

**CYNGOR CYMUNED  
TRELAWNYD & GWAENYSGOR  
COMMUNITY COUNCIL**

Minutes of the **Meeting of Trelawnyd & Gwaenysgor Community Council**  
held at **Gwaenysgor Village Hall** on Thursday, 8<sup>th</sup> June 2023 at 7.00pm.

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PRESENT: Councillor D.H. Ellis (Chair).

Councillors:, Sarah Roberts, Sue Cooke, P. Jones, J.E. Lloyd-Ellis, I. Papworth,  
A. Richards, B. Richards.

APOLOGIES FOR ABSENCE were received from Councillor G. Banks and  
G.Madison

IN ATTENDANCE: Carol Britnell (Clerk)

The Chair welcomed all to the meeting.

4. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

No Declarations received

5. Anna and Rod, Campaign Manager and Director from the 20mph group gave a presentation on the scheme to the councillors. This scheme goes live on 17<sup>th</sup> September across Wales.

6. MINUTES & MEETINGS

6.1. Approval of Minutes

RESOLVED:

That the minutes of the following meetings be approved as a correct record.

- Meeting of the Council held on Thursday 11<sup>th</sup> May 2023.

Proposed by Cllr BR, Seconded by Cllr ELE all present agreed.

6.2. Matters Arising

Contact from Cllr A. Jones informs the Council that due to personal and work commitments felt she could no longer continue as a Councillor. Cllr ELE passed on a message from her informing the council that she would put this in writing.

generators in the villages was discussed, agreed that they would be checked to ensure they were working. Also the First Aid kits in both halls to be checked, Cllr PJ to check Gwaenysgor and Cllr DE Trelawnyd

Discussion over the VAT claim which has been submitted ( £1,927) also agreed that the Microsoft subscription should be paid yearly from the next renewal (January)

Awards for All funding, the Grants officer has agreed that two more trees can be purchased from the underspend to replace the two that died. volunteers needed to finish the project.

Still awaiting a response from FCC re the Street Lights, they have a meeting on the 14/6. It was agreed by all present that the inspections were an unnecessary expense. The Council also agreed that they would be looking for a refund from FCC on the payments made on FCC's Lights. It was also agreed that once this issue was sorted out the council would renumber the councils lights.

Various issues with Anti social behaviour, it was agreed that the PCSO be invited to a meeting to inform the council what the Police proposed to deal with it.

7. Payment of Accounts

SCHEDULE OF ACCOUNTS – June 2023

|         |      |                |                   |        |
|---------|------|----------------|-------------------|--------|
| 15/2023 | BACS | CAROL BRITNELL | SALARY – JUNE/WFH | 679.23 |
| 16/2023 | BACS | HMRC           | TAX               | 13.80  |
| 17/2023 | BACS | CAROL BRITNELL | EXPENSES          | 19.78  |
| 18/2023 | BACS | POTTLES PLANTS | REPLACEMENT TREES | 46.50  |
| 19/2023 | BACS | COLONY OF ANTS | WEB HOSTING       | 70.00  |
|         |      |                | TOTAL             | 829.31 |

Payments agreed, proposed by Cllr ELE and seconded by Cllr AR, agreed by all

8. Tree Update and Issues, Awards for All, AONB Champion

Three companies were contacted and arrangements made to meet at the Site, unfortunately none turned up, Cllr IP explained the issue and options available to us. The benches will also require moving as insufficient space to allow wheelchairs/mobility scooters or prams between them.

A4A dealt with above.

The AONB are looking for Community Councils to nominate a councillor to Promote the AONB in the local area. No volunteers for this.

9. REPRESENTATIVE / LIAISON COMMITTEE REPORTS

Bio-diversity Sub Group, has not met for a while and a meeting needs to be arranged, Cllr ELE to deal with this.

10. Funding

The council have received an application from Gwaenysgor Village Hall for a Grant (£2,000) to assist with running costs including insurance. This was Discussed and agreed.(20/2023)

The council have also received a request for a donation to SSAFA to help fund a local worker for ex service families. A £50 donation was agreed by all except one councillor who abstained. ( 21/2023)

A request from St Kentigerns had been received for a contribution to assist Their fund raising. This was discussed but the councillors felt that they had contributed last year but as it was for fund raising and not for the running of the hospice it was not something they wanted to agree to.

11. Finance, End of Year and Auditor

The final figures for the year are income of £41,325.27 which included a brought forward amount of £23,876.81 including £6,186.04 Awards for All funding and Expenditure of £41,579.99.

\_\_\_\_\_The end of year accounts and supporting Paperwork are ready for the internal Auditor. An appointment has been made to drop them off to her on 22<sup>nd</sup> June.

The Councillors all agreed to using JDH Business Services Ltd for the Internal Audit and the Auditor approved by Welsh Government for the external audit.

The Annual Return was agreed by Councillors with all approving it being Signed by the Chair and Clerk.

11. Policies and Procedures.

All Policies had previously been sent to the councillors for review and readopt. These were  
Equality and Diversity – All agreed

Financial Policy – All agreed  
Standing Orders – All agreed  
Code of Conduct – All agreed  
Publication Policy – All agreed  
Grievance Procedure – All agreed  
Document Retention – All agreed  
Internal Controls – All agreed  
Investment Policy – All agreed  
Place Plan – All agreed  
Emergency Plan – All agreed  
Funding Policy and Application Form – All agreed

The Asset Register needs to be checked and updated if necessary as well as the Risk Assessment. To be put on the Agenda for July.

12. Trelawnyd Notice Board

Complaints have been received regarding the Notice Board in Trelawnyd, including needing new Perspex and moving. A new board has also been requested, it has been pointed out that Gwaenysgor requested a new board in a different situation due to issues in parking. The council at this point does not have the finances for this but that it could be included in the next precept and commissioned in April 2024. This was agreed.

13. Chairs Update

The Chair informed the meeting that he had attended a meeting organised by Cllr Banks at Lon Chapel with the Police. Mr Hodgeson also joined the meeting to discuss his planning application, which he did with the County Councillors.

- The Clerk informed the meeting that she had received a FOI request from Mrs Hodgeson and sent it to the Legal Department at FCC for advice.

CLOSE OF MEETING

The Chair closed the meeting at 9.10pm.

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Chair