

CYNGOR CYMUNED TRELAWNYD & GWAENYSGOR COMMUNITY COUNCIL

NOTE: The following meeting will be a *hybrid* meeting. If members of the public wish to attend remotely they should email the Clerk clerk@tgcc.wales for further guidance.

To: All Members of the Council

6th May 2022

Dear Councillors,

Notice is given that the **ANNUAL MEETING** of Trelawnyd & Gwaenysgor Community Council will be held at **Trelawnyd Memorial Hall** on **Thursday 11th May 2023** at **7.00pm**, and you are summoned to transact the business specified in the Agenda set out below.

Yours faithfully,

Carol Britnell
Clerk & Financial Officer

AGENDA

1. Election of Chair – Municipal Year 2023/2024.
2. To record attendance.
3. To receive apologies for absence.
4. Declarations of Interest.
5. Election of Vice Chair – Municipal Year 2023/24.
6. Committees, Working Groups & Outside Bodies.
 - 7.1. Attendance Report 2021/22.

Members to receive the annual attendance report for the past municipal year.

Councillor	Total Meetings	Actual Attendance	% Attendance
D. Ellis (Chair)	12	12	100%
Lloyd-Ellis, J.E.(Vice Chair)	12	10	83%
Jones, A.N.	12	9	75%
Jones, P.	12	12	100%

Papworth, I	12	11	92%
Richards, A	12	12	100%
Richards, B	12	11	92%
Allen, D *	9	5	n/a
Whiteway, J.C.*	9	5	n/a
Clarke, S *1	2	2	n/a
Roberts, S. *1	2	2	n/a

*, May 2023 – January 2023

*1, February 2023 – March 2023

- 7.2. Appointments to Committees, Working Groups & Outside Bodies 2023/24.
Members to confirm membership of existing groups for the forthcoming year.
Schedules of representation in 2022/23 is attached for information.

Committees

Biodiversity Committee

Cllr J.E. Lloyd-Ellis

Cllr I. Papworth

External Members:

D. Ellis

G. Jones

K. Manley

M. Wenger

Working Groups

Staffing Sub-Group

Cllr J.E. Lloyd-Ellis

Gwaenysgor Hill Sub-Group

Cllr P. Jones

Planning Sub-Group

Cllr Sarah

Cllr Sue

Cllr I.Papworth

Cllr P. Jones

Outside Bodies

Cllr D.H. Ellis - Governor, Ysgol Trelawnyd VA School

Cllr D.H. Ellis - John Wynne Trust

& Cllr A.N. Jones

7. Authority for Signing Orders for Payment and paying outside of meetings.

To authorise the Council's appointed bank (HSBC) to honour all cheques and other orders or instructions signed on behalf of the Council by two Members and the Clerk.

NB. Current authorised Member signatories are Councillors D.H. Ellis, I. Papworth, and E. Lloyd-Ellis.

Authority to pay bills and subscriptions outside of meetings, to set up Direct Debits from the Councils Account.

8. To receive and confirm as a correct record the minutes of the following meetings:
 - i. Meeting of the Council held on Thursday 13th April 2023.
9. Matters arising from the Council Meeting held on Thursday 13th April 2023.
10. Clerk's Report.
11. County Councillors' Reports. (Cllrs Glyn Banks & Gina Maddison).
12. Representatives / Liaison Committee Reports.
13. Planning Applications. Members to consider the following new applications.

Application Number	Proposal Details
	Nil Return.

14. Accounts for Payment. To approve the schedules of accounts for payment of expenditure:

SCHEDULE OF ACCOUNTS – APRIL 2022

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £
12/23	BACS	Clerk Salary	May 23	639.23
09/23	BACS	Clerks Expenses	May 23	52.21
08/23	BACS	Scottish Power	Street Light Electric	356.30
10/23	BACS	BHIB	INSURANCE	1,754.28
07/23	BACS	PETER JONES	FLAGS	49.98
11/23	BACS	IAN PAPWORTH	CHICKEN WIRE (TREES)	54.00
13/23	BACS	AWARDS FOR ALL	REFUND OF UNDERSPEND	TBC
14/23	BACS	HMRC	TAX	13.80
			Total	2,865.80

15. Correspondence. The following items have been circulated by email and members are requested to note them as received.

Ref.	Details	Circulation Date

A	One Voice Wales News & Training Updates	Various
B	Visit Wales News Updates	Various
C	Flintshire County Council Updates	Various
D	Police response to FOI request	2 nd May 2023
E		

16. Updating of policies

Place Plan

Emergency Plan

Code of Conduct

Financial Regulations

Standing Orders

Publication scheme

Grievance Procedure

Document retention

Internal Control Policy

Annual Investment Policy

All policies are on the website, please reread and inform the Clerk if any need amending prior to the meeting

NOTE: The official minutes of the meetings of Trelawnyd & Gwaenysgor Community Council are available for public inspection on the Council's website. www.gwaenysgorandtrelawnyd.org.uk.