

TRELAWNYD AND GWAENYSGOR COMMUNITY COUNCIL

GRANT AWARDING POLICY

1. Introduction

- 1.1. Trelawnyd and Gwaenysgor Community Council budgets a sum of money every year for discretionary grants to voluntary and not for profit organisations. These grants are non-specific and therefore not earmarked in the budget.
- 1.2. Trelawnyd and Gwaenysgor Community Council aims to promote health, well-being, and an inclusive community by providing financial support to community groups working for the benefit of its residents.
- 1.3. These grants are limited and are made available to organisations that address a demonstrable need for financial assistance.
- 1.4. The Council considers such grants at the next Council Meeting after receiving the completed form and supporting documentation.

2. Discretionary Grants to Local Organisations

- 2.1. Trelawnyd and Gwaenysgor Community Council grants are made for the benefit of people and projects local to the Holywell community. Applications will be considered for financial assistance towards a specific project or activity from community organisations, cultural, educational, sporting, health, and charitable organisations, which are non-commercial and whose membership and field of activity is centred in the area covered by the Council.
- 2.2. Grants are normally awarded on an annual basis to each applicant.
- 2.3. Grants awarded can be for one-off projects and events, or to support ongoing regular activities, equipment purchase or in exceptional cases to support operating costs.

3. Policy Aims and Objectives

- To enable local people to participate in voluntary groups and activities.
- To help the voluntary groups improve their effectiveness and reach.
- To ensure the provision of services desired by residents.
- To support organisations which meet the needs of people experiencing social and economic difficulties.
- To support organisations which meet the needs of young people and senior citizens.
- To support organisations which seek to make a positive impact upon the environment.
- To ensure that there is equality of accessibility and opportunity for all residents.

4. Discretionary Grant Criteria

- Grants are awarded only to organisations meeting the needs of residents of the Trelawnyd and Gwaenysgor community, and only to non-profit making organisations or projects.
- Applicants must provide copies of their annual accounts, a recent bank statement (last 6 months) and the group's constitution to support their application if requesting over £500. If under this amount a letter requesting the amount required, if the Council is unaware of the organisation more information may be requested by the Clerk, funding will be contingent on this information being supplied. **No application should be submitted without these supporting documents. If a Registered Charity the Annual accounts and constitution are not necessary.**
- Balances held by the organisation will be taken into consideration when deciding levels of grant aid. Should the balances be high please explain their purpose.
- This policy applies to all organisations requesting financial support. See note 4:2
- The maximum grant award is capped at **£2,000** per applicant per year.
- Financial support is confined to local organisations.
- Financial support to outside organisations and events is only considered when residents of the Council's area are participating or there is direct benefit to the community.
- All applications received are considered.
- Applications from schools will only be considered for specific projects.
- Private individuals cannot be considered for financial assistance of any kind. Payments will only be made to a properly constituted group, club, or society.
- Applicants agree to acknowledge the contribution that has been made by the Council in publicity or promotional material.

5. How to Apply

- 5.1. Applications must be submitted via the Trelawnyd and Gwaenysgor Community Council Application for Financial Assistance Form for applications over £500, under this amount a letter stating the amount requested its purpose and about the group. Completed applications should be sent to the Clerk along with the relevant documentation.
- 5.2. Applications can be submitted at any time and will be put to the next appropriate meeting of the Council.
- 5.3. Applicants will be notified by letter of the outcome and if successful will be required to return a slip to confirm receipt of the grant awarded.
- 5.4. Approved grants will be valid until the end of the financial year following their approval. If the grant is not taken by 31st March, you may need to reapply unless a deadline change has been agreed with the Clerk.

6. Evaluation and Review

- 6.1. Successful applicants are encouraged to provide feedback to the Council and submit a written report outlining how the money awarded was spent. This report should be provided to the Council within **6 months** of the grant being awarded.
- 6.2. This policy will be reviewed on an annual basis to ensure its continued suitability and effectiveness.

7. Legislation

7.1. The following legislation applies to the awarding of discretionary grants:

- Local Government Act 1972, Section 137, Power of local authorities to incur expenditure for certain purposes not otherwise authorised, Subsection 1, A local authority may, subject to the provisions of this section, incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants.
- Local Government (Miscellaneous Provisions) Act 1976, Section 19, Recreational Facilities, Subsection 3, A local authority may contribute by way of grant or loan towards the expenses incurred or to be incurred by any voluntary organisation in providing any recreational facilities.

All Trelawnyd and Gwaenysgor Community Council Policies are

approved by the full council and subject to an annual review.

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Chair of the Council