrears should be made where requested, for those Clerks leaving their Councils prior to negotiations being concluded. The Clerk had therefore requested the Council honour this arrangement and pay any arrears due upon conclusion of the pay award negotiations.

RESOLVED:

- 1) That the clerk arranges for payment of the excess hours owed, prior to finishing with the Council.

- 2) That the Council approve for the Clerk to receive the pending pay award at a later date when negotiations are concluded, applicable for the five month period of employment April to August 2022.

64. TOWN & COMMUNITY COUNCIL POSITION ON FLINTSHIRE STANDARDS COMMITTEE

Members considered the candidates as circulated by the Clerk.

RESOLVED:

That Cllr Ian Papworth be selected as the first preference candidate, and Cllr Pat Connah as the second preference candidate. Clerk to inform the Monitoring Officer, Flintshire County Council.

65. DATE OF NEXT MEETING

The Chair proposed that the September meeting of the Council be cancelled, to enable a Clerk to be appointed and a handover to be completed, prior to the October meeting. Any urgent business would be subject to a special meeting, if required.

RESOLVED:

That the September meeting of the Council be cancelled due to the circumstances outlined above.

66. CLOSE OF MEETING

The Chair closed the meeting at 8.45pm.



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Chair