

**CYNGOR CYMUNED
TRELAWNYD & GWAENYSGOR
COMMUNITY COUNCIL**

Minutes of the **Meeting of Trelawnyd & Gwaenysgor Community Council**
held on Thursday, 11th May 2023 at 7.00pm.

PRESENT: Councillor D.H. Ellis (Chair).

Councillors: P. Jones, I. Papworth,
A. Richards, B. Richards, Sarah Roberts, Ed Lloyd-Ellis and County Councillors
Glyn Banks and Gina Maddison .

APOLOGIES FOR ABSENCE Sue Clarke

IN ATTENDANCE: Carol Britnell (Clerk),

1. Election of Chair for the Municipal year 2023/2024 – IP proposed David Ellis as Chair, with Bridget Richards seconding, All present in favour and DE agreed to accept the Chair.
2. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT - None Declared.
3. Election of Vice Chair for the Municipal Year 2023/2024 – IP proposed Andrew Richards with BR seconding, PJ and SR abstained but all others in agreement. PJ nominated ELE.
4. Sub Committees and Working Groups –
Biodiversity – ELE, IP, DE, SC, G. Jones, M. Wenger
Staffing – ELE, PJ AND AR
Gwaenysgor Hill – PJ, SR, SC
Planning – SR, SC, IP, PJ
Outside Bodies – DE
5. Attendance Report –

Councillor	Total Meetings	Actual Attendance	% Attendance
D. Ellis (Chair)	12	12	100%
Lloyd-Ellis, J.E.(Vice Chair)	12	10	83%
Jones, A.N.	12	9	75%
Jones, P.	12	12	100%
Papworth, I	12	11	92%
Richards, A	12	12	100%

Richards, B	12	11	92%
Allen, D *	9	5	n/a
Whiteway, J.C.*	9	5	n/a
Clarke, S *1	2	2	n/a
Roberts, S. *1	2	2	n/a

A letter to be sent to Cllr A.Jones regarding her attendance.

6. Authority for signing orders for payments and paying invoices outside of Meetings. – The Councillors present all agreed to the authorisation of the bank, HSBC to continue to honour all cheques, orders and instructions as per current Arrangements. It was also agreed that Andrew Richards as the new Vice Chair Should also be added as a signatory making it four signatories, being DE, IP, ELE, AR. All in agreement. It was also agreed that the clerk would transfer the Microsoft payment to the Council account at the next renewal. That permission Was given to pay for items within budget to be paid with the agreement of at least two of the signatories and brought to the next council meeting, these included the Insurance, One voice Wales Membership, Web Hosting and other yearly charges. All present in agreement.

There followed a discussion over VAT and what the council could claim, the clerk Has been advised by HMRC that the criteria for the council to claim the VAT back They are 1) it must be ordered by the Council, 2) paid from the councils bank Account, 3) delivered to the council’s official address, 4) used by the council. ELE is sure that this is wrong and will phone the gentleman from HMRC to query This information.

7. Minutes of 13th April 2023 – the 20MPH speed limit coming into force in September, once FCC has published the roads to be changed people can object This will be the last time before they are enforced. Accidents on the Hill, the FOI response has been received from the Police, they claim there have been six accidents on the hill in the last six years. PJ informed the meeting that this was inaccurate and went onto say that most were not reported. Trees – all of the trees are now in but there will be posts surrounding the trees as AONB and the Tree Officer from FCC had recommended against metal surrounds.

IP

explained where they were sited. The Plaques had been ordered and received and would be installed as soon as volunteers could be found to do this. The Emergency Plan – the boxes at the Halls needed to be checked along with the First Aid kits. The Memorial Hall one cannot be found, PJ to check Gwaenysgor. There was a discussion over generators – the committee would look into this and check the First Aid Kit. Awards for All – the new contact form had been sent back to A4A so the clerk could manage the grant in future. It was agreed that a sub committee be set up to cover a Newsletter, Social Media and the Website consisting of DE, SC and BR. It was agreed that the website needed to be overhauled as a priority. Viewing Point – awaiting quotes for the repair work, IP to get options for the seating area.

BR Proposed acceptance of the minutes and seconded by AR, all present agreed.

8. Clerks Report – There is going to be an underspend on the A4A grant which will Need to be returned to them. Will be contacting the Officer to arrange this and The end of grant monitoring.
9. County Councillors Report – the Councillors reported that they had been successful in getting a ramp installed for Mr and Mrs Roberts, this was taken to FCC AGM under petitions. They wondered if a petition could be done for Mrs Parry for a ramp, BR will take the idea to the Coffee Morning for support and DE Will draw one up.GM to email the Roberts petition to DE as a template. Progress on the wall – very little information from FCC, pictures have been sent by occupant and he has been chipping away at it.
10. Reports from Committees – No reports but the council does need to produce a Biodiversity Report.
11. Planning – They have been no new applications
12. Accounts for Payment

Voucher Number	Payment Method	Creditor Name	Payment Details	Amount £
12/23	BACS	Clerk Salary	May 23	639.23
09/23	BACS	Clerks Expenses	May 23	52.21
08/23	BACS	Scottish Power	Street Light Electric	356.30
10/23	BACS	BHIB	INSURANCE	1,754.28
07/23	BACS	PETER JONES	FLAGS	49.98
11/23	BACS	IAN PAPWORTH	CHICKEN WIRE (TREES)	54.00
13/23	BACS	AWARDS FOR ALL	REFUND OF UNDERSPEND	TBC
14/23	BACS	HMRC	TAX	13.80
			Total	2,865.80

IP proposed and PJ seconded the approval of the payments, all present in favour.

15. Correspondence – All correspondence had been forwarded to councillors. A request for a donation from TMVC had been received and was passed to BR to deal.
16. Policies – The work on the policies updating was ongoing, awaiting the new Code of Conduct from OVW, so this item was to be adjourned and would be Included on next months Agenda.
17. Matter Arising – Street Lights, the Chair and Clerk are meeting JB from FCC to try and sort out, the list that FCC is out of date, and wrong. Anti Social behaviour, clerk to contact the PCSO and invite to the next meeting.

The meeting closed at 8.50pm

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Chair